

**Minutes of the
187th Stated Session**

**of the
PRESBYTERY OF SHENANDOAH**

November 17, 2020

Via Zoom

NEXT STATED SESSION

**Saturday, February 27, 2021
TBA**

**Tuesday, May 25, 2021
TBA**

**Saturday, August 28, 2021
TBA**

SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:

- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

**SHENANDOAH PRESBYTERY
DIRECTORY**

Ruling Elder Richard Comstock Moderator 2020
rlgc10001@gmail.com

Commissioned Ruling Elder Judy Hensley Vice-Moderator 2020
henslejk@jmu.edu

Teaching Elder Bronwen Boswell General Presbyter/Stated Clerk
presbytersc@shenpres.org Ext 101

Teaching Elder Nancy Meehan Yao Associate General Presbyter
assocgp@shenpres.org Ext 102

Larry Holsinger Treasurer

Heather Carter Funds Administrator
bookkeeper@shenpres.org Ext 104

Kimberly T. Stroupe Administrative Assistant
kims@shenpres.org Ext 103

Ruling Elder Donna Lanaghan Communications Administrator
shenpres@shenpres.org Ext 100

EXECUTIVE EMERITUS: The Rev. Homer C. Phifer, Jr.
490 Burning Tree Road, Pinehurst, NC 28374

SHENANDOAH PRESBYTERY OFFICE
1111 North Main Street, Harrisonburg, VA 22802
Telephone: 540-433-2556 Fax: 540-433-6830 shenpres@shenpres.org

SHENANDOAH PRESBYTERY CORPORATION
1111 North Main Street, Harrisonburg, VA 22802

Current Officers

Kenneth Miller, President
Ronald Hylton, Vice President
Alan Garrison, Secretary
Linnea J. Spradlin, Treasurer

Advisory Members

Brown Edwards & Company, LLP,

CANDIDATES FOR MINISTRY OF THE WORD AND SACRAMENT

Kelley Connelly

Home Church – Winchester First

INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT

Hannah Altman

Home Church - Warrenton

Mark Dewey

Home Church – Winchester First

Benjamin Kent

Home Church – Warrenton

Cassandra Semler

Home Church - Tuscarora

Bobby Snell

Home Church – Tinkling Spring

GOVERNING BODIES

Synod of the Mid-Atlantic

3601 Seminary Avenue

Richmond, VA 23227

804-342-0016

www.synatlantic.org

Office of the General Assembly

100 Witherspoon St.

Louisville, KY 40202-1396

502-569-5000

888-728-7228

www.pcusa.org

**PRESBYTERY OF SHENANDOAH
MINUTES OF THE 187th STATED MEETING**

The 187th Stated Meeting of the Presbytery of Shenandoah was held via Zoom at 9:30 a.m. on Tuesday, November 17, 2020. Moderator Richard Comstock led in prayer.

WORSHIP

Worship was led by Teaching Elder Kate Rascoe and Teaching Elder Rachel Crumley serving as liturgists, Teaching Elder Karen Greenawalt serving as communion leader, Candidate Molly Morris preaching the Word, Opequon Presbyterian Church and Katie Grant music.

QUORUM AND ENROLLMENT

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

Adm	Administrator	DYP	Director, Youth Program	P	Pastor
Asst	Assistant	ED	Educator	Prof	Professor
Assoc	Associate	HR	Honorably Retired	SS	Stated Supply
Chap	Chaplain	IA	Interim Associate	Stu	Student
CM	Campus Minister	IN	Inactive	T	Teacher
COP	Co-Pastors	IP	Interim Pastor	TM	Tent Making
Coun	Counselor	ML	Minister-at-Large	TP	Transitional Presbyter
DP	Designated Pastor	OM	Overseas Missionary	WC	Without Charge

(Description code for attendance: P = present E = excused A = absent)

P	Allamon, Karen H.	P	Staunton First	Absent
E	Allen, Donald R., Jr.	HR		
E	Atwood, Roxana M.	HR		
A	Barner, Ann Elizabeth	HR		
A	Barner, Fred Thomas	HR		
P	Bethard, John T.	P	Charles Town	Diane Mayhew
P	Boswell, Bronwen W.	GP/SC		
P	Boswell, Howard W., Jr.	P	Buena Vista	Absent
E	Boyer, Grace Jones	HR		
E	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
P	Brownlee, J. Malcolm	HR		
P	Bunker, Jonathan W.	P	Berryville	Absent
A	Caperton, William G.	HR		
A	Carlsson, Charles M., Jr.	HR		
E	Carr, Gwendolyn B.	ML		
P	Carrico, Thomas J., Jr.	P	Finley Memorial	Absent
E	Cathcart, C. Stevens	HR		
P	Channell, Kevin J.	P	Collierstown	Roger Lees
E	Chapman, George W.	ML		
P	Clark, Casey R.	COP	New Monmouth	Absent
P	Clark, Rachel F.	COP	New Monmouth	
E	Condro, Joseph F.	HR		
A	Conrad, Scott A.	Supply	Hot Springs	
A	Corder, William "Lee"	ML		
E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		
E	Craft, John K.	P	Bethany	Absent
P	Cranford, April H.	P	Westminster	Kathryn Baker
A	Crannell, J. Scott	ML		
P	Crumley, Rachel	P	Tuscarora	Katharine Lewis Brown
P	Cushwa, John W.	HR		
A	Dawkins, Edward C.	Supply	Nineveh	
P	Dax, Betty G.	HR		

P Dent, William H., Jr.	HR		
E Dietrich, Richard S.	HR		
A Donohoe, Patricia A.	HR		
A Douty, Horace D.	HR/IP	Oxford	
P Evans, Caroline B.	P	Front Royal	Absent
A Evans, George W.	HR		
P Everhart, William G.	Supply	Sunnyside	
P Farthing, Stanley H.	Supply	Zetta	
P Fetterman, Amy	Supply	New Providence	
E Field, Robert F.	HR		
E Fisher, Merle L., Jr.	HR		
P Forbes, Thomas H.	DP	Keyser	Absent
		Piedmont	Absent
P Foster, M. Kerry	P	Bridgewater	Absent
E Franklin, John S.	HR		
E Garrison, John D.	HR		
E Goodman, William R., Jr.	HR		
E Goshorn, Robert D.	HR		
P Greenawalt, Karen J.	P	Gerrardstown	Jennifer Grubb
P Groome, Thomas P., III	IP	Lexington	
A Harmon, Melissa L.	ML		
P Hay, Kevin W.	P	Middletown	Absent
E Hay, Thomas D.	HR		
P Held, Ann Reed	HR		
E Hellmuth, Barton L.	HR		
A Hendy, Susanna	ML		
P Hill, Richard H.	Supply	Beulah/Monterey	
E Hill, Robert S., Jr.	HR		
A Hill, Sarah L.	HR		
P Holden, Thomas J., III	HR		
P Hopkins, E. Reed	P	Loch Willow	Susan Cromer
P Howard, Carl D.	HR		
P Howard, David D.	P	Strasburg	Kathryn Volpini-Holland
E Hunt, Patricia	HR		
P Hutcheson, Fletcher, Jr.	P	Circleville	Jeremy Judy
		Seneca Rocks	Absent
E Inglis, J. Leslie	HR		
A Kave, Jacob R.	SS	Broadway	
A Klein, Deborah H.	HR		
A Klein, William M.	HR		
P Lanaghan, Patrick R.	P	Timber Ridge	Donna Lanaghan
P Langdon, J. Bradford	HR/SS	Mt. Hope	
A LaPrade, Lester N., Jr.	HR		
A Lawton, James S.	HR		
A Lewis, Elizabeth	Chap	Westminster-Canterbury	
E Lowe, Emory G.	HR		
A Lown, John W.	HR		
A Lowrance, William J.	HR		
P Lunde, James E., II	P	Warrenton	Betty Hadden Linda Thompson
E Macbeth, Bruce A.	HR		
A Martin, Tracie E.	PA	Opequon	
A McClintock, Lynn	ML		
P McCoig, Dan M., Jr.	P	Winchester First	Cindia Stewart Absent Absent
A McCrary, Elizabeth L.	SS	Waynesboro Second	
P McDonald, John L.	IP	Falling Waters	
A McKune, Debra Y.	ML		
A Miles, Larry C.	HR		

E Moore, William L.	OM		
E Muncy, Robert L.	HR		
E Newman, Howard A.	HR		
P Newquist, Gusti L.	P	Shepherdstown	Absent
P Noll, Frederick E.	IP	Bethesda	
P Normington, Seth A.	P	Cooks Creek	Mark Williams
A Norville, Charles K.	HR		
P Osborne, Robert S.	HR		
E Owen, Jan G.	HR		
E Painter, William L., Jr.	HR		
P Peterson, John C.	P	Covenant	Elissa McDonald Absent
P Pettit, Ann R.	Assoc	Massanutten	
P Pettit, Patrick S.	IP	Waynesboro First	
A Poland, Ernest L. Jr.	ML		
E Pollock, Richard	HR		
P Potter, Ronald R.	SS	Bunker Hill	
E Price, Norman G.	HR		
A Pyles, Elizabeth A.	P	McDowell	Absent
P Rascoe, Clayton T.	ML		
P Rascoe, Kathryn R.	IP	Woodstock	
P Rayle, Kelly-Ann	PA	Lexington	
E Reller, Charles K.	HR		
E Rhyne, C. Thomas	HR		
P Robertson, Helen	SS	Fairfield	
A Ross, Anne M.	HR		
A Ryan, Patrick S.	P	Tinkling Spring	Debra Fitzgerald O'Connell Absent
P Sale, M. Anderson	HR		
A Shearer, J. David	ML		
P Sherman, H. Wray	P	Hermitage	Ron Brower
P Sieck, Philip L.	HR		
P Singleton, Jacob R.	P	Staunton Third	Absent
E Slider, C. Richard II	HR		
P Smith, Evan R.	P	Staunton Second	Absent
P Smith, James M.	P	Mossy Creek	Absent
A Smith, Nancy A.	ML		
P Smith, Vanessa M.	P	Hedgesville	Vicki Jenkins
P Sommer, Philip W.	HR		
P Sorge, Stephanie	P	Trinity	Melodie Davis
E Stanley, Arthur L.	HR		
E Stephens, Millard M.	HR		
E Stokes, Martin L.	HR		
A Stow, Elizabeth J.	Chap	Westminster-Canterbury	
A Summers-Minette, Teresa L.	HR		
E Swezey, Charles M.	HR		
A Symons, Charles D., Jr.	HR		
P Thomas, Aaron Lee	P	Olivet	Absent
P Thomas, Amanda M.	AP	Winchester First	
E Thornton, Joel P.	DP	Ivanhoe	Absent
		Wardensville	Absent
A Tongen, Harold M.	HR		
E Tremba, Randall W.	HR		
P Vaughan, Robert C.	P	Romney	Donald Cookman
E Vernon, Joseph H. J.	HR		
A von Oeyen, Jr., Robert	HR		
A Watkins, John M.	HR		
E Whiteley, Nancy S.	HR		
E Wilkers, Jack B.	HR		
A Wilson, Joan M.	ML		

