

Director of Youth Ministries

Reports to: Director of Family Ministries

Status: Full-time, Exempt

About This Role

IPC YOUTH MINISTRY MISSION STATEMENT

The IPC youth ministry exists to join in God's generous welcome of all types of people, to cultivate transforming environments for growing in the love of God, and to reflect Christ to one another and the world.

The primary role of the Director of Youth Ministries (DYM) is to point youth to Christ, disciple them in spiritual growth, and equip them for service in the world. The DYM also empowers parents/guardians to be the primary faith leaders for their children. The DYM is responsible for coordinating assistance and direction for all education and activities for grades seven through twelve.

Primary Responsibilities and Duties

1. Manage multi-dimensional programs in the areas of fellowship, study, worship, recreation and service activities.
2. Lead an engaging relational ministry with youth, their families, and volunteers and serve as a role model and mentor to youth.
3. Provide counseling to meet the unique needs of young people and their parents (referring to outside counselors as necessary).
4. Develop a comprehensive program from seventh grade through high school graduation including core programming, milestone events (e.g. Confirmation), and occasional youth trips.
5. Plan and execute engaging lessons for students that are biblically accurate, culturally relevant, and theologically inquisitive.
6. Coordinate an active presence in local school events with periodic visits to engage students at school and extra-curricular events.
7. Develop annual youth budget, oversee it's expenditures, and provide responsible stewardship.
8. Assist with the development and work of the Youth Grants Team in partnership with the IPC Foundation.
9. Participate in Presbytery activities related to youth ministry and to encourage volunteer involvement in these activities.
10. Provide a visible presence in the congregation through participation in Sunday worship
11. Ensure compliance with all IPC policies, including the Child and Youth Protection Policy.
12. Other duties as assigned by the Head of Staff.

Education, Experience, and Personal Characteristics

- A mature spiritual life and a deep sense of Christian faith that is evident in one's actions, one's words, and one's approach to youth ministry.
- Displays a genuine love for youth of all backgrounds, attentiveness to the challenges of adolescence, and an understanding of and experience in youth ministry.
- Integrates a holistic view of family ministries, and ministers to both youth and their parents.
- Incorporates youth participation into all aspects of the church's ministries.
- Undergraduate bachelor's degree at a minimum.
- Excellent organization, time management, planning and goal setting skills.
- Effective spoken and written communications skills.
- Proficiency with Microsoft Office, Outlook, Google applications, PowerPoint, social media platforms including Facebook and Instagram.
- Possess valid driver's license to transport youth in car or IPC van.

Your Team

This position reports directly to the Director of Family Ministries & Director of CFAF

This position supervises the Youth Logistics Coordinator and Youth Intern(s).

This position relates to a team of youth volunteers.

This position is supported by the Executive Ministry Assistant for Faith Formation.

Physical Demands

- Physical stamina and ability to maintain a constant state of alertness to supervise and participate in indoor and outdoor activities with students in the youth ministry.
- Kneeling, crouching, stooping, reaching, standing, sitting, ascending and descending stairs.
- Visual acuity- close and distant vision and ability to focus with or without correction.
- Talking- expressing or exchanging ideas by means of the spoken word.
- Hearing- perceiving the nature of sounds at normal speaking levels with or without correction
- Ability to work Sundays and occasionally weekends when required
- Ability to travel when required

Applicants will be required to complete IPC employment screening, which requires disclosure of any history of criminal activity and/or sex offense. Upon preliminary selection of a candidate, IPC will conduct a background and DMV check, reference check, and pre-employment drug screen.

This position description should not be construed to imply that these requirements are the exclusive standards of the position. The Director of Youth Ministries may perform other duties as required.

IPC is an Equal Opportunity Employer and does not discriminate on the basis of race, sex, color, national origin, age, disability, genetic information, veteran status, or other protected category under the laws applicable to IPC.