

Parish Nurse Job Description

St. Mark Presbyterian Church

2200 San Joaquin Hills Road, Newport Beach, CA 92660

The primary mission of the Parish Nurse is to foster whole person wellness of the body, mind, and spirit for the members and staff of St. Mark and our surrounding community, complying with the Scope and Standards of Practice of Faith Community Nursing. St. Mark is a community of open arms and open minds where all are welcomed. <http://www.stmarkpresbyterian.org>. Please send resumé to: sueann@stmarkpresbyterian.org.

RESPONSIBILITIES

Integrator of Faith and Health

- Identifies opportunities to enhance the understanding of the relationship of faith and health within the congregation.
- Provide mind, body and spirit support to the congregation, office staff and act in liaison with Parish Counselor.

Health Counseling

- Offer health assessments and appropriate referrals. Provide resources through other services by the medical, social, and healthcare community.
- Offer health counseling/coaching by providing explanations, clarifications, and interpretation of health-related issues as presented by the members.
- Promote good stewardship of the body, emphasizing self-care with all ages respecting diversities and providing inclusivity.
- Follow ethical considerations with compassionate, caring tenderness to sustain the mind, body, and spirit using the whole-body approach.
- Provide phone consultations, leading and/or ending with prayer.

Health Education

- Provide and/or coordinate in support with Health Ministries Commission education in areas such as wellness, decreasing health risks, and managing chronic diseases.
- Organize and participate as needed in special health clinics, screening events, educational programs, and worship services to encourage a healthy lifestyle.

Coordinator of Volunteers/Outsourced Services

- Identifies, recruits, and trains volunteers who can be available to respond to the health-related needs of the congregation.
- Organizes and participates as appropriate in health-related activities.
 - Monthly Blood Pressure Clinic.
 - Yearly Flu-Shot Clinic in coordination with Hoag Health Ministries.
 - Twice yearly CPR/AED/First Aid classes with support of AED maintenance.
 - Yearly or twice-yearly Blood Drive as requested.
 - Care Team resource upon request.
 - Annual oversight of Campus First Aid Kits.

Health Advocate

- Assist with problem-solving and care options to promote independence in health-related decisions. Organize group support in areas of interest such as Advance Directive planning, caregiver support, and other requests that arise.
- Coordinate members' needs and requests with Pastor and Health Ministries Commission.
 - Attend and support monthly meetings of St. Mark Health Ministries Commission.
 - Participate with the Faithful Phasing Team meetings.
 - Visibility at worship services twice monthly and as time allows.
- Primary liaison with Hoag Health Ministries.
 - Comply with the Scope and Standards of Practice of Faith Community Nursing.
 - Follows FCN program requirements and accountability.
 - Support Hoag Health Ministries and attend monthly meetings.
 - Keeps confidential records.
 - Submits monthly activity reports.

QUALIFICATIONS

- Bachelor of Science in Nursing.
- A current and unrestricted California RN license required; Public Health Nurse (PHN) certification desired.
- Minimum of 5 years' nursing experience in a medical/surgical, community, or public health environment with an emphasis on physical, emotional, and spiritual assessment for all ages.
- Completion of Faith Community Nursing Course or, if not completed, will be required to complete within the first year.
- Strong verbal and written communication skills.
- Good computer and phone skills to fulfill job requirements.

HOURS

- Requires 20 hours per month; position does not have set scheduled hours. The Parish Nurse shall be available by phone/zoom during reasonable hours.

SALARY RANGE

- \$35 per hour based on experience and/or education.

BENEFITS

- Benefits are not provided.

ACCOUNTABILITY

- Reports to Pastor as Head of Staff, and the Session of St. Mark through the Health Ministries Commission.

EVALUATION

- Performance review will be conducted after 60 days and then annually by the Pastor. -Compensation will be reviewed annually by Human Resources.