E	Wilson, Stanton R.	HR		
A	Wing, Andrew P.	ML		
P	Witt, David R.	P	Opequon	Carole Fox Becky Proctor
P	Wolf, Sarah	AP	Covenant	
P	Yao, James C.	P	Moorefield	Donald Baker
P	Yao, Nancy Meehan	AGP		
E	Young, Betty Jean	HR		
E	Young, Richard O., Sr.	HR		
P	Ytterrock, Jonathan A.	P	Mount Horeb	Sam Lantz

CHURCHES WITHOUT INSTALLED PASTORS

Augusta Stone	Absent
Ben Salem	Absent
Berkeley Springs	Brice Williams
Bethel	David Schooley
Bethesda	Absent
Beulah	Mary Lou Cox
Bloomery	Evelyn Todd
Broadway	Absent
Buckton	Debby Seekford
Buffalo Gap	Absent
Bunker Hill	Absent
Burlington	Absent
Burnt	Absent
Clear Brook	Absent
Craigsville	Absent
Elk Branch	Absent
Elkton	Franci Edwards
Fairfield	Debbie Lucas
Falling Waters	Absent
Franklin	Absent
Glen Kirk	Absent
Goshen	Absent
Halltown	Absent
Hebron	Michael Fallin
Highland Memorial	Absent
Hot Springs	Absent
Immanuel	Absent
Lexington	David Dugan Poppy Orendorf
Little Falls	Absent
Martinsburg First	Absent
Massanutten	Chris Hamilton Janet Morris
McCutchen	Absent
Millboro	Absent
Monterey	Absent
Mount Carmel	Absent
Mount Hope	Absent
Mount Joy	Absent
Mount Olive	Mary Howdysshell
Mount Storm	Absent
New Providence	Milton Reid
Nineveh	Sandra Ey
Oxford	Keith Jarvis
Petersburg	Lila Frye
Pines Chapel	Absent
Rocky Spring	Absent

Ruddle	Absent
Second Opequon	Absent
Slanesville	Absent
Smyrna	Absent
Springfield	Absent
Sunnyside	Mary Jo Johnson
Tabler	Absent
Tomahawk	Absent
Union	Excused
Waynesboro First	Michael Cunningham
Waynesboro Second	Absent
Williamsville	Absent
Woodstock	Jane Runyon
Zetta	Excused

VOTING RULING ELDERS:

Commissioned Ruling Elders

A Michele Elliott	P Judy Hensley	P Mark Johnson
E Isca Mitchell	A David Omps	A Linda Reece
A Alvin Russell	P Bobby Spurgeon	A Susanne Taylor
A Paul Wolverton		

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

- P Richard Comstock, CPC
- P Donna Lanaghan, Staff (also elected commissioner from Timber Ridge Church)

NON-VOTING VISITORS:

Visiting Ministers

Loren Mitchell (New Providence candidate, member of Peaks Presbytery)
 Steve Willis (Hebron Interim, member of Peaks Presbytery)

Candidates

Molly Morris

Shenandoah Presbytery Corporation

Alan Garrison
 Kenneth Miller
 Linnea Spradlin
 Bill Bayliss

Presbytery Staff

Kim Stroupe

Visitors

John Bosserman	Jo Ann Harman	Betty Inskeep
Dietrich Maune	Sandy McLaughlin	Betsy Ruehl

Teaching Elders = 65 Voting Ruling Elders = 47 Additional Guests = 14 TOTAL = 126

MEETING INSTRUCTIONS

Associate General Presbyter Nancy Meehan Yao gave detailed procedural instructions for the remainder of the meeting.

WELCOME

The Moderator welcomed everyone to the second Zoom meeting of the Presbytery of Shenandoah. Teaching Elder Steve Willis, Interim Pastor at Hebron Church, and a member of Peaks Presbytery, was seated as a corresponding member.

DOCKET

The docket was approved as presented. (See page 74) 68

STATED CLERK REPORT

Teaching Elder Bronwen Boswell gave the following report, *which was approved*:

RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the August 22, 2020, meeting of Presbytery as distributed.

ASSOCIATE GENERAL PRESBYTER

Teaching Elder Nancy Meehan Yao presented a slideshow of the PCUSA Research Services survey conducted in May of 2020. 1,102 presbyteries, congregations, and new worshipping congregations responded regarding the pandemic. Results have shown that congregations are stepping up and taking on new ministries such as time of prayer for healthcare workers, started or expanded existing food distribution programs, and providing support and resources for first responders and their communities.

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

At its meeting on November 4, 2020, CPM examined and approved Candidate Molly Morris for fitness of call to be ordained as Associate Pastor to Westminster PC, Dekalb, IL. Her ordination service is planned for December 13, 2020 at FPC, Staunton. An invitation and zoom link will be made available soon.

Teaching Elder Kate Rascoe, Chair, introduced Candidate Molly Morris. Candidate Morris spoke about her sense of call to Dekalb, Illinois. There were no questions from the Body and TE Rascoe led in prayer for Candidate Morris and her ministry.

COMMITTEE ON PASTORAL TRANSITION (CPT)

Teaching Elder Patrick Pettit, Chair, reported on the Committee's actions taken during their meetings in September, October, and November. See pages 75-76 for a full written report.

TE Pettit introduced Teaching Elder Thomas Groome who is the new interim pastor at Lexington Church. TE Groome was asked to provide the Body with a few interesting facts about himself that he wished to share.

TE Pettit introduced Teaching Elder Loren Mitchell who is the new installed pastor at New Providence Church. TE Mitchell was asked what brought her to this place in her ministry and what is intriguing about New Providence and what will she bring to them as their new pastor.

TE Pettit presented the following recommendation from the Committee, *which was approved*. (See page 77 for background information)

At the request of the sessions of the Goshen, Millboro, and Rocky Spring congregations, CPT petitions the Presbytery to dissolve the Parish of the Pastures, effective immediately, and to divide the remaining finances at a rate of 44% for Millboro, 44% for Goshen, and 12% for Rocky Spring.

Ruling Elder Mary Lou Cox from the Beulah Church led the Body in prayer for the Goshen, Millboro, and Rocky Spring churches.

COMMITTEE ON RELATIONAL MINISTRY (CRM)

Honorably Retired Teaching Elder Betty Dax, Chair, reported on the committee's actions taken during their meetings in September, October, and November. See page 78 for a full written report.

TE Dax noted that mandatory boundary training has been conducted five times since November 2018. There are a handful of folks who still need the training before their contracts can be renewed. Teaching Elders Bronwen Boswell and Nancy Meehan Yao will conduct another training working with folks to fit with their schedule.

COMMITTEE ON MISSION AND OUTREACH (CMO)

Commissioned Ruling Elder Bobby Spurgeon, Chair, reported on the Committee's actions since the August Presbytery Meeting. See page 79 for a list of Moffett Grant recipients. CRE Spurgeon reminded all congregations to return the mission survey as soon as possible. A video of the Voices of Jubilee was shared. The choir consists of youth from the Bon Air Juvenile Facility.

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Teaching Elder Karen Greenawalt, Chair, showed a brief slideshow of the ministry happening in the Stephens City Food Pantry and the Church of the Wild Two Rivers. See page 80 for a full written report

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Teaching Elder David Witt, Chair, reported on their ministry since the August Presbytery Meeting. A video was shared from the Opequon Church how they are ministering during the pandemic including outreach programs. See pages 81-82 for a full written report.

COMMITTEE ON NOMINATIONS (CN)

Honorably Retired Teaching Elder Brad Langdon, Chair, presented the following report, *which was approved*:

The Committee recommends that Presbytery elect the following to serve:

Committee on Church Vitality and Transformation

Chair: TE David Witt (Opequon)

Class of 2023: TE Ed Dawkins (Nineveh)
TE Tracie Martin (Opequon)
RE Richard Comstock (Trinity)
RE Dennis Evans (Bethesda)

Committee on Educational Resources

Class of 2023: TE Tommy Carrico (Finley Memorial)
RE Judy LePera (Trinity)

Committee on Mission and Outreach

Class of 2023: CRE Bobby Spurgeon (Goshen/Rocky Spring) also to serve as chair
TE Reed Hopkins (Loch Willow)
TE Gwen Carr (Buffalo Gap/Craigsville)
RE Dave Thalman (Winchester First)

Committee on New Congregational Development

Class of 2022: TE Evan Smith (Staunton Second)
Class of 2023: TE Karen Greenawalt (Gerrardstown) also to serve as chair
RE Adrienne North (Bunker Hill)
TE John Bethard (Charles Town)

Committee on Pastoral Transition

Class of 2022: TE Patrick Ryan (Tinkling Spring)
Class of 2023: TE Patrick Pettit (Waynesboro First) also to serve as chair
TE Kevin Channell (Collierstown)
TE Jonathan Bunker (Berryville)

Committee on Preparation for Ministry

Vice-chair: TE Jonathan Ytterock (Mt. Horeb)
Class of 2022: TE Tom Forbes (Keyser/Piedmont)
Class of 2023: TE Kate Rascoe (Woodstock) also to serve as chair
TE Betsy Stow (Westminster-Canterbury)
RE Linda Bradley (Trinity)

