

HANDBOOK OF REPORTS
for the
187th STATED MEETING
of the
SHENANDOAH PRESBYTERY

Via Zoom
Tuesday, November 17, 2020
9:30 a.m.

Shenandoah Presbytery is a covenant body where:

- ~congregations are empowered to be centers for mission,
- ~people of God are equipped to be Disciples of Christ in a
challenging world,
- ~church professionals are nurtured and strengthened for service,
- ~open communication and information are used constructively and
creatively to keep us connected.

INFORMATION PERTAINING TO MEETINGS OF PRESBYTERY
Per Presbytery Manual Chapter V

Number of Meetings – Our Book of Order (G-3.0304) requires presbytery to hold stated meetings at least twice each year. At this time, there will be four STATED meetings for 2020: February 22, May 19, August 22, and November 17.

Kind of Meetings – Besides stated meetings there are adjourned meetings and special meetings.

Adjourned Meetings – Held to conclude unfinished business of preceding stated meeting. New Business may be placed on docket.

Special Meetings – The moderator shall call a special meeting at the request of, or with the concurrence of, two ministers and two elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both moderator and stated clerk are unable to act, any three ministers and three elders, the elders being of different churches, may call a special meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Notice of a special meeting shall be sent not less than ten (10) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting and no other business than that listed in the notice shall be transacted.

Who Determines Type of Meetings? – The presbytery itself. If the business at a stated meeting is not completed in the time allowed on the docket, then the presbytery votes to extend the time on that day or votes to schedule an adjourned meeting later. Special meetings may be called in conformity with presbytery's policy, expressed in its manual.

Docket Preparation – The Presbytery Meeting Planning Committee composes the docket. Time periods for committee reports are arranged in consultation with chairs and others responsible for reports.

Docket Problems – The times listed for the presentation of reports are only general orders, and not orders of the day, unless specifically noted (see Procedural Rule A). Frequently, debate bogs down over procedural matters, and controversial issues create considerable discussion. Presbytery can always limit debate. Candidates and transferring ministers of necessity may require special considerations for their examinations because of such things as travel schedules and seminary schedules. The docket may be amended at any time during the meeting. Commissioners should be aware of possible extension of time needed for such amendments and the possible delay in adjournment.

PROCEDURAL RULES

5.5. OPERATING PROCEDURES

- 5.5.1. The Presbytery shall in its proceedings abide by the requirements of the Constitution of the Presbyterian Church (U.S.A.), its Standing Rules or Manual of Operations, and Robert's Rules of Order (newly revised) in this order. A list of procedural rules adopted by Presbytery shall be printed on the inside cover of each handbook.
- 5.5.2. A report of any agency of Presbytery requiring more than 10 minutes of Presbytery time may be made an Order of the Day.
- 5.5.3. Reports having been mailed out in advance, the committee chairperson shall not read the report except to make reference to a few highlights of the report and to recommendations by numbers, moving their adoption.
 - A. Any reports not included in the Handbook shall be submitted as part of a Supplemental Report available either electronically or on paper distributed prior to the beginning of the Presbytery meeting at which the report is presented.
 - B. Any report not so circulated shall not be received by the Presbytery except by approval of the governing body by a two-thirds vote of those present and voting. If a group wishes to submit such a report, a person shall summarize its content and purpose before the vote is taken.
- 5.5.4. On matters where there may be deep concern, possible controversy or lack of information, the committee making the report shall provide critical background information, so that the governing body may expeditiously make wise and considered decisions.
- 5.5.5. Debate shall be free and open, with equal time being given to proponents and opponents insofar as possible.
- 5.5.6. Any member of the governing body desiring to speak must stand, identify themselves by name and congregation, be recognized by the Moderator, and go to a microphone if available.
- 5.5.7. A member of the presbytery may speak twice on any particular motion, and not for more than a total of five minutes, but the second time may only be granted after all who have not yet spoken have had an opportunity to do so. The maker of the motion is entitled to speak first, if desired.
- 5.5.8. Lengthy motions must be written out and presented to the Stated Clerk.
- 5.5.9. References to the following procedures from Robert's Rules of Order may prove useful:
 - A. A committee recommendation does not require a second to be on the floor.
 - B. Other motions require a second prior to discussion or action.
 - C. When there is no apparent disagreement or objection to a motion, the Moderator may declare it is adopted by common or general consent.
- 5.5.10. No flash photography will be allowed during the worship service at meetings of Presbytery.
- 5.5.11. When Presbytery meets in a location where seating is limited, priority shall be given to voting members for seating within the meeting area. If it is necessary to use other rooms for overflow seating, visitors and other non-voting members shall use these areas.
- 5.5.12. QUORUM:
A quorum of the Presbytery shall be any ten teaching elders and ten ruling elders from at least ten different congregations. (G-3.0304).

Seeking to be Faithful Together:

Guidelines for Presbyterians During Times of Disagreement

In a spirit of trust and love, we promise we will . . .

<p>Give them a hearing . . . listen before we answer John 7:51 and Proverbs 18:13</p>	<ol style="list-style-type: none"> 1. Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ; <ul style="list-style-type: none"> · we will keep our conversations and communications open for candid and forthright exchange, · we will not ask questions or make statements in a way which will intimidate or judge others. 2. Learn about various positions on the topic of disagreement. 3. State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.
<p>Speak the truth in love Ephesians 4:15</p>	<ol style="list-style-type: none"> 4. Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teaching. 5. Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity; <ul style="list-style-type: none"> · we will not engage in name-calling or labeling of others prior to, during, or following the discussion. 6. Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.
<p>Maintain the unity of the spirit in the bond of peace Ephesians 4:3</p>	<ol style="list-style-type: none"> 7. Indicate where we agree with those of other viewpoints as well as where we disagree. 8. Seek to stay in community with each other though the discussion may be vigorous and full of tension; <ul style="list-style-type: none"> · we will be ready to forgive and be forgiven. 9. Follow these additional Guidelines when we meet in decision-making bodies: <ul style="list-style-type: none"> · urge persons of various points of view to speak and promise to listen to these positions seriously; · seek conclusions informed by our points of agreement; · be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience; · abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with the Guidelines. 10. Include our disagreements in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.

ANNOUNCEMENTS
VOTING MEMBERS OF SHENANDOAH PRESBYTERY

All ministers enrolled in Shenandoah Presbytery

Ruling elders commissioned to churches

Ruling elders from each church session

0-400 members = 1 ruling elder

401-800 members = 2 ruling elders

801-1200 members = 3 ruling elders

1201+ = 4 ruling elders

Ruling Elders who serve in the following capacities shall be enrolled as members of
Presbytery for the term of their service:

- moderator or vice moderator of Presbytery
- chair or vice chair of Coordinating and Planning Commission
 - chair of a committee
- exempt employees of the Presbytery (on at least a half-time basis)
- Commissioned Ruling Elders providing particular pastoral services, as authorized by presbytery
- Certified Christian Educators who are serving in an educational ministry under the jurisdiction of the presbytery

Such service does not count towards the number of ruling elders a congregation is entitled to send.

ACRONYMS YOU MAY HEAR AT THE MEETING

AC – Administrative Commission

ARE – Authorized Ruling Elder

CCVT– Committee on Church Vitality &
Transformation

CER - Committee on Educational Resources

CMO – Committee on Mission & Outreach

CNCD–Committee on New Congregational
Development

CPA – Committee on Presbytery Administration

CPC – Coordinating and Planning Commission

CPM – Committee on Preparation for Ministry

CPT – Committee on Pastoral Transition

CRE – Commissioned Ruling Elder

CRM – Committee on Relational Ministry

DPRT – Disaster Preparedness Response Team

ECO – A Covenant Order of Evangelical
Presbyterians

EECMY - Ethiopian Evangelical Church Mekane
Yesus

EPC – Evangelical Presbyterian Church

GA – General Assembly

IC – Investigating Committee

KCC – Key Church Communicator

LRT – Listening Response Team

MIF – Ministry Information Form

PAM – Presbyterian Association of Musicians

PCA – Presbyterian Church in America

PCUS – Presbyterian Church in the United States

PCUSA – Presbyterian Church (U.S.A.)

PDA – Presbyterian Disaster Assistance

PIF – Pastor Information Form

PJC – Permanent Judicial Commission

PNC – Pastor Nominating Committee

RE - Ruling Elder

SPYCE – Shenandoah Presbytery Youth Council
Extraordinaire

TE – Teaching Elder

TPR – Temporary Pastor Relationship

Ruling Elder Rick Comstock of Trinity Church serves as the Presbytery Moderator for 2020

DOCKET

(Members of Presbytery are urged to sign in to Zoom at 9:15 to avoid back log)

- | | |
|------------|--|
| 9:30 a.m. | Call to Order and Prayer |
| 9:35 a.m. | Worship with Communion |
| 10:05 a.m. | Meeting Instructions
Determining a Quorum
Procedural Rules
Welcome and Introduction of Guests
Adoption of the Docket
Report of the Stated Clerk – TE Bronwen Boswell
Report of the Associate General Presbyter – TE Nancy Meehan Yao |
| 10:25 a.m. | Committee on Preparation for Ministry – TE Kate Rascoe |
| 10:30 a.m. | Committee on Pastoral Transition – TE Patrick Pettit |
| 10:45 a.m. | Committee on Relational Ministry – TE Betty Dax |
| 10:50 a.m. | Committee on Mission and Outreach – CRE Bobby Spurgeon |
| 11:05 a.m. | Committee on New Congregational Development – TE Karen Greenawalt |
| 11:10 a.m. | Committee on Church Vitality and Transformation – TE David Witt |
| 11:25 a.m. | Committee on Nominations – TE Brad Langdon |
| 11:35 a.m. | Coordinating and Planning Commission – TE Rachel Crumley |
| 11:40 a.m. | Administrative Commission to Martinsburg First Church – TE Jonathan Bunker |
| 12:10 p.m. | Committee on Presbytery Administration – TE Wray Sherman |
| 12:20 p.m. | Shenandoah Presbytery Corporation – Kenneth Miller |
| 12:40 p.m. | Anticipated Adjournment |

STATED CLERK REPORT

RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the August 22, 2020, meeting of Presbytery as distributed.

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to provide the best possible leadership for the church by assuring that persons called to the ordered ministry of teaching elder are firm in their faith in Christ, assured of their call to serve God and the church as a teaching elder, and receive the fullest personal and professional preparation for this office.”

