

Full Time Covenant Supply Pastor
Presbytery of the Highlands

Frenchtown Presbyterian Church

4th Street, Frenchtown NJ 08825

Send your Personnel Information Form to Jeanne Radak,
jbradak@highlandspresbytery.org

The Covenant Supply Pastor will be responsible for:

Worship

- Work with the Worship Committee and Session to provide for the worship of the Congregation and the administration of the Sacraments.
- Prepare and lead Sunday morning worship including sermons.
- If not ordained, then schedule and coordinate with Ministers of the Word and Sacrament for the celebration of the Sacraments of Communion and Baptism. • Prepare and lead worship for special services such as Ash Wednesday, Maundy Thursday, Palm Sunday, Easter, and Christmas Services.
- Work in conjunction with the Director of Music to coordinate music within weekly and special worship services.
- Conduct service for funerals. Coordinate for officiants at weddings if not ordained.

Pastoral Care

- Work with the Deacons and the Session to visit the sick and homebound and provide pastoral care to members of the congregation as requested and as available.

Supervision

- Supervise all employees of the Frenchtown Presbyterian Church.
- Supervise Session approved Church and Community Youth Ministry, including lay leaders and youth workers.

Church Leadership

- Moderate Session Meetings.
- Serve as Advisor to the Board of Deacons.
- Participating in committee meetings as available, delegating appropriate responsibilities, working with the chair and members of church committees and staff to coordinate activities and planning.

Empowered by the Holy Spirit, the Covenant Supply Pastor will work with the leadership and the members of the church to:

- Seek understanding and reconciliation within the congregation and with the

community;

- Plan for the current ministry of the church, using the full resources of time, talent and money that God has provided through the people of the church;
- Discern God's vision for the future of the Frenchtown Presbyterian Church and its ministry;
- Promote the clear and open communication necessary for the ministry of the Church of Jesus Christ.
- Identify the working of the Holy Spirit within the life of the congregation for its revitalization and transformation;
- Reinforce the traditional understanding of the Christian faith and build new understandings for the strengthening of the congregation's witness in the present, and into the future.

The Session will support the Covenant Supply Pastor by:

- Participation in planning and leading worship
- Active care and outreach to the people of the congregation
- Participation in opportunities for leadership development
- Praying for the Covenant Supply Pastor and their family, and the ministry of the church.

If you are interested in learning more about this position or would like to be considered please contact Jeanne Radak, Presbytery Leader, jbradak@highlandspresbytery.org .

All PIFs should be sent to jbradak@highlandspresbytery.org.