Committee on Presbytery Administration

Chair: TE Fletcher Hutcheson (Circleville/Seneca Rocks)
Class of 2023: RE Hannah Bush (Hebron) also to serve as vice-chair
TE Clayton Rascoe (Massanetta Springs)
RE Betsy Hay (Massanutten)

Committee on Relational Ministry

Chair: TE Howard Boswell (Buena Vista)
Vice-chair: RE Kim Kline (Franklin)
Class of 2022: RE Grace Mitchell (Tuscarora)
Class of 2023: TE Kerry Foster (Bridgewater)
TE Jacob Singleton (Staunton Third)

2021 Vice-moderator and 2022 Moderator of Presbytery

David Howard, TE, Strasburg Presbyterian Church, Mountain Valley Mission Community

David is a teaching elder who answered the call to serve the Strasburg Presbyterian Church, Strasburg, Virginia and was installed the weekend of the “great flood” in September, 1996. His training includes an M.A. in New Testament studies, Wheaton Graduate School, Wheaton, IL, and an M. Div. from Trinity Evangelical Divinity School, Deerfield, IL. Active through the years in Shenandoah Presbytery, he was a member of the Synod of the Mid-Atlantic (Class of 2001). Very active in the local community, he is a past member of the Strasburg Planning Commission and several service organizations. David is grateful for the experience of Hurricane Katrina clean-up with Shenandoah Presbytery friends and Presbyterian Disaster Assistance. He has served on a number of Presbytery committees. He is currently chair for Finance and Personnel for the Northwestern Community Service Board of the Lord Fairfax District. David and Jana are parents to four children along with their spouses, and thirteen grandchildren.

2021 Moderator – already approved November, 2019 (current 2020 vice-moderator)

Judy Hensley, CRE, member of Elkton Presbyterian Church, serving the Union Presbyterian Church, Highland-Augusta Mission Community

Judy K. Hensley is a Commissioned Ruling Elder (CRE) who serves the Union Presbyterian Church as pastor for the past 10 years. A member of Elkton Presbyterian Church, Judy answered God’s call “into deeper ministry” and completed a CRE training program offered by Shenandoah Presbytery, prior to serving Union Presbyterian. Judy works full-time at James Madison University in the Financial Aid Office. She and her husband Dave reside in McGaheysville, Virginia, with their one Maine coon cat

Synod of the Mid-Atlantic’s Committees

The Nominations Committee of Shenandoah Presbytery has agreed to RECOMMEND to the Synod of the Mid-Atlantic for nomination to the Synod’s Nominations Committee, Class of 2023, representing the Presbytery of Shenandoah: **Doug Sensabaugh, RE**, Massanutten Presbyterian Church.

There were no nominations from the floor.

COORDINATING AND PLANNING COMMISSION (CPC)

Teaching Elder Rachel Crumley, Chair, presented the following report, *which was approved*:

That Presbytery elect the following to serve on the Committee on Nominations:

Class of 2023: RE Bonnie Wilson (Fairfield)
TE Patrick Lanaghan (Timber Ridge)

There were no nominations from the floor.

**ADMINISTRATIVE COMMISSION TO
MARTINSBURG FIRST CHURCH**

Teaching Elder Jonathan Bunker, Chair, reported on the work of the Commission since their establishment February of 2019. See pages 83-84 for a full written report.

After one question and one comment from the Body, the following recommendations *were approved*:

1. That Shenandoah Presbytery retain from the assets held in trust for the Denomination by the former congregation a sum of \$468,000 and that the congregation receive the remainder of the congregation's assets. (See the AC's Report for information on how the figures were developed and agreed upon by the AC and the congregation's Session). And that congregation be given a 6-month deadline of May 17, 2021 to have finalized the terms of financing of the \$468,000 and transferred the funds to Shenandoah Presbytery. (Approved 90-3)
2. That the Presbytery give First Presbyterian Church of Martinsburg permission to encumber debt on their property should it be necessary to get financing necessary to meet the terms of this agreement. And that the Session and congregation assume all responsibility for that debt upon their dissolution as a PC(USA) Congregation. (Approved 98-0)

The following recommendations were voted on together and were approved 86-0:

3. That Presbytery approve upon completion of all legal matters related to this action, the dissolution of the First Presbyterian Church of Martinsburg and authorize the Stated Clerk to grant letters of transfer for any member that requests one and confirm that copies of all Minutes and Records of the Session and congregation are deposited with the Presbyterian Historical Society in Philadelphia Pennsylvania.
4. That the Presbytery, upon the completion of all legal matters related to this action transfer by quitclaim deed the church building and adjoining property to the congregation that will be reconstituting as an EPC Congregation.
5. That the Presbytery schedule for a future Presbytery Meeting a Service of celebration for the legacy of the relationship between the PC(USA), Shenandoah Presbytery, and the congregation of 1st Presbyterian of Martinsburg and that the Session and the Congregation be notified of the service's date and time and be invited to attend.
6. Following the successful conclusion of all matters related to this action the Presbytery dissolve the Administrative Commission.

Teaching Elder Carrie Evans led the Body in prayer for the Martinsburg First Church.

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

Teaching Elder Wray Sherman, Chair, presented the following report, *which was approved*:

I. FOR INFORMATION:

- A. 2021 Personnel Costs on page 89 and 2020 Church Acceptances pages 90-93.
- B. Shenandoah Presbytery Corporation Pie Chart: Funds Available to Committees of the Shenandoah Presbytery on page 85
- C. The CPA is in the process of conducting annual reviews of Presbytery Staff.
- D. The status of the Shenandoah Presbytery Office at 1111 N. Main Street. The property is for sale and has received interest from potential buyers, but no offers have been made. The CPA, on the advice of our real estate agent, plans to drop the price in early 2021 to \$795,000.

II. RECOMMENDATION: (approved)

That the Presbytery approve the 2021 budget as found on pages 86-88.

SHENANDOAH PRESBYTERY CORPORATION

The Body convened at 11:55 a.m. as the Shenandoah Presbytery Corporation with prayer by Trustee Jim Lunde.

Kenneth Miller, President, and Linnea Spradlin, Treasurer, gave the following report: (See pages 94-95 for a full report)

The Corporation's fiscal year is from July 1st to June 30th. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. Quarterly payment is necessitated because the Corporation selects long term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held will be made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

Total assets of the Corporation on June 30, 2020 totaled \$14,214,531 up from \$13,773,806 on June 30, 2019. A total of \$683,965 is in non-income-producing real estate, unchanged from last year. For fiscal 2019-2020, interest and dividend income on investments before expenses totaled \$271,086 (2.14% of investments in marketable securities at the beginning of the fiscal year) compared to \$258,404 (2.34%) in the previous fiscal year. Net realized and unrealized gain on marketable securities totaled \$404,769 (3.19% of investments in marketable securities at the beginning of the fiscal year) compared to \$939,407 (8.52%) in the previous fiscal year. Investment expenses were \$74,224 compared to \$68,952 last year. The overall investment portfolio (including cash and marketable securities) experienced a total growth of \$446,807 or 3.43% net of gains, deposits, and withdrawals.

The following nominations for Directors were approved 86-0:

CLASS OF 2022:

Jacquelyn May, Finley Memorial Church, to replace Milton Reid who is moving.

CLASS OF 2023:

Chris Headley, Warrenton Church
Lowrie Tucker, Tinkling Spring Church
William Bayliss, Opequon Church
James Yao, Moorefield Church
David Hawkins, Lexington Church

There being no nominations from the floor, the slate was approved.

The Corporation adjourned at 12:10 p.m. with prayer by Trustee Kerry Foster, and the Body reconvened as the Presbytery of Shenandoah.

ADJOURNMENT

The meeting adjourned at 12:14 p.m. with prayer by the Moderator. The Presbytery will meet in stated session on Saturday, February 27, 2021, via Zoom.

Richard Comstock, Moderator

Bronwen W. Boswell, Stated Clerk

Kim Stroupe, Recording Clerk

DOCKET

- 9:30 a.m. Call to Order and Prayer
- 9:35 a.m. Worship with Communion
- 10:05 a.m. Meeting Instructions
Determining a Quorum
Procedural Rules
Welcome and Introduction of Guests
Adoption of the Docket
Report of the Stated Clerk – TE Bronwen Boswell
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 10:25 a.m. Committee on Preparation for Ministry – TE Kate Rascoe
- 10:30 a.m. Committee on Pastoral Transition – TE Patrick Pettit
- 10:45 a.m. Committee on Relational Ministry – TE Betty Dax
- 10:50 a.m. Committee on Mission and Outreach – CRE Bobby Spurgeon
- 11:05 a.m. Committee on New Congregational Development – TE Karen Greenawalt
- 11:10 a.m. Committee on Church Vitality and Transformation – TE David Witt
- 11:25 a.m. Committee on Nominations – TE Brad Langdon
- 11:35 a.m. Coordinating and Planning Commission – TE Rachel Crumley
- 11:40 a.m. Administrative Commission to Martinsburg First Church – TE Jonathan Bunker
- 12:10 p.m. Committee on Presbytery Administration – TE Wray Sherman
- 12:20 p.m. Shenandoah Presbytery Corporation – Kenneth Miller
- 12:40 p.m. Anticipated Adjournment

COMMITTEE ON PASTORAL TRANSITION (CPT)