At its meeting on November 4, 2020, CPM examined and approved Candidate Molly Morris for fitness of call to be ordained as Associate Pastor to Westminster PC, Dekalb, IL. Her ordination service is planned for December 13, 2020 at FPC, Staunton. An invitation and zoom link will be made available soon.

On behalf of the presbytery, the CPM has six (soon to be seven!) individuals currently under our care, for whom we seek your prayers:

Molly Morris, Candidate

Home Church: 1st Presbyterian, Staunton

Kelley Connelly, Candidate

Home Church: 1st Presbyterian, Winchester

Mark Dewey, Inquirer

Home Church: 1st Presbyterian, Winchester

Benjamin Kent, Inquirer

Home Church: Warrenton Presbyterian Church

Cassandra Semler, Inquirer

Home Church: Tuscarora Presbyterian Church

Hannah Oneal von Oeyen Altman, CE Track

Home Church: Warrenton Presbyterian Church

COMMITTEE ON PASTORAL TRANSITION (CPT)

I. FOR INFORMATION:

CPT met via Zoom in September, October, and November

II. ACTIONS TAKEN:

- A. Appointed the following moderators and liaisons:
Millboro: Scott Conrad as moderator
Mt. Hope: Kevin Hay as moderator
- B. Approved the following ministry information forms and authorized Kim Stroupe to input the data onto the Church Leadership Connection web site: Massanutten and Woodstock
- C. Received the CAT report from Augusta Stone Church.
- D. Sustained the examination of Teaching Elder Thomas P. Groome, III (Southern New England Presbytery) and received TE Groome as a member of Shenandoah Presbytery effective September 15, 2020. (See pages 7-8 for bio and faith statement)
- E. Approved the interim contract between the Lexington Session and TE Thomas P. Groome, III, from September 15, 2020-September 14, 2021.
- F. Sustained the examination of Teaching Elder William Reinhold (Coastal Carolina Presbytery) who has received a supply contract to the Augusta Stone, and granted permission for TE Reinhold to labor in the bound of the Presbytery.
- G. Approved the temporary supply contract between the Augusta Stone Session and TE William Reinhold from September 27-December 31, 2020.
- H. Sustained the examination of Teaching Elder Alexa A. Smith (Ohio Valley Presbytery) and received TE Smith as a member of Shenandoah Presbytery effective January 1, 2021, if not sooner. (See page 9 for bio and faith statement)
- I. Approved the interim contract between the Berkeley Springs Session and TE Alexa A. Smith for a period of one year beginning January 1, 2021, if not sooner.
- J. Sustained the examination of Honorably Retired Teaching Elder J. Bradford Langdon (Shenandoah Presbytery) who has received a supply contract with the Tabler Session.
- K. Approved the supply contract between the Tabler Session and HR Brad Langdon from November 23, 2020-November 22, 2021.
- L. Approved the memorandum of understanding between the Millboro Session and TE Scott Conrad from September 20-December 31, 2020.
- M. Approved the commissioned ruling contract between the Goshen Session and CRE Bobby Spurgeon from October 1, 2020-September 30, 2021.
- N. Approved the commissioned ruling contract between the Rocky Spring Session and CRE Bobby Spurgeon from October 1, 2020-September 30, 2021.
- O. Renewed the temporary supply contract between the New Providence Session and TE Amy Fetterman from August 1, 2020-July 31, 2021.
- P. Renewed the interim contract between the Woodstock Session and TE Kate Rascoe from November 1, 2020-October 31, 2021.

III. RECOMMENDATION:

At the request of the sessions of the Goshen, Millboro, and Rocky Springs congregations, CPT petitions the Presbytery to dissolve the Parish of the Pastures, effective immediately, and to divide the remaining finances at a rate of 44% for Millboro and Goshen, and 12% for Rocky Spring.

Background.

Pastoral leadership in small congregations has long been an area of concern for Shenandoah Presbytery. In the 1980s, the parish model was adapted for use in four predominantly rural areas. This model brought together between three and eight congregations to share pastoral services, and facilitate cooperative mission endeavors. Parish councils were created to serve as coordinating bodies and to administer joint finances. Each parish was served by at least one pastor as well as other parish associates, both ordained clergy and Commissioned Lay Preachers (now CREs).

In February, 1986, the Goshen, Millboro and Rocky Spring congregations were organized into *the Parish of the Pastures*; located near the intersections of Augusta, Bath and Rockbridge counties in the southeastern portion of the presbytery, their ministry area was crisscrossed by the Cowpasture, Bullpasture and Calfpasture rivers. The Parish were originally served by the Rev. G.P. Whitely as pastor, and the Rev. Taylor Reveley (HR) as associate. Following the departure of Rev. Whitely in 1988, the Rev. Tom Henderson took the field, with the Rev. John Haney joining him as associate pastor in October, 1989. When Rev. Henderson left in November, 1990, Rev. Haney became pastor. The Rev. Otis Fisher (HR) assisted him from 1991-2007, and was succeeded by CRE Bobby Spurgeon in June of 2008.

Starting around 2012, the relationships between the leaders of the congregations began to deteriorate; institutional memory about the Parish began to fade, and leadership changes brought different expectations. At least two consultants were brought in by Rev. Haney to help the sessions and Parish leadership recapture and redefine their covenant relationship, with no success. In 2018, the Committee on Relational Ministry asked the Revs. Howard Boswell and John Peterson to consult with the sessions and Parish leadership on issues of trust between the leaders of the congregations, particularly Millboro and Goshen. A plan for building trust and accountability was drafted, and initial steps had been implemented when Rev. Haney announced his departure in February, 2019. This had a deleterious effect on implementation of the plan.

Following Rev. Haney's departure, the Committee on Pastoral Transition became involved with the Parish. Rev. Boswell was asked to continue as consultant and was appointed liaison for the transition process. Each congregation reluctantly submitted to the Conversations[®] tool provided by Holy Cow Consulting, with the Rev. Malcolm Brownlee serving as interpreter. While each report was unique, none of them reflected significant levels energy or flexibility. Subsequent discussions involving the sessions and Parish leadership confirmed a general lack of enthusiasm for undertaking the difficult work required to assess whether or not the Parish could support another called and installed pastor, or even continue as a covenant partnership. Following a final meeting facilitated by Rev. Boswell, Rev. Brownlee and CPT Chair Pettit, that conclusion was communicated to the sessions, which brought to an end the reflection part of the transition process. In keeping with tradition, CRE Spurgeon became the pastor of the Parish, and utilized local Ruling Elders to assist him in worship.

Many in the Millboro congregation took exception to the termination of the pastor search. Tensions arose between CRE Spurgeon and the Millboro session; dissatisfaction with worship was communicated in a variety of ways, and attendance declined - a situation only made worse by the restrictions because of Covid-19. After months of tension and ill feeling, in August, 2020, CRE Spurgeon exercised his right to give thirty days' notice and resigned as CRE at Millboro. The sessions of Goshen and Rocky Springs elected to keep CRE Spurgeon, offering him revised contracts, to which he agreed. Because of this, the Parish of the Pastures effectively ceased to function as of September 17, 2020.

Since then, the Rev. Scott Conrad has agreed to a Memorandum of Understanding for preaching and emergency pastoral care until January 1, 2021; after which they will negotiate a Supply contract. Millboro moved their worship to 8:30 a.m. to accommodate Rev. Conrad's responsibilities to the Hot Springs congregation.

On October 18th 2020, a special meeting of the Goshen, Millboro and Rocky Springs sessions was convened for the purpose of recommending the dissolution of the Parish of the Pastures, and dividing the funds left in the Parish treasury. It was it was unanimously agreed to request the dissolution of the Parish, effective immediately. It was also unanimously agreed the division of remaining finances would roughly parallel the historical ratio of contributions by the three congregations: Goshen and Millboro congregations each receiving 44% of the remaining funds - an estimated \$34,560.45, with the Rocky Springs congregation receiving 12% - an estimated \$9461.48.

Submitted by:

Patrick Pettit
on behalf of the Committee on Pastoral Transition

THOMAS P. GROOME, III
STATEMENT OF FAITH

I believe in the One Triune God: one God, present in three persons: Father, Son, and Holy Spirit.

I believe that God the Father is Creator and Ruler of the universe. God created all that is out of nothing, intentionally making this world and us to glorify God, and calling creation good. All humanity is created in God's own image, intended to know and love both God and neighbor. We have chosen not to glorify God, and instead have rebelled by turning away from God's grace while seeking our own way of living. Our sin has separated humanity from God's intended relationship with us, and one another. While God's holiness cannot bear our sin, God's love for us cannot bear that separation. Out of this tension between God's justice and mercy, God is ultimately moved to act on our behalf for our reconciliation.

Therefore, God sent Jesus Christ, God's only begotten Son, fully divine and fully human. Jesus Christ is the Word of God made flesh, Emmanuel. He entered the world, experiencing and sharing our needs, sorrows, joys, and temptations, calling us to turn from our sin to the right relationship with God for which we were created. He was without sin, yet stood beside us in our sin and was crucified on the cross for us. Because of Christ's crucifixion and resurrection, we are viewed by God as righteous and are justified. By grace through faith as we confess Jesus Christ as Lord and Savior, we receive forgiveness of sins, resurrection of the body, and life everlasting.

The Holy Spirit, proceeding from the Father and the Son, continually bears witness to the Triune God, proclaims God's forgiveness in Christ, moves persons to respond in faith, repentance and obedience, initiates new life in Christ, forms people into the people of God, reconciles us to each other, and teaches the church to worship and obey God. The Holy Spirit comforts us in our fear enabling us to witness to Christ's reconciling work in the world. The Holy Spirit empowers us to pray for the world, to proclaim God's love, justice and mercy, and to share the Gospel of Jesus Christ, in both word and deed.

The Bible is the unique, authoritative, and inspired witness to the character and salvific activity of God. It is the one witness that has no parallel. Through prayer and study, the Holy Spirit illumines our hearts and minds to hear God's voice spoken to and through the community of faith. Scripture serves as our rule for faith and life.

Throughout the ages, God has covenanted with humanity, forming and reforming a chosen people to worship and follow God. Christians are called to respond to God's magnanimous grace in community with others who profess faith in our Lord and Savior Jesus Christ. This community of faith is the Church. The mission of the Church is given form by God's activity in the world as revealed to us in Scripture and understood by faith. We assemble together to worship God as God's adopted daughters and sons, and to pray for the world and ourselves. We are called to share the Good News of salvation with others. The Church is a means of God's grace by promoting stewardship of all God's gifts in creation, ministering to the needs of the poor, the sick, the lonely, the powerless, and engaging in the struggle to free people from sin, fear, oppression, hunger and injustice.

