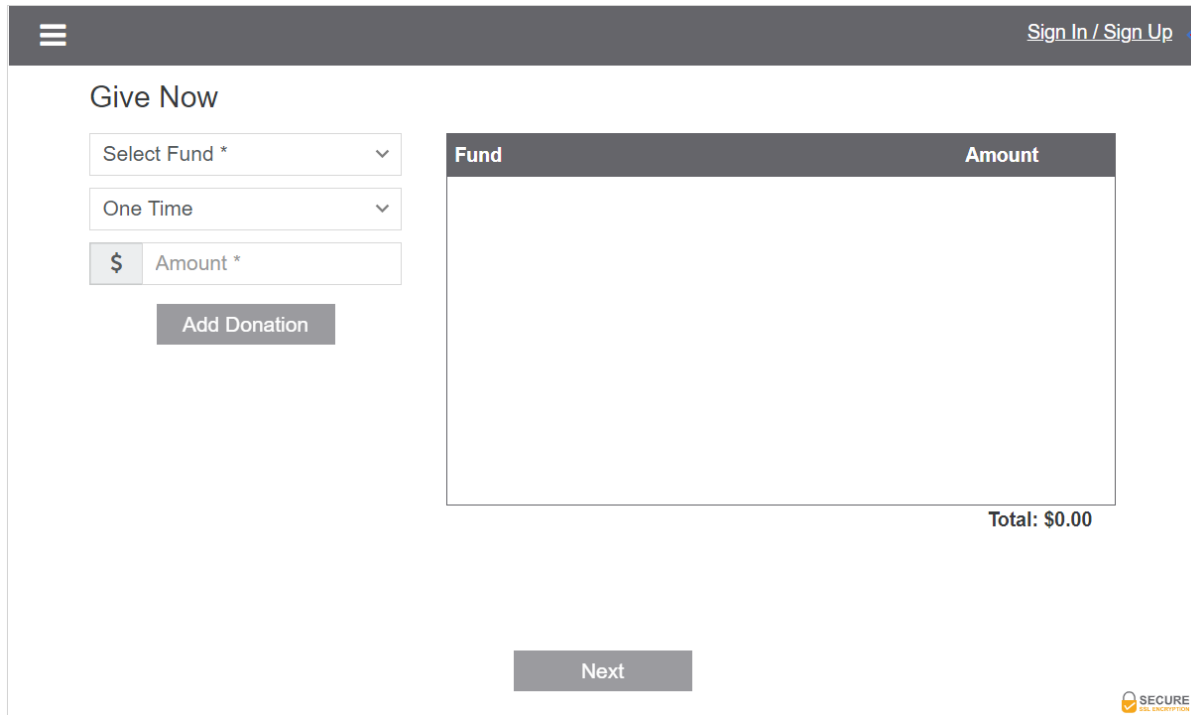


How to complete an online donation for the 2020 Christmas Appeal

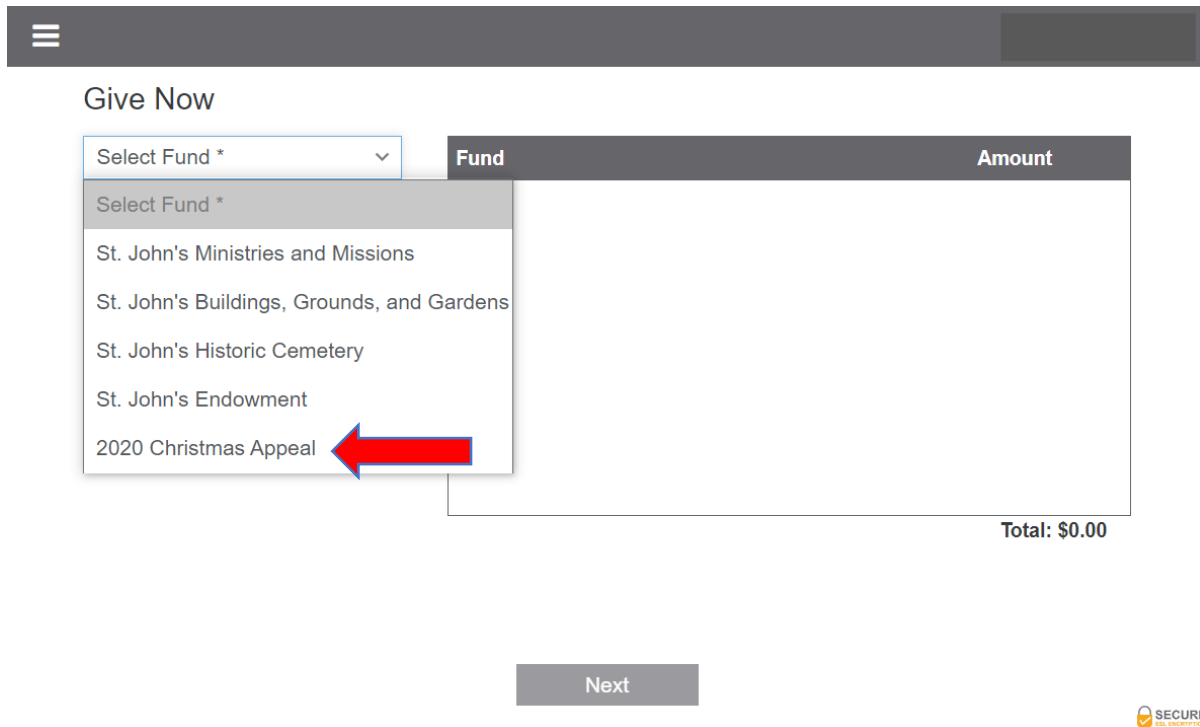
STEP 1. Sign In or Sign Up with the Give Plus Vanco page on the St. John's website:

<https://stjohnwilderness.org/give/donate/>



The screenshot shows the 'Give Now' page. At the top right, there is a dark grey bar with a white hamburger menu icon on the left and the text 'Sign In / Sign Up' on the right. A red arrow points to this text. Below the bar, the page title 'Give Now' is displayed. On the left side, there are three input fields: 'Select Fund *' with a dropdown arrow, 'One Time' with a dropdown arrow, and a currency field with a '\$' icon and 'Amount *'. Below these is a grey 'Add Donation' button. On the right side, there is a table with a dark grey header containing the words 'Fund' and 'Amount'. The table body is empty. Below the table, the text 'Total: \$0.00' is shown. At the bottom center, there is a grey 'Next' button. In the bottom right corner, there is a logo for 'SECURE' with the tagline 'GIVE. SECURE. DONATE.'.

STEP 2. Once signed in, select 2020 Christmas Appeal from "Select Fund" drop-down menu



The screenshot shows the 'Give Now' page with the 'Select Fund *' dropdown menu open. The menu lists five options: 'Select Fund *', 'St. John's Ministries and Missions', 'St. John's Buildings, Grounds, and Gardens', 'St. John's Historic Cemetery', 'St. John's Endowment', and '2020 Christmas Appeal'. A red arrow points to the '2020 Christmas Appeal' option. The rest of the page layout is identical to the previous screenshot, including the 'Add Donation' button, the empty table, the 'Total: \$0.00' text, the 'Next' button, and the 'SECURE' logo.

STEP 3. Select One Time from the “Select Frequency” drop-down menu:

The screenshot shows the 'Give Now' form. At the top left is a hamburger menu icon. Below it, the text 'Give Now' is displayed. There are two dropdown menus: the first is set to '2020 Christmas Appeal' and the second is 'Select Frequency *'. The 'Select Frequency *' dropdown is open, showing options: 'Select Frequency *', 'One Time', 'Weekly', 'Biweekly', 'Monthly', 'Quarterly', and 'Annual'. A red arrow points to the 'One Time' option. To the right is a table with two columns: 'Fund' and 'Amount'. The table is currently empty. Below the table, the text 'Total: \$0.00' is displayed. At the bottom center is a 'Next' button. In the bottom right corner, there is a 'SECURE SSL ENCRYPTION' logo.

STEP 4. Select Start Date – which can be the date you are giving the donation:

The screenshot shows the 'Give Now' form. At the top left is a hamburger menu icon. Below it, the text 'Give Now' is displayed. There are four input fields: the first is a dropdown set to '2020 Christmas Appeal', the second is a dropdown set to 'One Time', the third is a date field set to '12/02/2020' with a calendar icon and a red arrow pointing to it, and the fourth is a text field with a dollar sign icon and the text 'Amount *'. Below these fields is an 'Add Donation' button. To the right is a table with two columns: 'Fund' and 'Amount'. The table is currently empty. Below the table, the text 'Total: \$0.00' is displayed. At the bottom center is a 'Next' button. In the bottom right corner, there is a 'SECURE SSL ENCRYPTION' logo.

STEP 5. Input amount of donation and click “Add Donation” button (the donation will appear in the box to the right). Click “Next”:

The screenshot shows the 'Give Now' form. On the left, there are three input fields: 'Select Fund *', 'Select Frequency *', and '\$ Amount *'. Below these is an 'Add Donation' button. To the right is a table with two columns: 'Fund' and 'Amount'. The table contains one row: '2020 Christmas Appeal' with a sub-row 'From 12/02/2020', and an amount of '\$300.00' with 'One Time' below it. A trash icon is to the right of the amount. Below the table is a 'Total: \$300.00' label. At the bottom center is a 'Next' button. Red arrows point to the 'Amount *' field, the trash icon, and the 'Next' button. A 'SECURE' logo is in the bottom right corner.

Fund	Amount
2020 Christmas Appeal From 12/02/2020	\$300.00 One Time

Total: \$300.00

Next

STEP 6. After clicking next, you will be directed to the next page to input Credit/Debit Card information OR Checking/Savings Account information (how you give is up to you!)

The screenshot shows the payment selection screen. At the top is a dropdown menu with 'Pay by Credit/Debit Card' selected. Below it are input fields for 'Name *', 'Billing Address *', 'City *', 'STATE *', and 'Zip Code *'. To the right are fields for 'Card Number *', 'CVV *', 'Month *', and 'Year *'. There are logos for American Express, Mastercard, Visa, and Discover. A 'Next' button is at the bottom right. Below the form is another dropdown menu with 'Pay by Checking/Savings Account' selected. Red arrows point to the 'Pay by Credit/Debit Card' and 'Pay by Checking/Savings Account' dropdowns. A 'SECURE' logo is in the bottom right corner.

Pay by Credit/Debit Card

Name *

Billing Address *

City *

STATE * Zip Code *

Card Number * CVV *

Month * Year *

Next

Pay by Checking/Savings Account

GivePlus uses HTTPS to ensure the security and privacy of your personal information.
For your convenience, we will store your payment method for future use.

STEP 7. After inputting credit card or checking information click next and complete your donation.