I. FOR INFORMATION:

CPT met via Zoom in September, October, and November

II. ACTIONS TAKEN:

- A. Appointed the following moderators and liaisons:
Millboro: Scott Conrad as moderator
Mt. Hope: Kevin Hay as moderator
- B. Approved the following ministry information forms and authorized Kim Stroupe to input the data onto the Church Leadership Connection web site: Massanutten and Woodstock
- C. Received the CAT report from Augusta Stone Church.
- D. Sustained the examination of Teaching Elder Thomas P. Groome, III (Southern New England Presbytery) and received TE Groome as a member of Shenandoah Presbytery effective September 15, 2020.
- E. Approved the interim contract between the Lexington Session and TE Thomas P. Groome, III, from September 15, 2020-September 14, 2021.
- F. Sustained the examination of Teaching Elder William Reinhold (Coastal Carolina Presbytery) who has received a supply contract to the Augusta Stone, and granted permission for TE Reinhold to labor in the bound of the Presbytery.
- G. Approved the temporary supply contract between the Augusta Stone Session and TE William Reinhold from September 27-December 31, 2020.
- H. Sustained the examination of Honorably Retired Teaching Elder J. Bradford Langdon (Shenandoah Presbytery) who has received a supply contract with the Tabler Session.
- I. Approved the supply contract between the Tabler Session and HR Brad Langdon from November 23, 2020-November 22, 2021.
- J. Approved the memorandum of understanding between the Millboro Session and TE Scott Conrad from September 20-December 31, 2020.
- K. Approved the commissioned ruling contract between the Goshen Session and CRE Bobby Spurgeon from October 1, 2020-September 30, 2021.
- L. Approved the commissioned ruling contract between the Rocky Spring Session and CRE Bobby Spurgeon from October 1, 2020-September 30, 2021.
- M. Renewed the temporary supply contract between the New Providence Session and TE Amy Fetterman from August 1, 2020-July 31, 2021.
- N. Renewed the interim contract between the Woodstock Session and TE Kate Rascoe from November 1, 2020-October 31, 2021.
- O. Sustained the examination of Teaching Elder Loren Tate Mitchell (Peaks Presbytery) and received TE Mitchell as a member of Shenandoah Presbytery effective December 1, 2020. (See pages S2-3 for bio and faith statement)

- P. Approved the following terms of call between the New Providence Church and Teaching Elder Loren Tate Mitchell beginning December 1, 2020:

Annual Cash Salary	\$47,500
Use of Manse	16,530
Utilities, furnishing and appurtenances allowance	3,600
Housing Equity	3,000
Dental Insurance	1,000
Automobile Expenses	1,200
Books and Subscriptions	500
Continuing Education	1,700
Major Medical	17,908
Pension and Disability	8,596
SECA	3,909

Moving expenses to the field (\$5,000 maximum),

Four weeks annual paid vacation, including four Sundays.

Two weeks annual study leave with pay, including two Sundays. Funds and leave time may be accumulated up to and including three years with agreement of the Session.

The Parental Leave Policy for the Presbytery of Shenandoah (rev. February 11, 2017) shall be in effect.

The Church Family and Medical Leave Policy for the Presbytery of Shenandoah (rev. February 11, 2017) shall be in effect.

In the event of your total disability or death, your family will be allowed to remain in the manse for six months and will receive a sum equivalent to your salary for three months.

A sabbatical at the end of six years will be offered as outlined in the Shenandoah Presbytery Sabbatical Policy at <http://www.shenpres.org/forms.html>. The church shall budget from the first year of service money that can be accrued for the use of the session in meeting any additional expenses required to provide alternative leadership for the church during the Sabbatical. The annual amount will be \$1,000.

Background information for the Parish of the Pastures

Pastoral leadership in small congregations has long been an area of concern for Shenandoah Presbytery. In the 1980s, the parish model was adapted for use in four predominantly rural areas. This model brought together between three and eight congregations to share pastoral services, and facilitate cooperative mission endeavors. Parish councils were created to serve as coordinating bodies and to administer joint finances. Each parish was served by at least one pastor as well as other parish associates, both ordained clergy and Commissioned Lay Preachers (now CREs).

In February, 1986, the Goshen, Millboro and Rocky Spring congregations were organized into *the Parish of the Pastures*; located near the intersections of Augusta, Bath and Rockbridge counties in the southeastern portion of the presbytery, their ministry area was crisscrossed by the Cowpasture, Bullpasture and Calfpasture rivers. The Parish were originally served by the Rev. G.P. Whitely as pastor, and the Rev. Taylor Reveley (HR) as associate. Following the departure of Rev. Whitely in 1988, the Rev. Tom Henderson took the field, with the Rev. John Haney joining him as associate pastor in October, 1989. When Rev. Henderson left in November, 1990, Rev. Haney became pastor. The Rev. Otis Fisher (HR) assisted him from 1991-2007, and was succeeded by CRE Bobby Spurgeon in June of 2008.

Starting around 2012, the relationships between the leaders of the congregations began to deteriorate; institutional memory about the Parish began to fade, and leadership changes brought different expectations. At least two consultants were brought in by Rev. Haney to help the sessions and Parish leadership recapture and redefine their covenant relationship, with no success. In 2018, the Committee on Relational Ministry asked the Revs. Howard Boswell and John Peterson to consult with the sessions and Parish leadership on issues of trust between the leaders of the congregations, particularly Millboro and Goshen. A plan for building trust and accountability was drafted, and initial steps had been implemented when Rev. Haney announced his departure in February, 2019. This had a deleterious effect on implementation of the plan.

Following Rev. Haney's departure, the Committee on Pastoral Transition became involved with the Parish. Rev. Boswell was asked to continue as consultant and was appointed liaison for the transition process. Each congregation reluctantly submitted to the Conversations[®] tool provided by Holy Cow Consulting, with the Rev. Malcolm Brownlee serving as interpreter. While each report was unique, none of them reflected significant levels of energy or flexibility. Subsequent discussions involving the sessions and Parish leadership confirmed a general lack of enthusiasm for undertaking the difficult work required to assess whether or not the Parish could support another called and installed pastor, or even continue as a covenant partnership. Following a final meeting facilitated by Rev. Boswell, Rev. Brownlee and CPT Chair Pettit, that conclusion was communicated to the sessions, which brought to an end the reflection part of the transition process. In keeping with tradition, CRE Spurgeon became the pastor of the Parish, and utilized local Ruling Elders to assist him in worship.

Many in the Millboro congregation took exception to the termination of the pastor search. Tensions arose between CRE Spurgeon and the Millboro session; dissatisfaction with worship was communicated in a variety of ways, and attendance declined - a situation only made worse by the restrictions because of Covid-19. After months of tension and ill feeling, in August, 2020, CRE Spurgeon exercised his right to give thirty days' notice and resigned as CRE at Millboro. The sessions of Goshen and Rocky Springs elected to keep CRE Spurgeon, offering him revised contracts, to which he agreed. Because of this, the Parish of the Pastures effectively ceased to function as of September 17, 2020.

Since then, the Rev. Scott Conrad has agreed to a Memorandum of Understanding for preaching and emergency pastoral care until January 1, 2021; after which they will negotiate a Supply contract. Millboro moved their worship to 8:30 a.m. to accommodate Rev. Conrad's responsibilities to the Hot Springs congregation.

On October 18th 2020, a special meeting of the Goshen, Millboro and Rocky Springs sessions was convened for the purpose of recommending the dissolution of the Parish of the Pastures, and dividing the funds left in the Parish treasury. It was unanimously agreed to request the dissolution of the Parish, effective immediately. It was also unanimously agreed the division of remaining finances would roughly parallel the historical ratio of contributions by the three congregations: Goshen and Millboro congregations each receiving 44% of the remaining funds - an estimated \$34,560.45, with the Rocky Springs congregation receiving 12% - an estimated \$9461.48.

Submitted by:

Patrick Pettit *on behalf of the Committee on Pastoral Transition*

COMMITTEE ON RELATIONAL MINISTRY (CRM)

I. FOR INFORMATION:

- A. CRM met via Zoom in September, October and November
- B. Boundary training is mandatory every three years for all who serve a congregation in a pastoral relationship including CREs and at-large members. The Presbytery has offered five separate boundary training sessions since November of 2018. Most all pastors and CREs have completed the mandatory training but for a few. CRM reminds the Presbytery of the decision made December 2019 of not attending the training:
 - CRM will not renew temporary contracts (*session will be notified*)
 - CRM will not approve changes in terms of call (*session will be notified*)
 - The Stated Clerk will notify other presbyteries in case of transfer
 - The Stated Clerk will not attest a personal information form

III. ACTIONS TAKEN:

- A. Renewed the temporary supply contract between the Second Opequon Session and TE Ron Obenchain from September 1-December 31, 2020.
- B. Renewed the supply pastor contract between the Beulah and Monterey sessions and Honorably Retired Teaching Elder Richard Hill from September 1, 2020-August 31, 2021.
- C. Renewed the temporary supply contract between the Sunnyside Session and TE Bill Everhart from October 1, 2020-September 30, 2021.
- D. Transferred the membership of Teaching Elder D. Jay Losher to the Presbytery of National Capital effective October 8, 2020.
- E. Excused the following sessions from the rotation of elders for 2021: Berkeley Springs, Broadway, Hedgesville, Hot Springs, Mt. Hope, and Nineveh
- F. Renewed the commissioned ruling elder contract between the Bloomery Session and CRE David Omps from December 1, 2020-December 31, 2021.
- G. Renewed the temporary supply pastor contract between the Lexington Session and TE Kelly-Ann Rayle from December 1, 2020-May 31, 2021.
- H. Renewed the supply pastor contract between the Oxford Session and HR Horace Douty from January 1-December 31, 2021.
- I. Excused the following sessions from the rotation of elders for 2021: Franklin, Springfield, and Tomahawk.

MOFFETT GRANTS FOR 2021

Gerrardstown Presbyterian Church Monthly Free Community Dinners	\$1,050
Highland Food Pantry Emergency Financial Assistance	\$1,400
Loch Willow Presbyterian Church Health Equipment Loan Program	\$ 700
Massanetta Springs Camp and Conference Center CWS Refugee Resettlement support	\$1,400
Middletown Presbyterian Church Holiday Meals for Food-insecure	\$1,400
Opequon Presbyterian Church Roots and Shoots Garden	\$1,365
St. Luke Community Clinic Prescription Assistance Program	\$1,400
Tinkling Spring Presbyterian Church Youth-Activated Mission Ministry	\$1,050
Trinity Presbyterian Church Light the Flame/Keister Elementary School Food Program	\$1,400
Warrenton Presbyterian Church Haven Dinner Program	\$ 500
Westminster Presbyterian Church Summerlee Local Mission	<u>\$ 700</u>
TOTAL	\$12,365

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Purpose: The formation of new worshipping communities (NWC) is the work of the Holy Spirit. As a Presbytery, we intend to work collectively to create conditions that welcome, pay attention to, and foster the work of the Holy Spirit among us in birthing new ideas, inspiring fresh expressions of the Church, and bringing about new worshipping communities. To that end, the Committee on New Congregational Development's (CNCD) role is to create space for, encourage, and support ideas and leadership for NWCs as the Spirit brings them forth.