The Sacraments are the visible outward signs of God's grace, instituted by God and commended by Christ. Through the Sacraments, God seals believers in redemption, renews our identity as God's people, and marks us for service in the world. Baptism is the sign and seal of our incorporation into Christ. Baptism is a visible sign that the people of God have entered a new covenant relationship and promise to live in continual repentance, faithfulness, and discipleship. The Lord's Supper is a sign and seal of our communion with Christ crucified and resurrected. We join in communion with the Triune God, one with all believers past, present, and future, celebrating the real spiritual presence of Christ, remembering his death, proclaiming his resurrection and lordship, renewing our relationships with God and one another as part of the body of Christ, and eagerly anticipating the day when the people will come from east and west and north and south to take their places at the feast in the Kingdom of God. Amen.

THOMAS P. GROOME, III BIOGRAPHICAL SKETCH

I am a child of God. My story is one where God has always been present in my life, whether I acknowledge God's presence or not. I was raised in a Christian household with two loving parents who nurtured me, loved me, and helped my faith in God to grow. My parents were wonderful role models of what it means to be stewards and Christian servants. Having been nurtured in the First Presbyterian Church, Vicksburg, MS, I was always active in youth group, Sunday School and the Boy Scout Troop where I earned the rank of Eagle Scout. I felt called to the ministry as a rising high school senior during a Montreat youth conference. But, in my infinite wisdom, those were not my plans. I went to college and let my hair down literally and figuratively, and in my own way, ran away from the church. I continued to pray and felt God's presence in my life.

I met my wife, Leslie, while at LSU. We married and had our first child. It was then I felt God pushing me back toward the church. We became involved in the New Covenant Presbyterian Church, Mandeville, LA. My faith grew as I became more and more involved in the ministry of the church. I served as Deacon, Elder, Clerk of Session and youth advisor.

I attended another Montreat youth conference some twenty years after the first one as a youth advisor and God's call to ministry came again. I felt I was too old (36) and decided not to tell anyone. Later that same year our pastor accepted another call and I was elected to serve on the PNC. It was then that I read many PIFs from second career pastors. I believe that the Holy Spirit was showing me that I could do it too. After much prayer and consideration Leslie and I went to speak with our interim pastor. He was encouraging to me and helped to guide my decision to enter seminary.

From this point to me entering seminary (about 14 months) was one in which Leslie and I both felt God's hand. We were affirmed in our decision in so many ways (people, timing, financially etc.) which further strengthened our resolve that this was where God was leading us. Most notably for me was when Leslie realized that ministry was in my heart and one of our children told me that I should enter the ministry, even before I had spoken to them about it.

I have been blessed by God to serve some wonderful faith communities. Covenant Presbyterian, Spartanburg, SC for eight years and First Presbyterian, Tupelo, MS for eleven years. Since leaving Tupelo in 2017 I have served two interim positions; Second Presbyterian Church, Lexington, KY and First Presbyterian Church, Fairfield, CT. God's hand has always been with me, even when I haven't recognized God's handiwork.

God has been faithful in all facets of my life. I have been blessed with a loving wife of 42 years who supports my ministry, three healthy well-adjusted children, two wonderful sons-in law and a daughter-in-law, and two wonderful grandchildren (Ben is 7 and Abigail is 5).

God has been ever faithful in my life and I am thankful that God never gave up on me. I have strived to remain faithful to God, having served Christ's church not only as a lay person, in ordained office as Deacon and Elder, but also as a Minister of Word and Sacrament.

Thanks be to God from whom all blessings flow.

ALEXA A. SMITH
STATEMENT OF FAITH

I believe in a God I do not understand.

Who depends on weak human beings to make justice in this world -- to feed the hungry, to help the blind see and the lame walk.

And who loves a very raw creation, where death and life, pain and beauty, clash and intermingle. Who does not coerce or impose, because that is not power at all ... but who loves us into loving, for now and all time.

I believe in Jesus whose life gives us hope that it is possible to live justly in the here and now and that some will say yes.

Whose murder show us just how risky it is to live doing justice and mercy and love in a world where evil desperately works to squelch goodness.

Whose resurrection tells us it is possible to forgive despite terrible betrayal, to love when there is hate all around, to hope when there is every good reason to despair and to be merciful when judgment is deserved.

I believe in a Spirit whose fire may both comfort and set us aflame.

Who calls us into alternative communities where we are nurtured and fed and where every one of us is equal.

Who pulls us into the midst of life in all its messiness and gives us purpose.

This story is told to us in the scriptures, where very old words come to life all over again and give meaning to generation after generation. And it is embodied in the communities whose traditions mold us for ministry.

ALEXA A. SMITH
BIOGRAPHICAL SKETCH

Alexa Smith is a Presbyterian minister who has served as a journalist with the Presbyterian Church (USA), covering global issues through world mission, and has served congregations in Indiana, Maryland and Pennsylvania. Presently, she is serving as the pastor of two small churches in the United Church of Christ in Western Maryland, where she was born and where her extended family lives still. She is a graduate of Louisville Seminary, has a doctor of ministry degree in marriage and family therapy, and has a journalism degree from West Virginia University. She worked with U.S. presbyteries on international issues in the Presbyterian Hunger Program before returning to Maryland. She is a writer, a lover of coonhounds (and all other dogs, actually) a reader and a movie-watcher.

COMMITTEE ON RELATIONAL MINISTRY (CRM)

I. FOR INFORMATION:

- A. CRM met via Zoom in August, September, and October
- B. Boundary training is mandatory every three years for all who serve a congregation in a pastoral relationship including CREs and at-large members. The Presbytery has offered five separate boundary training sessions since November of 2018. Most all pastors and CREs have completed the mandatory training but for a few. CRM reminds the Presbytery of the decision made December 2019 of not attending the training:
 - *CRM will not renew temporary contracts (session will be notified)*
 - *CRM will not approve changes in terms of call (session will be notified)*
 - *The Stated Clerk will notify other presbyteries in case of transfer*
 - *The Stated Clerk will not attest a personal information form*

IV. ACTIONS TAKEN:

- A. Renewed the temporary supply contract between the Second Opequon Session and TE Ron Obenchain from September 1-December 31, 2020.
- B. Renewed the supply pastor contract between the Beulah and Monterey sessions and Honorably Retired Teaching Elder Richard Hill from September 1, 2020-August 31, 2021.
- C. Renewed the temporary supply contract between the Sunnyside Session and TE Bill Everhart from October 1, 2020-September 30, 2021.
- D. Transferred the membership of Teaching Elder D. Jay Losher to the Presbytery of National Capital effective October 8, 2020.
- E. Excused the following sessions from the rotation of elders for 2021: Berkeley Springs, Broadway, Hedgesville, Hot Springs, Mt. Hope, and Nineveh

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Purpose: The formation of new worshiping communities (NWC) is the work of the Holy Spirit. As a Presbytery, we intend to work collectively to create conditions that welcome, pay attention to, and foster the work of the Holy Spirit among us in birthing new ideas, inspiring fresh expressions of the Church, and bringing about new worshiping communities. To that end, the Committee on New Congregational Development's (CNCD) role is to create space for, encourage, and support ideas and leadership for NWCs as the Spirit brings them forth.

SC2 -Stephen City 2, led by TE Kevin Hay and RE Bill Burslem, includes the Stephen City Food Pantry and Faith on Tap. The Food Pantry is seeking people to be on governing/advisory board. They are still distributing food twice a month. They have an EIN and hope at some point to become a 501C3. Faith on Tap is suspended at the moment.

Church of the Wild Two Rivers, led by RE Leah Rampy is doing well. They had a mini retreat in Sept with 25 in attendance. The topic was inner peace.

Community Cup, led by RE Kate Lewis Brown, is a fledgling NWC in Martinsburg, WV. Kate and her advisory committee continue to search and sort out how to start a coffee shop and worship center and meet the needs of this community and what that might look like. Community Cup received a Seed Grant from 1001 NWC in the amount of \$7500.

The CNCD through efforts by Gusti and John continues to explore the opportunities for a NWC in Harrisonburg area. Stephanie Sorge has contacted for assistance in this exploration.

Members of the Committee:

Adrienne North
Gusti Newquist
John Bethard
Judith Becker
Kevin Hay
Evan Smith
Nancy Meehan Yao
Bronwen Boswell
Karen Greenawalt

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Stated Purpose of CCVT: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

CCVT Members: David Witt, chair; Phil Sommer, vice-chair; Malcolm Brownlee, Rick Comstock, Ed Dawkins, JoAnn Harmon, Tracie Martin, Juliana Ritchie, Karen Thatcher; Nancy Meehan Yao, Associate General Presbyter, Staff Support

✓ **Grants to Churches for Innovative Worship**

CCVT has awarded 20 grants since March, totaling just under \$15,000, all the grants for the advancement of technology for worship, both hardware and connections (ZOOM). These grants have come from the 2018 Fund, which was originally for \$3,000 per year, 3 grants per year, with a single congregation receiving up to \$1,000 per year. The application is on the presbytery website, has been highlighted at presbytery meetings, and has been included in recent e-letters. In light of the COVID pandemic, CCVT has set aside the limit of three grants per year but reaffirmed the \$1,000 per year to one congregation benchmark. CPA has graciously and generously allocated additional funds for CCVT to award. These grants are making virtual worship available now within many communities and will be useful for ministry through worship and other areas in the future. Since our last meeting, we have awarded grants to Hebron, Tuscarora, Petersburg, Union, Second Staunton, and Bethesda Churches

✓ **“Rethinking Evangelism Conference”**

Several of us attended this PCUSA conference October 12-14 via ZOOM. Our committee is now exploring offering a possible workshop via ZOOM in the first quarter of 2021. How do we define and how should we redefine “evangelism?” How do we share our faith? What are the “nuts and bolts” of being a hospitable congregation? How do we get beyond the numbers? How do we go beyond the walls of our church buildings?

✓ **Rethinking Our Witness, Advent and Beyond!**

Consider this question, “In the midst of a pandemic, how will your church witness outside the church building and share the good news of the gospel during Advent and Christmas?”

Some thoughts from our meeting last week and recent pastors’ meetings: move the Advent wreath to the front lawn; hanging of the “outdoor greens”; live nativity; “human luminaries”; virtual Christmas pageant; share daily Advent devotions on-line; “Advent in a Bag”; drive-in Christmas Eve service; curbside “Christmas cookie swap”; curbside Christmas breakfast; food pantry drive; shelter supply drive; Blue Christmas/Longest Night service of lament on-line. These are just some ideas. What ideas might you and/or your church have?

