

BUILDING USE FORM

Covenant Presbyterian Church, Sherman, Texas

Revised February 21, 2017

Organization or Individual _____

Address _____

Contact Person _____ Phone _____

Is Contact Person a Member of Covenant Presbyterian Church? Yes _____ No _____

Type of Activity _____

Date of Activity _____ Single Event _____ Ongoing _____

Time of Activity: From _____ Until _____ If Ongoing: Duration _____

Facilities Used _____

Will Children Be Included? Yes _____ No _____ If So, What Age Range _____

Organization Status Profit _____ Non-Profit _____

Fee Charged Yes _____ No _____ Profit From Activity? Yes _____ No _____

Fee Agreed on (see Schedule of Fees for Group Use of Buildings) _____

I have received and read general guidelines and policies for the use of grounds and facilities of Covenant Presbyterian Church. I agree to follow these guidelines.

Signature _____

Key provided: Yes _____ No _____ Date Returned _____ Alarm Explained _____

Special Instructions for Janitorial Staff _____

Approved: Minister _____

Property Co-Chair _____