SC2 -Stephen City 2, led by TE Kevin Hay and RE Bill Burslem, includes the Stephen City Food Pantry and Faith on Tap. The Food Pantry is seeking people to be on governing/advisory board. They are still distributing food twice a month. They have an EIN and hope at some point to become a 501C3. Faith on Tap is suspended at the moment.

Church of the Wild Two Rivers, led by RE Leah Rampy is doing well. They had a mini retreat in Sept with 25 in attendance. The topic was inner peace.

Community Cup, led by RE Kate Lewis Brown, is a fledgling NWC in Martinsburg, WV. Kate and her advisory committee continue to search and sort out how to start a coffee shop and worship center and meet the needs of this community and what that might look like. Community Cup received a Seed Grant from 1001 NWC in the amount of \$7500.

The CNCD through efforts by Gusti and John continues to explore the opportunities for a NWC in Harrisonburg area. Stephanie Sorge has contacted for assistance in this exploration.

Members of the Committee:

Adrienne North
Gusti Newquist
John Bethard
Judith Becker
Kevin Hay
Evan Smith
Nancy Meehan Yao
Bronwen Boswell
Karen Greenawalt

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Stated Purpose of CCVT: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

CCVT Members: David Witt, chair; Phil Sommer, vice-chair; Malcolm Brownlee, Rick Comstock, Ed Dawkins, JoAnn Harmon, Tracie Martin, Juliana Ritchie, Karen Thatcher; Nancy Meehan Yao, Associate General Presbyter, Staff Support

- ✓ Grants to Churches for Innovative Worship
CCVT has awarded 20 grants since March, totaling just under \$15,000, all the grants for the advancement of technology for worship, both hardware and connections (ZOOM). These grants have come from the 2018 Fund, which was originally for \$3,000 per year, 3 grants per year, with a single congregation receiving up to \$1,000 per year. The application is on the presbytery website, has been highlighted at presbytery meetings, and has been included in recent e-letters. In light of the COVID pandemic, CCVT has set aside the limit of three grants per year but reaffirmed the \$1,000 per year to one congregation benchmark. CPA has graciously and generously allocated additional funds for CCVT to award. These grants are making virtual worship available now within many communities and will be useful for ministry through worship and other areas in the future. Since our last meeting, we have awarded grants to Hebron, Tuscarora, Petersburg, Union, Second Staunton, and Bethesda Churches
- ✓ “Rethinking Evangelism Conference”
Several of us attended this PCUSA conference October 12-14 via ZOOM. Our committee is now exploring offering a possible workshop via ZOOM in the first quarter of 2021. How do we define and how should we redefine “evangelism?” How do we share our faith? What are the “nuts and bolts” of being a hospitable congregation? How do we get beyond the numbers? How do we go beyond the walls of our church buildings?
- ✓ Rethinking Our Witness, Advent and Beyond!
Consider this question, “In the midst of a pandemic, how will your church witness outside the church building and share the good news of the gospel during Advent and Christmas?”
Some thoughts from our meeting last week and recent pastors’ meetings: move the Advent wreath to the front lawn; hanging of the “outdoor greens”; live nativity; “human luminaries”; virtual Christmas pageant; share daily Advent devotions on-line; “Advent in a Bag”; drive-in Christmas Eve service; curbside “Christmas cookie swap”; curbside Christmas breakfast; food pantry drive; shelter supply drive; Blue Christmas/Longest Night service of lament on-line. These are just some ideas. What ideas might you and/or your church have?
- ✓ Vital Congregations
This is part of the PCUSA Faith Formation, Theology, and Evangelism work area. We have committed to study this program initiative, which would need to be adopted by the whole presbytery, as an option instead of or alongside of Holy Cow/CAT. You can read more at presbyterianmission.org/vital-congregations. Follow-up discussion at our December meeting.
- ✓ Meeting RE: “First Call Pastors/Congregations”
Patrick Pettit, Amy Fetterman, Betty Dax, Nancy Meehan Yao, Bronwen Boswell, and David Witt met via ZOOM to discuss a new opportunity of presbytery partnering with smaller churches, rural/small town etc., in a type of pastoral residency program for first-call pastors. It could be based upon the “For Such a Time as This” program that the PCUSA CLC sponsored a few years ago (now inactive). This would be a way for smaller churches to “train up new pastors” and new pastors to share vitality and new thinking, providing the mutual recognition of gifts. CCVT felt very positive about the idea and looks forward to further conversation about this process and collaboration with the other committees.
- ✓ Asking Questions – Please keep asking these questions...
 - For what are we grateful?
 - What are the opportunities?
 - How is the Church becoming something new and different?
 - What have we learned? What will we do in the future?

And we will ask, “How can we listen to help/accompany/empower the churches of Shenandoah Presbytery?”

- ✓ Our CCVT leadership next year will be David Witt, Chair; Phil Sommer, Vice Chair. We need some additional members on our committee. We are losing two valued members in Malcolm Brownlee and Karen Thatcher.

Our next meeting will be on Monday, December 7th via ZOOM at 1:00 pm.

Today, through a video, we will hear from the Opequon Presbyterian Church of Winchester, Virginia as our highlighted congregation for this meeting. Worship began at the “Opequon settlement” in 1732. The “Opequon Meetinghouse” was organized in 1736.

ADMINISTRATIVE COMMISSION TO THE MARTINSBURG FIRST CHURCH

In January of 2019, the Shenandoah Presbytery received a letter from the First Presbyterian Church of Martinsburg, WV, (First Presbyterian) stating the congregation had withdrawn from the PCUSA and had joined the Evangelical Presbyterian Church (EPC) (G-3.0101b). The Pastor, Rufus Burton, renounced jurisdiction of the PCUSA (G-2.0509) and was granted membership as a Teaching Elder in the EPC.

At its meeting on February 19, 2019, the Presbytery appointed Don Baker (RE Moorefield), Jonathan Bunker (TE Berryville), Carrie Evans (TE Front Royal), Kate Lewis Brown (RE Tuscarora), and Andy Sale (TE Honorable Retired) to an Administrative Commission (AC) to address the issues raised by the actions of the PCUSA Session and congregation of First Presbyterian (G-3.0101b).

The AC held its first meeting on March 5, 2019, and elected Jonathan Bunker as Chair of the AC and Andy Sale as the Clerk. (The AC held 16 meetings from March 5, 2019, to October 27, 2020.) At the March 5th meeting, the AC agreed that the action of the PCUSA Session was not in accord with the PCUSA Book of Order (G-1.0503) and that First Presbyterian would remain a PCUSA congregation until the congregation was transferred to the EPC or dissolved. The AC then agreed that, since the Shenandoah Presbytery has taken action not to transfer congregations to the EPC, the congregation would have to be dissolved in order to become a congregation of the EPC (G-3.0301d). The AC reminded the congregation of this several times as they continued to refer to themselves as a congregation of the EPC.

To learn how many members of the First Presbyterian congregation would prefer that the church remain in the PCUSA, the AC sent a letter to all 87 members of First Presbyterian who were listed in the church directory that was supplied to the AC. In response, the AC received 6 letters and 5 phone calls, and determined that the majority of the congregation wished to join the EPC and there would not be enough members remaining to sustain the congregation as a PCUSA church.

The AC took the gracious action to permit Rev. Rufus Burton to serve as a Temporary Pastor and Moderator of Session (G-2.0504b) with the understanding that he would supply copies of the Minutes of all Session meetings, as well as financial and other documents as requested by the Chair of the AC. The AC has received copies of the Minutes of the Session held since the AC was formed and financial documents when requested (G-4.0203).

The Presbyterian Historical Society in Philadelphia, PA, informed the AC that they have copies of the Minutes of the First Presbyterian Church dating from 1901-2005. They also stated that “the history of First Martinsburg Church, Martinsburg, WV, dates back to 1825 and that if the church no longer has their records, it is possible that they may have placed records *in the library* at Union Presbyterian Seminary in Richmond, Virginia.” First Presbyterian has agreed that copies of all of the church’s Minutes, will be deposited in the PCUSA Historical Society when the First Presbyterian congregation is dissolved. (G-3.0204).

On July 2, 2019, the AC received (from a company retained by the AC) an appraisal of the First Presbyterian Church property of \$480,000. The financial records as of May 31, 2019, showed the non-property assets of the church amounted to \$1,498,846.93 (including a Boyd Trust of \$1,109,220.93). The AC agreed that the Shenandoah Presbytery should retain one-half of the non-property assets and one-half of the value of the building, together amounting to \$989,435.

The AC then developed a *Proposed Amicable Settlement* stating that the Shenandoah Presbytery would retain \$989,400. Also included in the proposal was that First Presbyterian would provide to the AC complete copies of all Session Minutes and membership records until the congregation is dissolved; the name First Presbyterian Church of Martinsburg, WV, would be discontinued; and a joint worship service would be held to celebrate the 194 years of ministry of the congregation in the Shenandoah Presbytery and its predecessors.

On September 23, 2019, the AC met with Rufus Burton and the Consultation Committee (appointed by the Session) and presented its proposal. The Consultation Committee was reminded by the AC that, in accordance with the Book of Order, all assets, including property of the First Presbyterian Church, are held in trust for the Shenandoah Presbytery, and what the two parties would be agreeing to is what the Presbytery would retain and what it would give to the congregation. A counter proposal was requested, to be received by January 17, 2020. No counter proposal was ever received from the First Presbyterian’s Consultation Committee.

On November 4, 2019, First Presbyterian requested “non-binding” mediation. The Presbytery’s attorney, David Penrod, confirmed that all mediation is non-binding.