✓ **Vital Congregations**

This is part of the PCUSA Faith Formation, Theology, and Evangelism work area. We have committed to study this program initiative, which would need to be adopted by the whole presbytery, as an option instead of or alongside of Holy Cow/CAT. You can read more at presbyterianmission.org/vital-congregations. Follow-up discussion at our December meeting.

✓ **Meeting RE: “First Call Pastors/Congregations”**

Patrick Pettit, Amy Fetterman, Betty Dax, Nancy Meehan Yao, Bronwen Boswell, and David Witt met via ZOOM to discuss a new opportunity of presbytery partnering with smaller churches, rural/small town etc., in a type of pastoral residency program for first-call pastors. It could be based upon the “For Such a Time as This” program that the PCUSA CLC sponsored a few years ago (now inactive). This would be a way for smaller churches to “train up new pastors” and new pastors to share vitality and new thinking, providing the mutual recognition of gifts. CCVT felt very positive about the idea and looks forward to further conversation about this process and collaboration with the other committees.

✓ **Asking Questions – Please keep asking these questions...**

- For what are we grateful?
- What are the opportunities?
- How is the Church becoming something new and different?
- What have we learned? What will we do in the future?

And we will ask, “How can we listen to help/accompany/empower the churches of Shenandoah Presbytery?”

- ✓ Our CCVT leadership next year will be David Witt, Chair; Phil Sommer, Vice Chair. We need some additional members on our committee. We are losing two valued members in Malcolm Brownlee and Karen Thatcher.

Our next meeting will be on Monday, December 7th via ZOOM at 1:00 pm.

Today, through a video, we will hear from the Opequon Presbyterian Church of Winchester, Virginia as our highlighted congregation for this meeting. Worship began at the “Opequon settlement” in 1732. The “Opequon Meetinghouse” was organized in 1736.

COMMITTEE ON NOMINATIONS (CN)

COMMITTEE PURPOSE: Nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of committee membership and representation including vacancies, chairs, and vice-chairs; and to nominate persons to serve on presbytery's Permanent Judicial Commission and as commissioners to the Synod of the Mid-Atlantic and to the General Assembly meetings; and to nominate vice-moderator and moderator of our presbytery; and recommend persons for nomination to serve on the four committees of the Synod of the Mid-Atlantic.

The committee is comprised of Brad Langdon, chair; Faye Bottenfield, member; Milton Reid, member; Stephanie Sorge (liaison for Committee on Representation); Nancy Meehan-Yao, Associate General Presbyter (ex-officio); and Bronwen Boswell, Stated Clerk/General Presbyter (ex-officio).

The committee met via ZOOM on September 16, October 7 (special meeting) and October 21.

The Committee recommends that Presbytery elect the following to serve:

Committee on Church Vitality and Transformation

Chair: TE David Witt (Opequon)

Class of 2023: TE Ed Dawkins (Nineveh)
TE Tracie Martin (Opequon)
RE Richard Comstock (Trinity)
RE Dennis Evans (Bethesda)

Committee on Educational Resources

Class of 2023: TE Tommy Carrico (Finley Memorial)

Committee on Mission and Outreach

Class of 2023: CRE Bobby Spurgeon (Goshen/Rocky Spring) also to serve as chair
TE Reed Hopkins (Loch Willow)
TE Gwen Carr (Buffalo Gap/Craigsville)
RE Dave Thalman (Winchester First)

Committee on New Congregational Development

Class of 2022: TE Evan Smith (Staunton Second)
Class of 2023: TE Karen Greenawalt (Gerrardstown) also to serve as chair
RE Adrienne North (Bunker Hill)
TE John Bethard (Charles Town)

Committee on Pastoral Transition

Class of 2022: TE Patrick Ryan (Tinkling Spring)
Class of 2023: TE Patrick Pettit (Waynesboro First) also to serve as chair
TE Kevin Channell (Collierstown)
TE Jonathan Bunker (Berryville)

Committee on Preparation for Ministry

Class of 2023: TE Kate Rascoe (Woodstock) also to serve as chair
TE Betsy Stow (Westminster-Canterbury)
RE Linda Bradley (Trinity)

Committee on Presbytery Administration

Class of 2023: RE Hannah Bush (Hebron) also to serve as vice-chair
TE Clayton Rascoe (Massanetta Springs)
RE Betsy Hay (Massanutten)

Committee on Relational Ministry

Chair: TE Howard Boswell

Class of 2022: RE Grace Mitchell (Tuscarora)

Class of 2023: TE Kerry Foster (Bridgewater)
TE Jacob Singleton (Staunton Third)

2021 Vice-moderator and 2022 Moderator of Presbytery

David Howard, TE, Strasburg Presbyterian Church, Mountain Valley Mission Community

David is a teaching elder who answered the call to serve the Strasburg Presbyterian Church, Strasburg, Virginia and was installed the weekend of the “great flood” in September, 1996. His training includes an M.A. in New Testament studies, Wheaton Graduate School, Wheaton, IL, and an M. Div. from Trinity Evangelical Divinity School, Deerfield, IL. Active through the years in Shenandoah Presbytery, he was a member of the Synod of the Mid-Atlantic (Class of 2001). Very active in the local community, he is a past member of the Strasburg Planning Commission and several service organizations. David is grateful for the experience of Hurricane Katrina clean-up with Shenandoah Presbytery friends and Presbyterian Disaster Assistance. He has served on a number of Presbytery committees. He is currently chair for Finance and Personnel for the Northwestern Community Service Board of the Lord Fairfax District. David and Jana are parents to four children along with their spouses, and thirteen grandchildren.

2021 Moderator – already approved November, 2019 (current 2020 vice-moderator)

Judy Hensley, CRE, member of Elkton Presbyterian Church, serving the Union Presbyterian Church, Highland-Augusta Mission Community

Judy K. Hensley is a Commissioned Ruling Elder (CRE) who serves the Union Presbyterian Church as pastor for the past 10 years. A member of Elkton Presbyterian Church, Judy answered God’s call “into deeper ministry” and completed a CRE training program offered by Shenandoah Presbytery, prior to serving Union Presbyterian. Judy works full-time at James Madison University in the Financial Aid Office. She and her husband Dave reside in McGaheysville, Virginia, with their one Maine coon cat

Synod of the Mid-Atlantic’s Committees

The Nominations Committee of Shenandoah Presbytery has agreed to RECOMMEND to the Synod of the Mid-Atlantic for nomination to the Synod’s Nominations Committee, Class of 2023, representing the Presbytery of Shenandoah: **Doug Sensabaugh, RE**, Massanutten Presbyterian Church.

OPPORTUNITIES TO SERVE ON PRESBYTERY COMMITTEES

(Classes of 2021, 2022, and 2023)

as of November 17, 2020, compiled by Nominations Committee

(committee descriptions on presbytery website: www.shenpres.org)

Contact: Committee chairs or Brad Langdon at jblangdon@comcast.net

Committee on Church Vitality and Transformation (CCVT)

Needs four (4) members: Class of 2021 - 1, Class of 2022 – 3.

Can be Teaching Elder (TE), Ruling Elder (RE) or non-ordained Church Member, Male or Female.

Currently has eight (8) members: 3 Females and 5 Males, 4 REs and 4 TEs.

Committee on Educational Resources (CER)

Needs two (2) members: Class of 2023 – 2. REs preferred. Males preferred. Currently has seven (7) members: 5 TEs, 2 REs, 5 Females and 2 Males. Can also be non-ordained Church Member or Christian Educator.

Committee on Mission and Outreach (CMO)

Fully staffed. Currently has 12 members: 7 Males, 5 Females, 5 TEs and 7 REs.

Committee on New Congregational Development (CNCD)

Needs two (2) members: Class of 2021 – 2. REs preferred. Can be Male or Female. Currently has seven (7) members: 3 Males, 4 Females, 2 REs, and 5 TEs.

Committee on Presbytery Administration (CPA)

Needs three (3) members: Class of 2022 -2; Class of 2023 – 1. May be TE, RE or non-ordained Church Member, Male or Female. Currently has nine (9) members: 4 Males, 5 Females, 4 TEs and 5 REs. Also needs chair for 2021.

Committee on Preparation for Ministry (CPM)

Needs 3 members: Class of 2022 – 3. Can be Male or Female REs. Currently has six (6) members: 3 Males, 1 Female, 4 TEs, and 2 RE.

Committee on Pastoral Transition (CPT)

Needs five (5) members: Class of 2021 – 2; Class of 2022 – 1; Class of 2023 – 2. Prefer RE's, either Female or Male. Currently has 10 members: 9 TEs, 1 RE, 6 Males, and 4 Females.

Committee on Relational Ministry (CRM)

Needs three members: Class of 2023 – 3. Can be RE or TE, Male or Female. Currently has 12 members: 7 Males, 5 Females, 7 TEs, and 5 REs.

Committee on Nominations (CN) (effective after CPC makes report)

Needs three members: Class of 2021 -2; Class of 2022 -1. Can be Male or Female, RE or TE. Currently has three members: 1 TE, 2 RE. 1Male and 2 F.

COORDINATING AND PLANNING COMMISSION (CPC)

The Coordinating and Planning Commission met via Zoom on October 27 and conducted the following business:

I. FOR INFORMATION:

Heard reports from all committees of the Presbytery.

II. RECOMMENDATION:

That Presbytery elect Ruling Elder Bonny Wilson of the Fairfield Church to serve on the Committee on Nominations, Class of 2023.

ADMINISTRATIVE COMMISSION TO THE MARTINSBURG FIRST CHURCH

In January of 2019, the Shenandoah Presbytery received a letter from the First Presbyterian Church of Martinsburg, WV, (First Presbyterian) stating the congregation had withdrawn from the PCUSA and had joined the Evangelical Presbyterian Church (EPC) (G-3.0101b). The Pastor, Rufus Burton, renounced jurisdiction of the PCUSA (G-2.0509) and was granted membership as a Teaching Elder in the EPC.

At its meeting on February 19, 2019, the Presbytery appointed Don Baker (RE Moorefield), Jonathan Bunker (TE Berryville), Carrie Evans (TE Front Royal), Kate Lewis Brown (RE Tuscarora), and Andy Sale (TE Honorable Retired) to an Administrative Commission (AC) to address the issues raised by the actions of the PCUSA Session and congregation of First Presbyterian (G-3.0101b).

