



Director of Children's and Youth Ministries

First Presbyterian Church of Lexington is an active community of faith with just over 600 members, which hosts approximately 190 people in two worship services every Sunday. We have many active children and youth in our church and we are looking for a new Director of Children's and Youth Ministries. FPC recently called a new Associate Pastor of Christian Formation who will work closely with the Director of Children's and Youth Ministries, providing support, encouragement, and accountability for a shared vision of ministry. The church envisions candidates who are excited to join a redeveloping children's and youth ministry, hit the ground running, and who are committed to the Christian formation of our young people. FPC is an equal opportunity employer and is a politically diverse, theologically progressive congregation that is fully inclusive of LGBT+ members.

Responsibilities:

Responsibilities include, but are not limited to, the following.

1. Work with the Associate Pastor of Christian Formation, staff, and church members to:
 - Identify, call, and equip individuals in the congregation to serve as leaders in children's and youth ministries.
 - Develop relationships with children, youth, and their families.
 - Along with identified leaders, plan and lead activities and programs that contribute to the spiritual growth and fellowship of our children and youth, such as retreats, recreation, and mission trips.
 - Encourage and assist children and youth in worship participation on Sundays.
 - Support opportunities for engagement in the various ministries of the congregation.
2. Develop programming and curriculum that fits the needs of our congregation:
 - Collaborate with the Associate Pastor and church leaders on implementing and evaluating a midweek ministry that fosters Christian formation, worship, and fellowship. Currently First Presbyterian uses a variation on the LOGOS program on Wednesday evenings.
 - Along with identified leaders, plan and implement Sunday youth and children's programming for Christian formation and worship. Currently First Presbyterian holds Sunday school for children in the mornings and youth choir in the evenings.
 - Along with identified leaders, plan and implement summer programs and experiences for youth and children, including mission trips. Currently First Presbyterian hosts an annual Music and Arts Camp each summer for children age 3 to grade 5.
 - The Director of Children's and Youth Ministries will have the opportunity to work with the Associate Pastor of Christian Formation on re-imagining and re-designing any of the above programs within the shared vision for the overall Christian formation ministry of the church.

3. Effectively communicate with children, youth, parents, and ministry leaders:
 - Regularly communicate with children, youth, and parents via weekly emails, phone calls, text, social media, and face-to-face contact.
 - Write and publish monthly newsletters for children and youth.
 - Maintain email lists and cellphone numbers of parents and other caretakers.
 - Provide First Presbyterian's Communications Specialist with photos and other necessary information to share the stories of the children's and youth ministries.

4. Manage administrative functions related to the ministry:
 - Act as staff liaison with the parent-led Children's and Youth Ministry Team.
 - Coordinate team(s) of leaders for children's and youth ministries.
 - Represent the Children's and Youth Ministry Team in Discipleship Commission meetings along with team members.
 - Provide support for all children and youth-related fundraisers.
 - Distribute and collect pertinent communications to and from parents, such as allergy notifications, parental consent forms, and directory information.
 - Manage the compliance of volunteers with our child and youth protection policy.
 - Manage the nursery by coordinating workers and ensuring adherence to the nursery policy.

Skills and Experience:

- Bachelor's degree in applicable field of study (i.e. Religion or Early Childhood Development) or equivalent combination of education and experience. Master's degree in Christian Education preferred.
- Theology compatible with that of First Presbyterian and the Presbyterian Church (U.S.A.).
- Experience working with children and youth (ages 5-18).
- Experience coordinating and managing volunteers.
- Ability to communicate effectively, maintain confidentiality and personal boundaries, and collaborate with others.

Salary and Benefits:

Salary commensurate with experience, beginning at \$45,000. Benefits include four weeks paid vacation and two weeks of paid study leave per year.

Please send a resume, cover letter, and three references to dcym@fpclex.org to be considered for this position.