With the help of David Penrod, Judge Christopher Wilkes, an experienced mediator, agreed to serve as mediator for mediation between the AC and First Presbyterian. The AC invited David Penrod and Bronwen Boswell to participate in the mediation. May 8, 2020 was set as the date for the mediation, to be held at the law offices of Bowles, Rice in Martinsburg.

On August 11, 2020, the AC was informed that, because of the pandemic, the mediation was postponed until further notice, per the mediator. The mediation was finally held on September 22, 2020. First Presbyterian stated, for the first time, that the Trustees at the bank had said that the Boyd Trust could not be used as collateral for a loan. From the very first meeting of the AC with First Presbyterian, the Consultation Committee had stated that they could not access the principal of the Boyd Trust and David Penrod confirmed that this is the way that the Trust had been written.

After about 6 hours, and some back and forth with financial proposals, the AC made its final offer of \$468,000, roughly half of Martinsburg’s assets (as of May 15, 2019) without the Boyd Trust, and one-half of the value of the property. The AC made this offer of \$468,000 because we understood that First Martinsburg could not access the principal of the Boyd Trust and that the Trust could not be used as collateral for a loan. The AC made clear that, if this offer were not accepted, the issue would be taken to court for resolution.

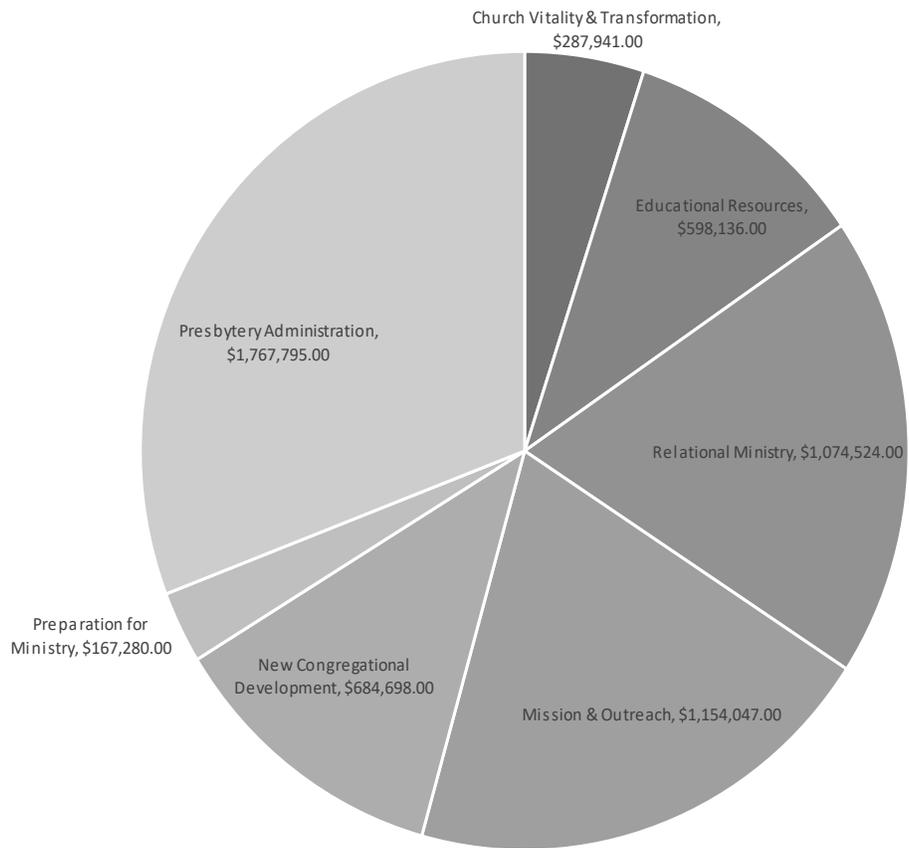
The Mediator returned to the AC stating that First Presbyterian would consider the AC's final offer of \$468,000 with a possible structured financial settlement as financial terms of the dissolution agreement for First Presbyterian with Shenandoah Presbytery. He also said he felt First Presbyterian needed some additional time to contemplate the offer and that he felt all that could be accomplished during the mediation session had been done. He noted that once the AC's offer had either been accepted, modified or rejected, attorneys for both sides could confer and the AC would be advised as to how to proceed. By consensus, the AC agreed to this manner of proceeding.

On October 21, 2020, David Penrod received an email from Charles Printz, First Presbyterian’s attorney stating that

- The agreed upon amount that the Shenandoah Presbytery would retain is \$468,000.
- First Presbyterian would be securing these funds from available cash, bank financing, and court approval for the withdrawal of principal from the Boyd Trust. First Presbyterian agrees to a six-month timeline for this process, provided this is not an absolute deadline. Since the principal withdrawal is the essential component of First Presbyterian’s ability to fund the settlement, the settlement is contingent upon court approval.
- Contemporaneously with this cash payment, the Presbytery would execute a quitclaim deed to First Presbyterian conveying all interests in the Church’s real property and would sign a release of all claims/covenant not to sue.
- A copy of First Presbyterian’s Minutes would be placed with the Presbyterian Historical Foundation archives in Philadelphia. The original Minutes remain the exclusive property of First Presbyterian in perpetuity.
- When the settlement is consummated, the Presbytery would dissolve First Presbyterian, but the church would retain its name.
- There would be no concluding worship service.

The AC met on October 27, 2020, to discuss this response from First Presbyterian. David Penrod explained that, for First Presbyterian to go to court to request access to the principal of the Boyd Trust, they would need an agreement with Shenandoah Presbytery with the terms of the settlement. The AC agreed on a response to First Presbyterian that would consist of the recommendations approved by Presbytery.

Shenandoah Presbytery Corporation - \$5,734,421.00



Proposed Budget Worksheet - 2021				
	2019	2020	2020	2021
	Actual	Actual as of	Budget	Proposed
		10/31/2020		Budget
Resources Provided by:				
Acceptances from Congregations	479,510.36	377,806.74	555,449.50	520,916.32
H'burg First Settlement	24,800.00	18,600.00	24,800.00	-
Corporation Distribution	20,671.71	10,000.00	10,000.00	65,000.00
One Time Exec Mileage Supplement	7,000.00	-	-	-
Total	531,982.07	406,406.74	590,249.50	585,916.32
Resources Used For:				
Church Vitality & Transformation CCVT				
CCVT Operating Expenses	638.95	107.27	1,000.00	1,000.00
Total CCVT	638.95	107.27	1,000.00	1,000.00
Educational Resources CER				
Big Event	1,500.00	21.13	2,000.00	2,000.00
Intergeneration Faith Program	500.00	500.00	500.00	500.00
Massanetta Springs	1,000.00	1,000.00	1,000.00	1,000.00
Presbyterian Campus Ministry	2,500.00	2,500.00	2,500.00	2,500.00
SPYCE - Youth Council	500.00	500.00	500.00	500.00
Total CER	6,000.00	4,521.13	6,500.00	6,500.00
Mission & Outreach CMO				
CMO Operating Expenses	-		300.00	300.00
Partnership				
IBS Evan & Dev Support	6,000.00	6,000.00	6,000.00	6,000.00
BSCO Support	1,000.00	1,000.00	1,000.00	1,000.00
Visits to & from Ethiopia	1,226.00	2,000.00	2,000.00	2,000.00
ESL Program	500.00	-	500.00	500.00
Disaster Prep Team	179.78	-	500.00	500.00
Mission Communities	(635.49)	-	1,000.00	1,000.00
Total CMO	8,270.29	9,000.00	11,300.00	11,300.00

	2019	2020	2020	2021
	Actual	Actual as of	Budget	Proposed
		10/31/2020		Budget
Presbytery Administration CPA				
Payments to Governing Bodies: 10,764 - 2019 Membership				
GA Per Capita (2019/20 - \$8.95)(2021 - \$8.98)	103,059.25	83,721.75	100,463.75	96,660.72
Synod - Per Capita (2020 - \$1.15)(2021 - \$1.15)	9,787.76	10,758.75	12,908.75	12,378.60
GA - Shared Mission Support	4,000.00	3,334.00	4,000.00	4,000.00
Synod - Shared Mission Support	200.00	168.00	200.00	200.00
Total Payments to Governing Bodies	117,047.01	97,982.50	117,572.50	113,239.32
Occupancy				
Contracted Office Cleaning	6,440.00	840.00	7,000.00	7,000.00
Utilities	9,551.26	6,921.88	10,000.00	10,000.00
Building & Grounds Maintance	5,214.07	1,795.40	5,000.00	5,000.00
Insurance	12,386.00	(163.40)	12,000.00	12,000.00
Total Occupancy	33,591.33	9,393.88	34,000.00	34,000.00
Office Expenses				
Internet / Telephone Services	3,634.55	2,510.31	3,800.00	3,800.00
Postage	1,754.89	659.53	2,000.00	2,000.00
Supplies for Office	3,882.03	2,181.92	4,000.00	4,000.00
Equipment Rental & Maintenance	13,270.42	7,849.96	13,000.00	13,000.00
Computer & Equipment Purchases	3,573.55	1,906.25	4,000.00	4,000.00
Web Site / Domain Expenses	1,216.96	239.02	1,500.00	1,500.00
Total Office Expenses	27,332.40	15,346.99	28,300.00	28,300.00
Presbytery				
Listening Team	281.35	-	500.00	500.00
Presbytery Meeting Expenses	1,363.34	161.48	2,000.00	2,000.00
CPA Operating Expenses	139.00	-	250.00	250.00
Mileage Reimbursement	394.28	-	750.00	750.00
Total Presbytery	2,177.97	161.48	3,500.00	3,500.00
Personnel Costs	364,300.06	290,770.90	380,302.00	380,302.00
Total CPA	544,448.77	413,655.75	563,674.50	559,341.32