The AC held its first meeting on March 5, 2019, and elected Jonathan Bunker as Chair of the AC and Andy Sale as the Clerk. (The AC held 16 meetings from March 5, 2019, to October 27, 2020.) At the March 5th meeting, the AC agreed that the action of the PCUSA Session was not in accord with the PCUSA Book of Order (G-1.0503) and that First Presbyterian would remain a PCUSA congregation until the congregation was transferred to the EPC or dissolved. The AC then agreed that, since the Shenandoah Presbytery has taken action not to transfer congregations to the EPC, the congregation would have to be dissolved in order to become a congregation of the EPC (G-3.0301d). The AC reminded the congregation of this several times as they continued to refer to themselves as a congregation of the EPC.

To learn how many members of the First Presbyterian congregation would prefer that the church remain in the PCUSA, the AC sent a letter to all 87 members of First Presbyterian who were listed in the church directory that was supplied to the AC. In response, the AC received 6 letters and 5 phone calls, and determined that the majority of the congregation wished to join the EPC and there would not be enough members remaining to sustain the congregation as a PCUSA church.

The AC took the gracious action to permit Rev. Rufus Burton to serve as a Temporary Pastor and Moderator of Session (G-2.0504b) with the understanding that he would supply copies of the Minutes of all Session meetings, as well as financial and other documents as requested by the Chair of the AC. The AC has received copies of the Minutes of the Session held since the AC was formed and financial documents when requested (G-4.0203).

The Presbyterian Historical Society in Philadelphia, PA, informed the AC that they have copies of the Minutes of the First Presbyterian Church dating from 1901-2005. They also stated that “the history of First Martinsburg Church, Martinsburg, WV, dates back to 1825 and that if the church no longer has their records, it is possible that they may have placed records *in the library* at Union Presbyterian Seminary in Richmond, Virginia.” First Presbyterian has agreed that copies of all of the church’s Minutes, will be deposited in the PCUSA Historical Society when the First Presbyterian congregation is dissolved. (G-3.0204).

On July 2, 2019, the AC received (from a company retained by the AC) an appraisal of the First Presbyterian Church property of \$480,000. The financial records as of May 31, 2019, showed the non-property assets of the church amounted to \$1,498,846.93 (including a Boyd Trust of \$1,109,220.93). The AC agreed that the Shenandoah Presbytery should retain one-half of the non-property assets and one-half of the value of the building, together amounting to \$989,435.

The AC then developed a *Proposed Amicable Settlement* stating that the Shenandoah Presbytery would retain \$989,400. Also included in the proposal was that First Presbyterian would provide to the AC

complete copies of all Session Minutes and membership records until the congregation is dissolved; the name First Presbyterian Church of Martinsburg, WV, would be discontinued; and a joint worship service would be held to celebrate the 194 years of ministry of the congregation in the Shenandoah Presbytery and its predecessors.

On September 23, 2019, the AC met with Rufus Burton and the Consultation Committee (appointed by the Session) and presented its proposal. The Consultation Committee was reminded by the AC that, in accordance with the Book of Order, all assets, including property of the First Presbyterian Church, are held in trust for the Shenandoah Presbytery, and what the two parties would be agreeing to is what the Presbytery would retain and what it would give to the congregation. A counter proposal was requested, to be received by January 17, 2020. No counter proposal was ever received from the First Presbyterian's Consultation Committee.

On November 4, 2019, First Presbyterian requested "non-binding" mediation. The Presbytery's attorney, David Penrod, confirmed that all mediation is non-binding.

With the help of David Penrod, Judge Christopher Wilkes, an experienced mediator, agreed to serve as mediator for mediation between the AC and First Presbyterian. The AC invited David Penrod and Bronwen Boswell to participate in the mediation. May 8, 2020 was set as the date for the mediation, to be held at the law offices of Bowles, Rice in Martinsburg.

On August 11, 2020, the AC was informed that, because of the pandemic, the mediation was postponed until further notice, per the mediator. The mediation was finally held on September 22, 2020. First Presbyterian stated, for the first time, that the Trustees at the bank had said that the Boyd Trust could not be used as collateral for a loan. From the very first meeting of the AC with First Presbyterian, the Consultation Committee had stated that they could not access the principal of the Boyd Trust and David Penrod confirmed that this is the way that the Trust had been written.

After about 6 hours, and some back and forth with financial proposals, the AC made its final offer of \$468,000, roughly half of Martinsburg's assets (as of May 15, 2019) without the Boyd Trust, and one-half of the value of the property. The AC made this offer of \$468,000 because we understood that First Martinsburg could not access the principal of the Boyd Trust and that the Trust could not be used as collateral for a loan. The AC made clear that, if this offer were not accepted, the issue would be taken to court for resolution.

The Mediator returned to the AC stating that First Presbyterian would consider the AC's final offer of \$468,000 with a possible structured financial settlement as financial terms of the dissolution agreement for First Presbyterian with Shenandoah Presbytery. He also said he felt First Presbyterian needed some additional time to contemplate the offer and that he felt all that could be accomplished during the mediation session had been done. He noted that once the AC's offer had either been accepted, modified or rejected, attorneys for both sides could confer and the AC would be advised as to how to proceed. By consensus, the AC agreed to this manner of proceeding.

On October 21, 2020, David Penrod received an email from **Charles Printz**, First Presbyterian's attorney stating that

- The agreed upon amount that the Shenandoah Presbytery would retain is \$468,000.
- First Presbyterian would be securing these funds from available cash, bank financing, and court approval for the withdrawal of principal from the Boyd Trust. First Presbyterian agrees to a six-month timeline for this process, provided this is not an absolute deadline. Since the principal withdrawal is the essential component of First Presbyterian's ability to fund the settlement, the settlement is contingent upon court approval.

- Contemporaneously with this cash payment, the Presbytery would execute a quitclaim deed to First Presbyterian conveying all interests in the Church's real property and would sign a release of all claims/covenant not to sue.
- A copy of First Presbyterian's Minutes would be placed with the Presbyterian Historical Foundation archives in Philadelphia. The original Minutes remain the exclusive property of First Presbyterian in perpetuity.
- When the settlement is consummated, the Presbytery would dissolve First Presbyterian, but the church would retain its name.
- There would be no concluding worship service.

The AC met on October 27, 2020, to discuss this response from First Presbyterian. David Penrod explained that, for First Presbyterian to go to court to request access to the principal of the Boyd Trust, they would need an agreement with Shenandoah Presbytery with the terms of the settlement. The AC agreed on a response to First Presbyterian that would consist of the recommendations approved by Presbytery.

Therefore, we move the following recommendations

- 1. That Presbytery approve upon completion of all legal matters related to this action, the dissolution of the First Presbyterian Church of Martinsburg and authorize the Stated Clerk to grant letters of transfer for any member that requests one and confirm that copies of all Minutes and Records of the Session and congregation are deposited with the Presbyterian Historical Society in Philadelphia Pennsylvania.**
- 2. That the Presbytery, upon the completion of all legal matters related to this action transfer by quitclaim deed the church building and adjoining property to the congregation that will be reconstituting as an EPC Congregation.**
- 3. That Shenandoah Presbytery retain from the assets held in trust for the Denomination by the former congregation a sum of \$468,000 and that the congregation receive the remainder of the congregation's assets. (See the AC's Report for information on how the figures were developed and agreed upon by the AC and the congregation's Session). And that congregation be given a 6-month deadline of May 17, 2021 to have finalized the terms of financing of the \$468,000 and transferred the funds to Shenandoah Presbytery.**
- 4. That the Presbytery give First Presbyterian Church of Martinsburg permission to encumber debt on their property should it be necessary to get financing necessary to meet the terms of this agreement. And that the Session and congregation assume all responsibility for that debt upon their dissolution as a PC(USA) Congregation.**
- 5. That the Presbytery schedule for a future Presbytery Meeting a Service of celebration for the legacy of the relationship between the PC(USA), Shenandoah Presbytery, and the congregation of 1st Presbyterian of Martinsburg and that the Session and the Congregation be notified of the service's date and time and be invited to attend.**
- 6. Following the successful conclusion of all matters related to this action the Presbytery dissolve the Administrative Commission.**

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

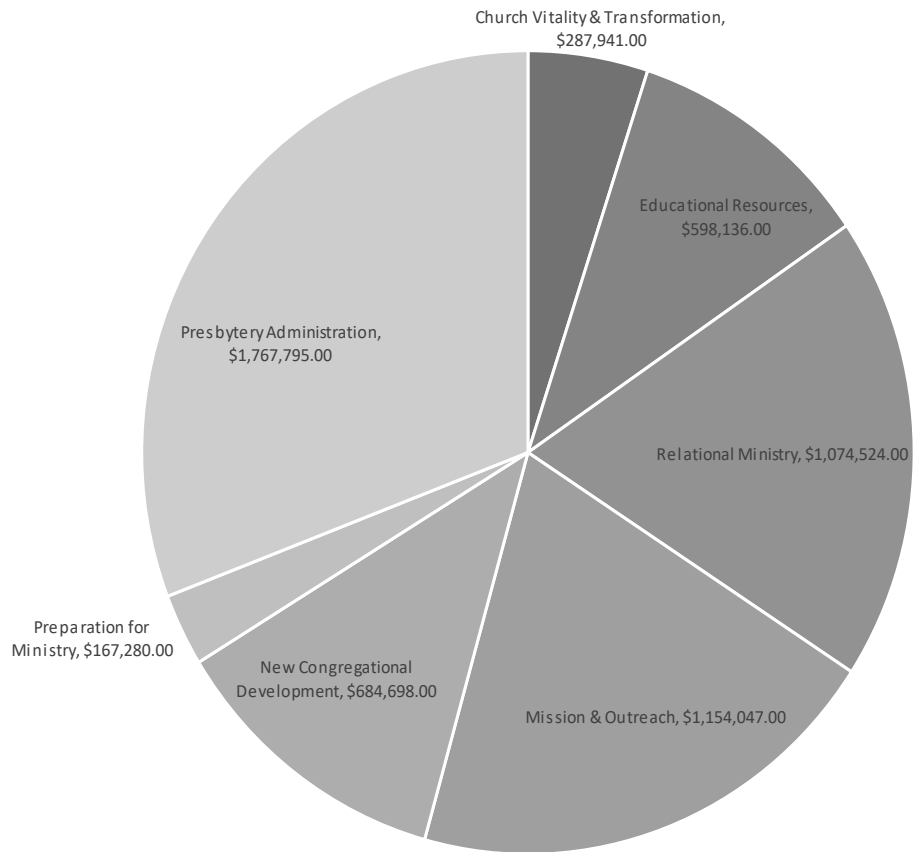
I. FOR INFORMATION:

- A. 2021 Personnel Costs on page 26.
- B. Shenandoah Presbytery Corporation Pie Chart: Funds Available to Committees of the Shenandoah Presbytery on page 22.
- C. The CPA is in the process of conducting annual reviews of Presbytery Staff.
- D. The status of the Shenandoah Presbytery Office at 1111 N. Main Street. The property is for sale and has received interest from potential buyers, but no offers have been made. The CPA, on the advice of our real estate agent, plans to drop the price in early 2021 to \$795,000.

