

Title: Director - Children and Family Ministry

Position Overview: To lead a ministry which supports the faith formation of the children and families of the Presbyterian Church of Chestertown (PCC) congregation and community. Opportunities will be available both Sunday morning and a weekday evening.

Qualifications

- A self-starter with the initiative necessary to perform the duties of the position with little direct supervision.
- Proven ability to work independently and cooperatively.
- Previous paid or substantial volunteer ministry or educational experience.
- Ability to pass standard background investigation.

Primary Responsibilities

- Responsible for developing and staffing the re-imaging PCC Christian Education program.
- Gather children during worship for a 20-minute time together and again during one weekday evening (5:30-7 pm) for a meal plus faith-filled fun activities.
- Recruit, train, assist, observe, and encourage children and family ministry volunteers.
- Guide and equip families with faith-building programs, classes, and events.
- Coordinate and consult with the Associate Pastor for Youth regarding opportunities for both groups and their families to interact.
- Provide leadership to the annual Vacation Bible School program.

Required Skills & Abilities

- Understanding of Reformed theology.
- Post-secondary degree or certification in education or ministry helpful.
- Previous substantial paid or volunteer ministry experience.
- Passion for working with all God's children.
- Ability to work harmoniously, effectively, and confidentially with church members, pastors, and other church staff.
- Possesses or willing to acquire knowledge of child/youth first aid and safety practices.

Working Relationships

- This position reports directly to the Pastor/Head of staff and works closely with the Associate Pastor and parents of participating children.

Work Schedule

- It is anticipated this position will require 15 hours per week.
- This is a part time position with a flexible work schedule, based on the tasks at hand.