

**New Jersey Transition of Presbyteries  
Checklist of Tasks to be Completed before February 28, 2022**

**The parties of the new presbyteries agreed on the following term, practices, and undertakings, to be completed within one (1) year after the Implementation Date: March 1, 2021.**

| <b>Task</b>  | <b>Completion Date</b>         | <b>To be Completed By:</b>                                     |
|--|--------------------------------|--|
| Creation of Bylaws   | <b>03/09/2021</b>              |  |
| Plan of Merged Governance  | <b>03/09/2021</b>              |  |
| Plan for Leadership Board Representation                                     | <b>03/09/2021</b>              |  |
| Plan for COM & Disposition of Books and Records                              | <b>03/09/2021</b>              |  |
| Plan for CPM & Disposition of Books and Records                              | <b>03/09/2021</b>              | <b>CPM approved<br/>final 1/2022</b>                           |
| Staffing Plan & Proposal for transition of staff                             | <b>03/09/2021</b>              | <b>Final 1/2022</b>  |
| Plan to Nominate Officers  | <b>03/09/2021</b>              |  |
| Set Meeting Schedule   | <b>Completed</b>               |  |
| Disposition of PJC, Setting of Roster & Disposition of Books and Records     | <b>03/09/2021 –<br/>9/2021</b> |  |
| Disposition and composition of Committee on Nominations                      | <b>03/09/2021</b>              |  |
| Disposition and composition of Committee on Representation                   | <b>03/08/2022</b>              |  |
| Plan for Review of Session Minutes   |                                |  |
| Minutes of the 7 Former Presbyteries Reviewed through February 28, 2021      | <b>Completed</b>               |  |
| Send Minutes of the 7 Former Presbyteries to Presbyterian Historical Society | <b>3/2022</b>                  | <b>Will be completed<br/>when we take a<br/>trip to Philly</b> |
| Plan for Per Capita  | <b>11/2021</b>                 | <b>Plan was<br/>developed</b>                                  |

|  |                                   |                           |
|--|-----------------------------------|---------------------------|
| Disposition of Board-Restricted Funds  | <b>11/2021</b>                    | <b>Plan was developed</b> |
| Disposition of Donor-Restricted Funds  | <b>11/2021</b>                    | <b>Plan was developed</b> |
| Completion of Full Financial Review or Audit of the Seven Corporations as described in <i>Book of Order</i> G-3.0113, to be reported to both the respective Presbyteries at the cost of the Seven Corporations | <b>3/2021</b>                     |                           |
| Collect Financial Data and Adopt a Unified Budget Plan for Parity Between Ruling and Teaching Elders   | <b>11/2021</b><br><b>3/9/2021</b> |                           |
| Plan for Programmatic Life   | <b>Done</b>                       |                           |
| Transfer of All Assets   | <b>N/A</b>                        |                           |
| Plan for Adoption, Modification or Elimination of Programs, Missions and Ministries  | <b>N/A</b>                        |                           |
| File with the State for Dissolution of Elizabeth, Palisades and Monmouth Corporations  | <b>N/A</b>                        |                           |