II. RECOMMENDATION:

That the Presbytery approve the 2021 budget as found on pages 23-25.

Shenandoah Presbytery Corporation - \$5,734,421.00



Proposed Budget Worksheet - 2021				
	2019	2020	2020	2021
	Actual	Actual as of	Budget	Proposed
		10/31/2020		Budget
Resources Provided by:				
Acceptances from Congregations	479,510.36	377,806.74	555,449.50	520,916.32
H'burg First Settlement	24,800.00	18,600.00	24,800.00	-
Corporation Distribution	20,671.71	10,000.00	10,000.00	65,000.00
One Time Exec Mileage Supplement	7,000.00	-	-	-
Total	531,982.07	406,406.74	590,249.50	585,916.32
Resources Used For:				
Church Vitality & Transformation CCVT				
CCVT Operating Expenses	638.95	107.27	1,000.00	1,000.00
Total CCVT	638.95	107.27	1,000.00	1,000.00
Educational Resources CER				
Big Event	1,500.00	21.13	2,000.00	2,000.00
Intergeneration Faith Program	500.00	500.00	500.00	500.00
Massanetta Springs	1,000.00	1,000.00	1,000.00	1,000.00
Presbyterian Campus Ministry	2,500.00	2,500.00	2,500.00	2,500.00
SPYCE - Youth Council	500.00	500.00	500.00	500.00
Total CER	6,000.00	4,521.13	6,500.00	6,500.00
Mission & Outreach CMO				
CMO Operating Expenses	-		300.00	300.00
Partnership				
IBS Evan & Dev Support	6,000.00	6,000.00	6,000.00	6,000.00
BSCO Support	1,000.00	1,000.00	1,000.00	1,000.00
Visits to & from Ethiopia	1,226.00	2,000.00	2,000.00	2,000.00
ESL Program	500.00	-	500.00	500.00
Disaster Prep Team	179.78	-	500.00	500.00
Mission Communities	(635.49)	-	1,000.00	1,000.00
Total CMO	8,270.29	9,000.00	11,300.00	11,300.00

	2019	2020	2020	2021
	Actual	Actual as of	Budget	Proposed
		10/31/2020		Budget
Presbytery Administration CPA				
Payments to Governing Bodies: 10,764 - 2019 Membership				
GA Per Capita (2019/20 - \$8.95)(2021 - \$8.98)	103,059.25	83,721.75	100,463.75	96,660.72
Synod - Per Capita (2020 - \$1.15)(2021 - \$1.15)	9,787.76	10,758.75	12,908.75	12,378.60
GA - Shared Mission Support	4,000.00	3,334.00	4,000.00	4,000.00
Synod - Shared Mission Support	200.00	168.00	200.00	200.00
Total Payments to Govering Bodies	117,047.01	97,982.50	117,572.50	113,239.32
Occupancy				
Contracted Office Cleaning	6,440.00	840.00	7,000.00	7,000.00
Utilities	9,551.26	6,921.88	10,000.00	10,000.00
Building & Grounds Maintance	5,214.07	1,795.40	5,000.00	5,000.00
Insurance	12,386.00	(163.40)	12,000.00	12,000.00
Total Occupancy	33,591.33	9,393.88	34,000.00	34,000.00
Office Expenses				
Internet / Telephone Services	3,634.55	2,510.31	3,800.00	3,800.00
Postage	1,754.89	659.53	2,000.00	2,000.00
Supplies for Office	3,882.03	2,181.92	4,000.00	4,000.00
Equipment Rental & Maintenance	13,270.42	7,849.96	13,000.00	13,000.00
Computer & Equipment Purchases	3,573.55	1,906.25	4,000.00	4,000.00
Web Site / Domain Expenses	1,216.96	239.02	1,500.00	1,500.00
Total Office Expenses	27,332.40	15,346.99	28,300.00	28,300.00
Presbytery				
Listening Team	281.35	-	500.00	500.00
Presbytery Meeting Expenses	1,363.34	161.48	2,000.00	2,000.00
CPA Operating Expenses	139.00	-	250.00	250.00
Mileage Reimbursement	394.28	-	750.00	750.00
Total Presbytery	2,177.97	161.48	3,500.00	3,500.00
Personnel Costs	364,300.06	290,770.90	380,302.00	380,302.00
Total CPA	544,448.77	413,655.75	563,674.50	559,341.32

	2019 Actual	2020 Actual as of 10/31/2020	2020 Budget	2021 Proposed Budget
Preparation for Ministry CPM				
CPM Operating Expenses	-	312.00	1,000.00	1,000.00
Total CPM	-	312.00	1,000.00	1,000.00
Pastoral Transition CPT				
CPT Operating Expenses	899.44	85.86	675.00	675.00
Quarterly Interim Summits			400.00	400.00
Holy Cow underwriting	150.00	-	300.00	300.00
Liaison Training			1,500.00	1,500.00
Mediation Skills Training			300.00	300.00
Conflict Resolution Underwriting			1,200.00	1,200.00
Background Check Underwriting			125.00	125.00
Holy Cow Consultant Honoraria			1,500.00	1,500.00
Total CPT	1,049.44	85.86	6,000.00	6,000.00
Relational Ministry CRM				
CRM Operating Expenses	48.16	21.02	775.00	775.00
Total CRM	48.16	21.02	775.00	775.00
Total Resources Used	560,455.61	427,703.03	590,249.50	585,916.32
Difference - To or (from) Provided Resources	(28,473.54)	(21,296.29)	-	-

2021 Personnel Costs										
Position		Salary	Matching FICA	Board of Pensions Medical	Pension 0.11	Death 0.01	Travel	Mileage	Con Ed	Total
Ordained Staff		\$125,902.88	\$9,525.38	\$40,132.00	\$13,696.64	\$1,245.15	\$7,000.00	\$14,000.00	\$3,500.00	\$215,002.05
Support Staff		\$110,741.34	\$8,471.71	\$25,947.00	\$12,044.90	\$1,095.00	\$6,000.00		\$1,000.00	\$165,299.95
Totals		\$236,644.22	\$17,997.09	\$66,079.00	\$25,741.54	\$2,340.15	\$13,000.00	\$14,000.00	\$4,500.00	\$380,302.00

For more detail please contact the office

	2018	2020			2020	per			Actual to	Actual to
	MEM	ACTUAL	2020	ACTUAL	%	MEMBER BY	GA	Synod	Presbytery	Presbytery
CHURCH	BERS	ASKING	ACCEPT	ACTUAL	Paid	ACCEPTANCE	\$9.31	\$1.17	Per Capita	total
Augusta Stone	169	\$8,363.81	\$8,000.00	\$6,660.00	83%	\$47.34	\$1,573.39	\$197.73	\$36.86	\$4,888.88
Ben Salem	34	\$1,682.66	\$1,682.66	\$1,682.66	100%	\$49.49	\$316.54	\$39.78	\$39.01	\$1,326.34
Berkeley Springs	58	\$2,870.42	\$2,870.42	\$2,152.83	75%	\$49.49	\$539.98	\$67.86	\$39.01	\$1,544.99
Berryville	151	\$9,000.00	\$9,000.00	\$7,500.00	83%	\$59.60	\$1,405.81	\$176.67	\$49.12	\$5,917.52
Bethany	86	\$4,289.96	\$4,289.96	\$3,575.00	83%	\$49.88	\$800.66	\$100.62	\$39.40	\$2,673.72
Bethel	198	\$9,799.02	\$6,000.00	\$3,750.00	63%	\$30.30	\$1,843.38	\$231.66	\$19.82	\$1,674.96
Bethesda	157	\$7,769.93	\$7,000.00	\$7,002.00	100%	\$44.59	\$1,461.67	\$183.69	\$34.11	\$5,356.64
Beulah	42	\$2,078.58	\$2,100.00	\$1,050.00	50%	\$50.00	\$391.02	\$49.14	\$39.52	\$609.84
Bloomery	44	\$2,177.56	\$2,177.56	\$2,177.56	100%	\$49.49	\$409.64	\$51.48	\$39.01	\$1,716.44
Bridgewater	101	\$4,998.49	\$1,600.00	\$1,649.49	103%	\$15.84	\$940.31	\$118.17	\$5.36	\$591.01
Broadway	46	\$2,500.00	\$2,500.00	\$0.00	0%	\$54.35	\$428.26	\$53.82	\$43.87	-\$482.08
Buckton	27	\$2,005.09	\$1,336.23	\$494.90	37%	\$49.49	\$251.37	\$31.59	\$39.01	\$211.94
Buena Vista	95	\$4,701.55	\$4,740.00	\$3,555.00	75%	\$49.89	\$884.45	\$111.15	\$39.41	\$2,559.40
Buffalo Gap	11	\$544.39	\$544.39	\$406.85	75%	\$49.49	\$102.41	\$12.87	\$39.01	\$291.57
Bunker Hill	102	\$5,047.98	\$3,060.00	\$765.00	25%	\$30.00	\$949.62	\$119.34	\$19.52	-\$303.96
Burlington	24	\$1,206.98	\$1,206.98	\$1,206.98	100%	\$50.29	\$223.44	\$28.08	\$39.81	\$955.46
Burnt	26	\$1,286.74	\$300.00	\$0.00	0%	\$11.54	\$242.06	\$30.42	\$1.06	-\$272.48
Charles Town	288	\$14,253.12	\$3,000.00	\$3,000.00	0%	\$10.42	\$2,681.28	\$336.96	-\$0.06	-\$18.24
Circleville	28	\$1,800.00	\$1,800.00	\$1,800.00	100%	\$64.29	\$260.68	\$32.76	\$53.81	\$1,506.56
Clear Brook	16	\$812.12	\$812.12	\$812.12	100%	\$50.76	\$148.96	\$18.72	\$40.28	\$644.44
Colliertown	118	\$5,839.82	\$1,200.00	\$1,200.00	100%	\$10.17	\$1,098.58	\$138.06	-\$0.31	-\$36.64
Cooks Creek	213	\$14,000.00	\$14,000.00	\$10,500.03	75%	\$65.73	\$1,983.03	\$249.21	\$55.25	\$8,267.79
Covenant	459	\$30,000.00	\$30,000.00	\$22,500.00	75%	\$65.36	\$4,273.29	\$537.03	\$54.88	\$17,689.68
Craigsville	21	\$1,039.29	\$750.00	\$600.00	80%	\$35.71	\$195.51	\$24.57	\$25.23	\$379.92
Elk Branch	23	\$1,212.38	\$1,212.38	\$1,212.38	100%	\$52.71	\$214.13	\$26.91	\$42.23	\$971.34
Elkton	64	\$3,167.36	\$3,167.00	\$2,650.00	84%	\$49.48	\$595.84	\$74.88	\$39.00	\$1,979.28
Fairfield	40	\$1,979.60	\$1,979.60	\$1,650.00	83%	\$49.49	\$372.40	\$46.80	\$39.01	\$1,230.80
Falling Waters	151	\$7,472.99	\$6,516.48	\$4,887.36	75%	\$43.16	\$1,405.81	\$176.67	\$32.68	\$3,304.88
Finley Memorial	112	\$5,542.88	\$500.00	\$375.03	75%	\$4.46	\$1,042.72	\$131.04	-\$6.02	-\$798.73