	2019 Actual	2020 Actual as of 10/31/2020	2020 Budget	2021 Proposed Budget
Preparation for Ministry CPM				
CPM Operating Expenses	-	312.00	1,000.00	1,000.00
Total CPM	-	312.00	1,000.00	1,000.00
Pastoral Transition CPT				
CPT Operating Expenses	899.44	85.86	675.00	675.00
Quarterly Interim Summits			400.00	400.00
Holy Cow underwriting	150.00	-	300.00	300.00
Liaison Training			1,500.00	1,500.00
Mediation Skills Training			300.00	300.00
Conflict Resolution Underwriting			1,200.00	1,200.00
Background Check Underwriting			125.00	125.00
Holy Cow Consultant Honoraria			1,500.00	1,500.00
Total CPT	1,049.44	85.86	6,000.00	6,000.00
Relational Ministry CRM				
CRM Operating Expenses	48.16	21.02	775.00	775.00
Total CRM	48.16	21.02	775.00	775.00
Total Resources Used	560,455.61	427,703.03	590,249.50	585,916.32
Difference - To or (from) Provided Resources	(28,473.54)	(21,296.29)	-	-

2021 Personnel Costs

Position	Salary	Matching FICA	Board of Pensions Medical	Pension 0.11	Death 0.01	Travel	Mileage	Con Ed	Total
Ordained Staff	\$125,902.88	\$9,525.38	\$40,132.00	\$13,696.64	\$1,245.15	\$7,000.00	\$14,000.00	\$3,500.00	\$215,002.05
Support Staff	\$110,741.34	\$8,471.71	\$25,947.00	\$12,044.90	\$1,095.00	\$6,000.00		\$1,000.00	\$165,299.95
Totals	\$236,644.22	\$17,997.09	\$66,079.00	\$25,741.54	\$2,340.15	\$13,000.00	\$14,000.00	\$4,500.00	\$380,302.00

For more detail please contact the office

	2018	2020			2020	per			Actual to	Actual to
	MEM	ACTUAL	2020	ACTUAL	%	MEMBER BY	GA	Synod	Presbytery	Presbytery
CHURCH	BERS	ASKING	ACCEPT	ACTUAL	Paid	ACCEPTANCE	\$9.31	\$1.17	Per Capita	total
Augusta Stone	169	\$8,363.81	\$8,000.00	\$6,660.00	83%	\$47.34	\$1,573.39	\$197.73	\$36.86	\$4,888.88
Ben Salem	34	\$1,682.66	\$1,682.66	\$1,682.66	100%	\$49.49	\$316.54	\$39.78	\$39.01	\$1,326.34
Berkeley Springs	58	\$2,870.42	\$2,870.42	\$2,152.83	75%	\$49.49	\$539.98	\$67.86	\$39.01	\$1,544.99
Berryville	151	\$9,000.00	\$9,000.00	\$7,500.00	83%	\$59.60	\$1,405.81	\$176.67	\$49.12	\$5,917.52
Bethany	86	\$4,289.96	\$4,289.96	\$3,575.00	83%	\$49.88	\$800.66	\$100.62	\$39.40	\$2,673.72
Bethel	198	\$9,799.02	\$6,000.00	\$3,750.00	63%	\$30.30	\$1,843.38	\$231.66	\$19.82	\$1,674.96
Bethesda	157	\$7,769.93	\$7,000.00	\$7,002.00	100%	\$44.59	\$1,461.67	\$183.69	\$34.11	\$5,356.64
Beulah	42	\$2,078.58	\$2,100.00	\$1,050.00	50%	\$50.00	\$391.02	\$49.14	\$39.52	\$609.84
Bloomery	44	\$2,177.56	\$2,177.56	\$2,177.56	100%	\$49.49	\$409.64	\$51.48	\$39.01	\$1,716.44
Bridgewater	101	\$4,998.49	\$1,600.00	\$1,649.49	103%	\$15.84	\$940.31	\$118.17	\$5.36	\$591.01
Broadway	46	\$2,500.00	\$2,500.00	\$0.00	0%	\$54.35	\$428.26	\$53.82	\$43.87	-\$482.08
Buckton	27	\$2,005.09	\$1,336.23	\$494.90	37%	\$49.49	\$251.37	\$31.59	\$39.01	\$211.94
Buena Vista	95	\$4,701.55	\$4,740.00	\$3,555.00	75%	\$49.89	\$884.45	\$111.15	\$39.41	\$2,559.40
Buffalo Gap	11	\$544.39	\$544.39	\$406.85	75%	\$49.49	\$102.41	\$12.87	\$39.01	\$291.57
Bunker Hill	102	\$5,047.98	\$3,060.00	\$765.00	25%	\$30.00	\$949.62	\$119.34	\$19.52	-\$303.96
Burlington	24	\$1,206.98	\$1,206.98	\$1,206.98	100%	\$50.29	\$223.44	\$28.08	\$39.81	\$955.46
Burnt	26	\$1,286.74	\$300.00	\$0.00	0%	\$11.54	\$242.06	\$30.42	\$1.06	-\$272.48
Charles Town	288	\$14,253.12	\$3,000.00	\$3,000.00	0%	\$10.42	\$2,681.28	\$336.96	-\$0.06	-\$18.24
Circleville	28	\$1,800.00	\$1,800.00	\$1,800.00	100%	\$64.29	\$260.68	\$32.76	\$53.81	\$1,506.56
Clear Brook	16	\$812.12	\$812.12	\$812.12	100%	\$50.76	\$148.96	\$18.72	\$40.28	\$644.44
Collierstown	118	\$5,839.82	\$1,200.00	\$1,200.00	100%	\$10.17	\$1,098.58	\$138.06	-\$0.31	-\$36.64
Cooks Creek	213	\$14,000.00	\$14,000.00	\$10,500.03	75%	\$65.73	\$1,983.03	\$249.21	\$55.25	\$8,267.79
Covenant	459	\$30,000.00	\$30,000.00	\$22,500.00	75%	\$65.36	\$4,273.29	\$537.03	\$54.88	\$17,689.68
Craigsville	21	\$1,039.29	\$750.00	\$600.00	80%	\$35.71	\$195.51	\$24.57	\$25.23	\$379.92
Elk Branch	23	\$1,212.38	\$1,212.38	\$1,212.38	100%	\$52.71	\$214.13	\$26.91	\$42.23	\$971.34
Elkton	64	\$3,167.36	\$3,167.00	\$2,650.00	84%	\$49.48	\$595.84	\$74.88	\$39.00	\$1,979.28
Fairfield	40	\$1,979.60	\$1,979.60	\$1,650.00	83%	\$49.49	\$372.40	\$46.80	\$39.01	\$1,230.80
Falling Waters	151	\$7,472.99	\$6,516.48	\$4,887.36	75%	\$43.16	\$1,405.81	\$176.67	\$32.68	\$3,304.88
Finley Memorial	112	\$5,542.88	\$500.00	\$375.03	75%	\$4.46	\$1,042.72	\$131.04	-\$6.02	-\$798.73

	2018	2020			2020	per			Actual to	Actual to
CHURCH	MEMBERS	ACTUAL ASKING	2020 ACCEPT	ACTUAL ACTUAL	% Paid	member by acceptance	GA \$9.31	Synod \$1.17	Presbytery Per Capita	Presbytery total
Franklin	71	\$4,000.00	\$4,000.00	\$3,500.00	88%	\$56.34	\$661.01	\$83.07	\$45.86	\$2,755.92
Front Royal	121	\$6,500.00	\$5,000.00	\$4,166.63	83%	\$41.32	\$1,126.51	\$141.57	\$30.84	\$2,898.55
Gerrardstown	38	\$1,880.62	\$1,880.62	\$1,880.62	100%	\$49.49	\$353.78	\$44.46	\$39.01	\$1,482.38
Glen Kirk	27	\$1,336.23	\$984.00	\$656.00	67%	\$36.44	\$251.37	\$31.59	\$25.96	\$373.04
Goshen	25	\$1,237.25	\$230.00	\$500.00	217%	\$9.20	\$232.75	\$29.25	-\$1.28	\$238.00
Halltown	11	\$700.00	\$700.00	\$700.00	100%	\$63.64	\$102.41	\$12.87	\$53.16	\$584.72
Hebron	137	\$6,780.13	\$6,780.13	\$4,860.00	72%	\$49.49	\$1,275.47	\$160.29	\$39.01	\$3,424.24
Hedgesville	32	\$1,583.68	\$1,583.68	\$1,583.68	100%	\$49.49	\$297.92	\$37.44	\$39.01	\$1,248.32
Hermitage	65	\$3,346.28	\$3,346.28	\$1,394.28	42%	\$51.48	\$605.15	\$76.05	\$41.00	\$713.08
Highland Memorial	66	\$3,266.34	\$3,266.34	\$2,449.50	75%	\$49.49	\$614.46	\$77.22	\$39.01	\$1,757.82
Hot Springs	46	\$2,276.54	\$1,200.00	\$700.00	58%	\$26.09	\$428.26	\$53.82	\$15.61	\$217.92
Immanuel	17	\$1,250.00	\$1,250.00	\$2,500.00	200%	\$73.53	\$158.27	\$19.89	\$63.05	\$2,321.84
Ivanhoe	31	\$1,534.19	\$1,534.19	\$1,234.16	80%	\$49.49	\$288.61	\$36.27	\$39.01	\$909.28
Keyser	110	\$5,443.90	\$3,959.20	\$1,979.60	50%	\$35.99	\$1,024.10	\$128.70	\$25.51	\$826.80
Lexington	518	\$28,200.00	\$28,200.00	\$21,150.00	75%	\$54.44	\$4,822.58	\$606.06	\$43.96	\$15,721.36
Little Falls	28	\$1,385.72	\$900.00	\$900.00	100%	\$32.14	\$260.68	\$32.76	\$21.66	\$606.56
Loch Willow	89	\$5,300.00	\$5,300.00	\$2,650.00	50%	\$59.55	\$828.59	\$104.13	\$49.07	\$1,717.28
Martinsburg First	120	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$1,117.20	\$140.40	-\$10.48	-\$1,257.60
Massanutten	406	\$20,092.94	\$20,092.94	\$16,744.94	83%	\$49.49	\$3,779.86	\$475.02	\$39.01	\$12,490.06
McCutchen	20	\$989.80	\$0.00	\$0.00	#DIV/0!	\$0.00	\$186.20	\$23.40	-\$10.48	-\$209.60
McDowell	62	\$3,068.38	\$600.00	\$600.00	100%	\$9.68	\$577.22	\$72.54	-\$0.80	-\$49.76
Middletown	25	\$1,237.25	\$1,237.25	\$1,238.00	100%	\$49.49	\$232.75	\$29.25	\$39.01	\$976.00
Millboro	36	\$1,865.20	\$1,865.20	\$1,865.20	100%	\$51.81	\$335.16	\$42.12	\$41.33	\$1,487.92
Monterey	60	\$2,969.40	\$2,600.00	\$2,600.00	100%	\$43.33	\$558.60	\$70.20	\$32.85	\$1,971.20
Moorefield	170	\$8,413.30	\$7,694.00	\$5,770.53	75%	\$45.26	\$1,582.70	\$198.90	\$34.78	\$3,988.93
Mossy Creek	116	\$5,740.84	\$3,200.00	\$2,400.00	75%	\$27.59	\$1,079.96	\$135.72	\$17.11	\$1,184.32
Mt. Carmel	102	\$5,047.98	\$4,157.16	\$3,117.87	75%	\$40.76	\$949.62	\$119.34	\$30.28	\$2,048.91
Mt. Hope	20	\$989.80	\$989.80	\$0.00	0%	\$49.49	\$186.20	\$23.40	\$39.01	-\$209.60

