

Building Space Use Agreement

St. John in the Wilderness
2175 1st Street
White Bear Lake, Minnesota 55110
www.stjohnwilderness.org
(651) 429-5351

Name of Organization _____

Address _____ City _____ Zip Code _____

Phone _____

Contact Person Name _____

Address _____ City _____ Zip Code _____

Home Phone _____ Work Phone _____ Email _____

Date of Use _____ Begin Time _____ End Time _____

Purpose of Event _____

Number of people expected _____

Will the kitchen be used no
 yes – (a church member must be present)

Use fees – due at the time you make the reservation.

	Up to 4 hours	Full Day
• Parish Hall	\$ 45.00	\$ 80.00
• Classroom	\$ 25.00	\$ 40.00

Total Fee Paid _____

Proof of insurance must be attached to this application.

Signature of the applicant indicates acceptance of the Building Space Use Guidelines

Applicant _____ Date _____

Church Administrator _____ Date _____