CHURCH	2018 MEM BERS	2020 ACTUAL ASKING	2020 ACCEPT	ACTUAL ACTUAL	2020 % Paid	per member by acceptance	GA \$9.31	Synod \$1.17	Actual to Presbytery Per Capita	Actual to Presbytery total
Franklin	71	\$4,000.00	\$4,000.00	\$3,500.00	88%	\$56.34	\$661.01	\$83.07	\$45.86	\$2,755.92
Front Royal	121	\$6,500.00	\$5,000.00	\$4,166.63	83%	\$41.32	\$1,126.51	\$141.57	\$30.84	\$2,898.55
Gerrardstown	38	\$1,880.62	\$1,880.62	\$1,880.62	100%	\$49.49	\$353.78	\$44.46	\$39.01	\$1,482.38
Glen Kirk	27	\$1,336.23	\$984.00	\$656.00	67%	\$36.44	\$251.37	\$31.59	\$25.96	\$373.04
Goshen	25	\$1,237.25	\$230.00	\$500.00	217%	\$9.20	\$232.75	\$29.25	-\$1.28	\$238.00
Halltown	11	\$700.00	\$700.00	\$700.00	100%	\$63.64	\$102.41	\$12.87	\$53.16	\$584.72
Hebron	137	\$6,780.13	\$6,780.13	\$4,860.00	72%	\$49.49	\$1,275.47	\$160.29	\$39.01	\$3,424.24
Hedgesville	32	\$1,583.68	\$1,583.68	\$1,583.68	100%	\$49.49	\$297.92	\$37.44	\$39.01	\$1,248.32
Hermitage	65	\$3,346.28	\$3,346.28	\$1,394.28	42%	\$51.48	\$605.15	\$76.05	\$41.00	\$713.08
Highland Memorial	66	\$3,266.34	\$3,266.34	\$2,449.50	75%	\$49.49	\$614.46	\$77.22	\$39.01	\$1,757.82
Hot Springs	46	\$2,276.54	\$1,200.00	\$700.00	58%	\$26.09	\$428.26	\$53.82	\$15.61	\$217.92
Immanuel	17	\$1,250.00	\$1,250.00	\$2,500.00	200%	\$73.53	\$158.27	\$19.89	\$63.05	\$2,321.84
Ivanhoe	31	\$1,534.19	\$1,534.19	\$1,234.16	80%	\$49.49	\$288.61	\$36.27	\$39.01	\$909.28
Keyser	110	\$5,443.90	\$3,959.20	\$1,979.60	50%	\$35.99	\$1,024.10	\$128.70	\$25.51	\$826.80
Lexington	518	\$28,200.00	\$28,200.00	\$21,150.00	75%	\$54.44	\$4,822.58	\$606.06	\$43.96	\$15,721.36
Little Falls	28	\$1,385.72	\$900.00	\$900.00	100%	\$32.14	\$260.68	\$32.76	\$21.66	\$606.56
Loch Willow	89	\$5,300.00	\$5,300.00	\$2,650.00	50%	\$59.55	\$828.59	\$104.13	\$49.07	\$1,717.28
Martinsburg First	120	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$1,117.20	\$140.40	-\$10.48	-\$1,257.60
Massanutten	406	\$20,092.94	\$20,092.94	\$16,744.94	83%	\$49.49	\$3,779.86	\$475.02	\$39.01	\$12,490.06
McCutchen	20	\$989.80	\$0.00	\$0.00	#DIV/0!	\$0.00	\$186.20	\$23.40	-\$10.48	-\$209.60
McDowell	62	\$3,068.38	\$600.00	\$600.00	100%	\$9.68	\$577.22	\$72.54	-\$0.80	-\$49.76
Middletown	25	\$1,237.25	\$1,237.25	\$1,238.00	100%	\$49.49	\$232.75	\$29.25	\$39.01	\$976.00
Millboro	36	\$1,865.20	\$1,865.20	\$1,865.20	100%	\$51.81	\$335.16	\$42.12	\$41.33	\$1,487.92
Monterey	60	\$2,969.40	\$2,600.00	\$2,600.00	100%	\$43.33	\$558.60	\$70.20	\$32.85	\$1,971.20
Moorefield	170	\$8,413.30	\$7,694.00	\$5,770.53	75%	\$45.26	\$1,582.70	\$198.90	\$34.78	\$3,988.93
Mossy Creek	116	\$5,740.84	\$3,200.00	\$2,400.00	75%	\$27.59	\$1,079.96	\$135.72	\$17.11	\$1,184.32
Mt. Carmel	102	\$5,047.98	\$4,157.16	\$3,117.87	75%	\$40.76	\$949.62	\$119.34	\$30.28	\$2,048.91
Mt. Hope	20	\$989.80	\$989.80	\$0.00	0%	\$49.49	\$186.20	\$23.40	\$39.01	-\$209.60

CHURCH	2018 MEM BERS	2020 ACTUAL ASKING	2020 ACCEPT	ACTUAL ACTUAL	2020 % Paid	per member by acceptance	GA \$9.31	Synod \$1.17	Actual to Presbytery Per Capita	Actual to Presbytery total
Mt. Horeb	127	\$7,500.00	\$7,500.00	\$5,500.00	73%	\$59.06	\$1,182.37	\$148.59	\$48.58	\$4,169.04
Mt. Joy	18	\$890.82	\$890.82	\$890.82	100%	\$49.49	\$167.58	\$21.06	\$39.01	\$702.18
Mt. Olive	80	\$3,959.20	\$1,000.00	\$0.00	0%	\$12.50	\$744.80	\$93.60	\$2.02	-\$838.40
Mt. Storm	22	\$1,500.00	\$1,500.00	\$1,500.00	100%	\$68.18	\$204.82	\$25.74	\$57.70	\$1,269.44
New Monmouth	100	\$5,000.00	\$5,000.00	\$3,750.00	75%	\$50.00	\$931.00	\$117.00	\$39.52	\$2,702.00
New Providence	129	\$6,384.21	\$4,000.00	\$3,400.00	85%	\$31.01	\$1,200.99	\$150.93	\$20.53	\$2,048.08
Nineveh	27	\$1,500.00	\$1,500.00	\$1,125.00	75%	\$55.56	\$251.37	\$31.59	\$45.08	\$842.04
Olivet	111	\$5,493.39	\$250.00	\$250.00	100%	\$2.25	\$1,033.41	\$129.87	-\$8.23	-\$913.28
Opequon	525	\$32,000.00	\$32,000.00	\$26,666.66	83%	\$60.95	\$4,887.75	\$614.25	\$50.47	\$21,164.66
Oxford	141	\$6,978.09	\$6,978.09	\$6,978.08	100%	\$49.49	\$1,312.71	\$164.97	\$39.01	\$5,500.40
Petersburg	79	\$3,909.71	\$3,909.71	\$3,258.10	83%	\$49.49	\$735.49	\$92.43	\$39.01	\$2,430.18
Piedmont	40	\$5,460.00	\$5,460.00	\$4,095.00	75%	\$136.50	\$372.40	\$46.80	\$126.02	\$3,675.80
Pines Chapel	73	\$5,180.00	\$5,180.00	\$0.00	0%	\$70.96	\$679.63	\$85.41	\$60.48	-\$765.04
Rocky Spring	13	\$643.37	\$600.00	\$600.00	100%	\$46.15	\$121.03	\$15.21	\$35.67	\$463.76
Romney	86	\$4,256.14	\$2,000.00	\$2,135.00	107%	\$23.26	\$800.66	\$100.62	\$12.78	\$1,233.72
Ruddle	17	\$880.60	\$880.60	\$880.60	100%	\$51.80	\$158.27	\$19.89	\$41.32	\$702.44
Second Opequon	42	\$2,200.00	\$2,200.00	\$2,200.00	100%	\$52.38	\$391.02	\$49.14	\$41.90	\$1,759.84
Seneca Rocks	37	\$1,831.13	\$1,831.13	\$1,831.13	100%	\$49.49	\$344.47	\$43.29	\$39.01	\$1,443.37
Shepherdstown	305	\$16,320.50	\$16,320.50	\$9,521.00	58%	\$53.51	\$2,839.55	\$356.85	\$43.03	\$6,324.60
Slanesville	14	\$692.86	\$692.86	\$577.40	83%	\$49.49	\$130.34	\$16.38	\$39.01	\$430.68

CHURCH	2018 MEM BERS	2020 ACTUAL ASKING	2020 ACCEPT	ACTUAL ACTUAL	2020 % Paid	per member by acceptance	GA \$9.31	Synod \$1.17	Actual to Presbytery Per Capita	Actual to Presbytery total
Smyrna	76	\$4,800.00	\$4,800.00	\$3,600.00	75%	\$63.16	\$707.56	\$88.92	\$52.68	\$2,803.52
Springfield	12	\$1,000.00	\$1,000.00	\$500.00	50%	\$83.33	\$111.72	\$14.04	\$72.85	\$374.24
Staunton First	199	\$9,848.51	\$1,000.00	\$1,000.00	100%	\$5.03	\$1,852.69	\$232.83	-\$5.45	-\$1,085.52
Staunton Second	107	\$5,295.43	\$3,000.00	\$2,500.00	83%	\$28.04	\$996.17	\$125.19	\$17.56	\$1,378.64
Staunton Third	96	\$4,751.04	\$3,000.00	\$2,375.00	79%	\$31.25	\$893.76	\$112.32	\$20.77	\$1,368.92
Strasburg	186	\$9,205.14	\$500.00	\$500.00	100%	\$2.69	\$1,731.66	\$217.62	-\$7.79	-\$1,449.28
Sunnyside	45	\$2,780.00	\$2,780.00	\$2,085.00	75%	\$61.78	\$418.95	\$52.65	\$51.30	\$1,613.40
Tabler	28	\$1,385.72	\$1,385.72	\$1,062.44	77%	\$49.49	\$260.68	\$32.76	\$39.01	\$769.00
Timber Ridge	135	\$7,000.00	\$7,000.00	\$5,833.70	83%	\$51.85	\$1,256.85	\$157.95	\$41.37	\$4,418.90
Tinkling Spring	512	\$25,338.88	\$12,669.00	\$10,557.50	83%	\$24.74	\$4,766.72	\$599.04	\$14.26	\$5,191.74
Tomahawk	36	\$1,900.50	\$1,900.50	\$1,900.50	100%	\$52.79	\$335.16	\$42.12	\$42.31	\$1,523.22
Trinity	172	\$12,500.00	\$12,500.00	\$10,000.00	80%	\$72.67	\$1,601.32	\$201.24	\$62.19	\$8,197.44
Tuscarora	135	\$6,854.61	\$6,854.61	\$5,712.20	83%	\$50.77	\$1,256.85	\$157.95	\$40.29	\$4,297.40
Union	25	\$1,237.25	\$750.00	\$562.50	75%	\$30.00	\$232.75	\$29.25	\$19.52	\$300.50
Wardensville	18	\$2,500.00	\$2,500.00	\$2,500.00	100%	\$138.89	\$167.58	\$21.06	\$128.41	\$2,311.36
Warrenton	470	\$23,260.30	\$23,260.30	\$19,384.30	83%	\$49.49	\$4,375.70	\$549.90	\$39.01	\$14,458.70
Waynesboro First	131	\$7,043.00	\$7,043.00	\$5,282.25	75%	\$53.76	\$1,219.61	\$153.27	\$43.28	\$3,909.37
Waynesboro Secor	72	\$3,563.28	\$3,563.28	\$2,969.40	83%	\$49.49	\$670.32	\$84.24	\$39.01	\$2,214.84
Westminster	272	\$13,461.28	\$5,000.00	\$3,750.03	75%	\$18.38	\$2,532.32	\$318.24	\$7.90	\$899.47
Williamsville	11	\$544.39	\$450.00	\$0.00	0%	\$40.91	\$102.41	\$12.87	\$30.43	-\$115.28
Winchester First	847	\$41,918.03	\$41,918.03	\$31,437.00	75%	\$49.49	\$7,885.57	\$990.99	\$39.01	\$22,560.44
Woodstock	165	\$8,165.85	\$8,165.85	\$6,804.90	83%	\$49.49	\$1,536.15	\$193.05	\$39.01	\$5,075.70
Zetta	16	\$791.84	\$500.00	\$375.03	75%	\$31.25	\$148.96	\$18.72	\$20.77	\$207.35
TOTALS	11,225	591,603.56	487,130.57	377,806.74			104,504.75	13,133.25		260,168.74
		(1)	(2)							
11/2/2020	(2020 budget based on		\$ 590,249.50	100%	of churches returned					
					acceptance letter					
(1) Total asking for churches										
				78%	of acceptances have been					
(2) Total amount of returned acceptances					collected as of 10/31/20					

**SHENANDOAH PRESBYTERY CORPORATION FINANCIAL REPORT
TO THE MEMBERS OF THE CORPORATION
July 1, 2019 THROUGH JUNE 30, 2020**

The Corporation's fiscal year is from July 1st to June 30th. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. Quarterly payment is necessitated because the Corporation selects long term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held will be made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

Total assets of the Corporation on June 30, 2020 totaled \$14,214,531 up from \$13,773,806 on June 30, 2019. A total of \$683,965 is in non-income-producing real estate, unchanged from last year. For fiscal 2019-2020, interest and dividend income on investments before expenses totaled \$271,086 (2.14% of investments in marketable securities at the beginning of the fiscal year) compared to \$258,404 (2.34%) in the previous fiscal year. Net realized and unrealized gain on marketable securities totaled \$404,769 (3.19% of investments in marketable securities at the beginning of the fiscal year) compared to \$939,407 (8.52%) in the previous fiscal year. Investment expenses were \$74,224 compared to \$68,952 last year. The overall investment portfolio (including cash and marketable securities) experienced a total growth of \$446,807 or 3.43% net of gains, deposits, and withdrawals.

Investments held by Corporation for this fiscal year ending June 30, 2020 comply with the Corporation's Investment Policy, which is stated as follows: Shenandoah Presbytery directs the Corporation to hold investments that satisfy the divestment criteria prescribed by Mission Responsibility Through Investment ("MRTI"), created and maintained by the Presbyterian Church (U.S.A.). The Corporation supports and follows this policy based on these operational guidelines: The Corporation shall not hold stock directly in debt or equity securities of any MRTI listed entity; The Corporation may hold shares of mutual funds or exchange traded funds which invest in MRTI listed securities subject to the following limitations: The size of the Corporation's indirect listed holdings shall be so small as to be clearly immaterial and without economic influence when considered in relation to the Corporation's investment securities portfolio. This shall be determined by the following de minimis rule: The total value of indirect listed investments shall be immaterial so long as it is less than 2% of the total value of the Corporation's mutual fund portfolio.

Seven of the eight main presbytery committees have funds available for use and held within the corporation.

1. Committee on Church Vitality and Transformation provides grants through the Barnabas Fund – emergency church building needs; Church Re-Development Reserve – helps existing churches; Edward A. Dudley Trust – support of small churches and Jonathan Edwards Trust – supports church work in specific counties. Existing churches can reach out to this committee for possible help with varying concerns. You can reach the chair of this committee by e-mail: pastor@opequonchurch.org
2. Committee on Educational Resources provides grants and loans for camp and college. Look on the web site; www.shenpres.org for camp and college scholarship applications. You can reach the chair of this committee by e-mail: shill@lexpres.org or Pastoraprilcranford@gmail.com
3. Committee on Mission & Outreach helps with foreign and domestic mission work through the Bernice Hiatt Estate; Bolling Hobson fund; Sam Ramsey fund and the Lyle M. Moffett grant. Applications for these mission funds are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: CMO@shenpres.org
4. Committee on New Congregational Development is working to formulate and implement a comprehensive plan for new congregations and new worshipping communities within the bounds of the presbytery. This work can be done through the David Nuzum Estate and the WV Panhandle Fund. You can reach the chair of this committee by e-mail: CNCD@shenpres.org
5. Committee on Presbytery Administration oversees the management of presbytery funds, as well as the Harry S. McClung Estate, GP Discretionary Fund and the Operating Endowment fund. You can reach the chair of this committee by e-mail: shrmwr@aol.com

6. Committee on Preparation for Ministry works to oversee the care and examination of inquirers and candidates for ministry. They have grants available through the Bolling Hobson Trust, Glenn E. Yount Scholarship, Willis Gibson Trust and a reserve for Education of Candidates. You can reach the chair of this committee by e-mail: katerascoe@yahoo.com
7. Committee on Relational Ministry has funds available for the Strong Ministers Grant. Applications for this grant are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: James.lunde@wpcva.org

Once approved in writing by the committee chair, the funds request will be submitted to the Corporation by the Funds Administrator.

CURRENT OFFICERS

Kenneth H. Miller	President
Milton P. Reid, II	Vice President
Linnea J. Spradlin	Treasurer
Alan F. Garrison	Secretary

DIRECTORS

CLASS OF 2020

Alan F. Garrison
Kenneth H. Miller
James Yao
Joel Thornton
David B. Hawkins

CLASS OF 2021

Ann T. Burkholder
Burnie Powers
Mark Dale Williams
James Lunde
Samuel McLaughlin

CLASS OF 2022

Carole Fox
Mary Ann Alger
John Bosserman
Kerry Foster
Milton P. Reid, II

Accountant: Brown, Edwards & Company, LLP

Middleburg Financial Wealth Management, Investment Portfolio Manager

Volunteer Service to Shenandoah Presbytery

Name _____

Address _____

Phone: _____ E-mail _____

Congregation _____

___ ☐ Ruling Elder ___ ☐ Teaching Elder ___ ☐ Retired

I am interested in serving God through Shenandoah Presbytery in the following ways:

1. _____

2. _____

3. _____

I am currently serving in Shenandoah Presbytery in the following ways:

1. _____

2. _____

3. _____

Thank you for your willingness to serve!

Opportunities to Serve in Shenandoah Presbytery

Committee on Church Vitality and Transformation (CCVT)

Purpose: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

Committee on Educational Resources (CER)

Purpose: To provide education and resources in the areas of stewardship, children's ministry, youth and young adult ministry, evangelism, social justice issues, and other areas related to congregational ministry through the use of specialized teams and regional and presbytery-wide training events.

Committee on Mission and Outreach (CMO)

Purpose: Coordinate and oversee local, national, and international mission work through congregations and mission communities. CMO will provide information, resources, encouragement and support.

Committee on New Congregational Development (CNCD)

Purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshipping communities within the bounds of the presbytery.

Committee on Nominations (CN)

Purpose: To nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of committee membership and representation including vacancies, chairs and vice-chairs; and to nominate persons to serve on presbytery's PJC and as commissioners to Synod and General Assembly meetings.

Committee on Pastoral Transition (CPT)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and guidance to churches and pastors in the process of moving from one pastor/congregation relationship to another. These responsibilities include work related to dissolving pastoral relationships, working with churches in all processes leading to the next pastor call, and examining teaching elders for readiness and suitability to receive calls.

Committee on Preparation for Ministry (CPM)

Purpose: To oversee the care and examination of inquirers and candidates for ministry, inform sessions of the process for inquiry and candidacy, and conduct examinations of candidates seeking calls within the bounds of this presbytery.

Committee on Presbytery Administration (CPA)

Purpose: To oversee the management of presbytery funds, property, and staff.

Committee on Relational Ministry (CRM)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and assistance to churches and teaching elders in their ministry. These responsibilities include all matters related to matriculation of new pastors, periodic visits with sessions and pastors, support for clergy wellness and continuing education.

Committee on Representation (COR)

Purpose: To advise the Presbytery with respect to membership of its committees and to the employment of its personnel per Book of Order G-3.0103.