	2018	2020			2020	per			Actual to	Actual to
CHURCH	MEMBERS	ACTUAL ASKING	2020 ACCEPT	ACTUAL ACTUAL	% Paid	member by acceptance	GA \$9.31	Synod \$1.17	Presbytery Per Capita	Presbytery total
Mt. Horeb	127	\$7,500.00	\$7,500.00	\$5,500.00	73%	\$59.06	\$1,182.37	\$148.59	\$48.58	\$4,169.04
Mt. Joy	18	\$890.82	\$890.82	\$890.82	100%	\$49.49	\$167.58	\$21.06	\$39.01	\$702.18
Mt. Olive	80	\$3,959.20	\$1,000.00	\$0.00	0%	\$12.50	\$744.80	\$93.60	\$2.02	-\$838.40
Mt. Storm	22	\$1,500.00	\$1,500.00	\$1,500.00	100%	\$68.18	\$204.82	\$25.74	\$57.70	\$1,269.44
New Monmouth	100	\$5,000.00	\$5,000.00	\$3,750.00	75%	\$50.00	\$931.00	\$117.00	\$39.52	\$2,702.00
New Providence	129	\$6,384.21	\$4,000.00	\$3,400.00	85%	\$31.01	\$1,200.99	\$150.93	\$20.53	\$2,048.08
Nineveh	27	\$1,500.00	\$1,500.00	\$1,125.00	75%	\$55.56	\$251.37	\$31.59	\$45.08	\$842.04
Olivet	111	\$5,493.39	\$250.00	\$250.00	100%	\$2.25	\$1,033.41	\$129.87	-\$8.23	-\$913.28
Opequon	525	\$32,000.00	\$32,000.00	\$26,666.66	83%	\$60.95	\$4,887.75	\$614.25	\$50.47	\$21,164.66
Oxford	141	\$6,978.09	\$6,978.09	\$6,978.08	100%	\$49.49	\$1,312.71	\$164.97	\$39.01	\$5,500.40
Petersburg	79	\$3,909.71	\$3,909.71	\$3,258.10	83%	\$49.49	\$735.49	\$92.43	\$39.01	\$2,430.18
Piedmont	40	\$5,460.00	\$5,460.00	\$4,095.00	75%	\$136.50	\$372.40	\$46.80	\$126.02	\$3,675.80
Pines Chapel	73	\$5,180.00	\$5,180.00	\$0.00	0%	\$70.96	\$679.63	\$85.41	\$60.48	-\$765.04
Rocky Spring	13	\$643.37	\$600.00	\$600.00	100%	\$46.15	\$121.03	\$15.21	\$35.67	\$463.76
Romney	86	\$4,256.14	\$2,000.00	\$2,135.00	107%	\$23.26	\$800.66	\$100.62	\$12.78	\$1,233.72
Ruddle	17	\$880.60	\$880.60	\$880.60	100%	\$51.80	\$158.27	\$19.89	\$41.32	\$702.44
Second Opequon	42	\$2,200.00	\$2,200.00	\$2,200.00	100%	\$52.38	\$391.02	\$49.14	\$41.90	\$1,759.84
Seneca Rocks	37	\$1,831.13	\$1,831.13	\$1,831.13	100%	\$49.49	\$344.47	\$43.29	\$39.01	\$1,443.37
Shepherdstown	305	\$16,320.50	\$16,320.50	\$9,521.00	58%	\$53.51	\$2,839.55	\$356.85	\$43.03	\$6,324.60
Slanesville	14	\$692.86	\$692.86	\$577.40	83%	\$49.49	\$130.34	\$16.38	\$39.01	\$430.68

CHURCH	2018 MEMBERS	2020 ACTUAL ASKING	2020 ACCEPT	ACTUAL ACTUAL	2020 % Paid	per member by acceptance	GA \$9.31	Synod \$1.17	Actual to Presbytery Per Capita	Actual to Presbytery total
Smyrna	76	\$4,800.00	\$4,800.00	\$3,600.00	75%	\$63.16	\$707.56	\$88.92	\$52.68	\$2,803.52
Springfield	12	\$1,000.00	\$1,000.00	\$500.00	50%	\$83.33	\$111.72	\$14.04	\$72.85	\$374.24
Staunton First	199	\$9,848.51	\$1,000.00	\$1,000.00	100%	\$5.03	\$1,852.69	\$232.83	-\$5.45	-\$1,085.52
Staunton Second	107	\$5,295.43	\$3,000.00	\$2,500.00	83%	\$28.04	\$996.17	\$125.19	\$17.56	\$1,378.64
Staunton Third	96	\$4,751.04	\$3,000.00	\$2,375.00	79%	\$31.25	\$893.76	\$112.32	\$20.77	\$1,368.92
Strasburg	186	\$9,205.14	\$500.00	\$500.00	100%	\$2.69	\$1,731.66	\$217.62	-\$7.79	-\$1,449.28
Sunnyside	45	\$2,780.00	\$2,780.00	\$2,085.00	75%	\$61.78	\$418.95	\$52.65	\$51.30	\$1,613.40
Tabler	28	\$1,385.72	\$1,385.72	\$1,062.44	77%	\$49.49	\$260.68	\$32.76	\$39.01	\$769.00
Timber Ridge	135	\$7,000.00	\$7,000.00	\$5,833.70	83%	\$51.85	\$1,256.85	\$157.95	\$41.37	\$4,418.90
Tinkling Spring	512	\$25,338.88	\$12,669.00	\$10,557.50	83%	\$24.74	\$4,766.72	\$599.04	\$14.26	\$5,191.74
Tomahawk	36	\$1,900.50	\$1,900.50	\$1,900.50	100%	\$52.79	\$335.16	\$42.12	\$42.31	\$1,523.22
Trinity	172	\$12,500.00	\$12,500.00	\$10,000.00	80%	\$72.67	\$1,601.32	\$201.24	\$62.19	\$8,197.44
Tuscarora	135	\$6,854.61	\$6,854.61	\$5,712.20	83%	\$50.77	\$1,256.85	\$157.95	\$40.29	\$4,297.40
Union	25	\$1,237.25	\$750.00	\$562.50	75%	\$30.00	\$232.75	\$29.25	\$19.52	\$300.50
Wardensville	18	\$2,500.00	\$2,500.00	\$2,500.00	100%	\$138.89	\$167.58	\$21.06	\$128.41	\$2,311.36
Warrenton	470	\$23,260.30	\$23,260.30	\$19,384.30	83%	\$49.49	\$4,375.70	\$549.90	\$39.01	\$14,458.70
Waynesboro First	131	\$7,043.00	\$7,043.00	\$5,282.25	75%	\$53.76	\$1,219.61	\$153.27	\$43.28	\$3,909.37
Waynesboro Secor	72	\$3,563.28	\$3,563.28	\$2,969.40	83%	\$49.49	\$670.32	\$84.24	\$39.01	\$2,214.84
Westminster	272	\$13,461.28	\$5,000.00	\$3,750.03	75%	\$18.38	\$2,532.32	\$318.24	\$7.90	\$899.47
Williamsville	11	\$544.39	\$450.00	\$0.00	0%	\$40.91	\$102.41	\$12.87	\$30.43	-\$115.28
Winchester First	847	\$41,918.03	\$41,918.03	\$31,437.00	75%	\$49.49	\$7,885.57	\$990.99	\$39.01	\$22,560.44
Woodstock	165	\$8,165.85	\$8,165.85	\$6,804.90	83%	\$49.49	\$1,536.15	\$193.05	\$39.01	\$5,075.70
Zetta	16	\$791.84	\$500.00	\$375.03	75%	\$31.25	\$148.96	\$18.72	\$20.77	\$207.35
TOTALS	11,225	591,603.56	487,130.57	377,806.74			104,504.75	13,133.25		260,168.74
11/2/2020	(2020 budget based on	(1)	(2)							
		\$ 590,249.50		100%	of churches returned					
					acceptance letter					
(1) Total asking for churches										
(2) Total amount of returned acceptances				78%	of acceptances have been					
					collected as of 10/31/20					

**SHENANDOAH PRESBYTERY CORPORATION FINANCIAL REPORT
TO THE MEMBERS OF THE CORPORATION
July 1, 2019 THROUGH JUNE 30, 2020**

The Corporation's fiscal year is from July 1st to June 30th. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. Quarterly payment is necessitated because the Corporation selects long term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held will be made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

Total assets of the Corporation on June 30, 2020 totaled \$14,214,531 up from \$13,773,806 on June 30, 2019. A total of \$683,965 is in non-income-producing real estate, unchanged from last year. For fiscal 2019-2020, interest and dividend income on investments before expenses totaled \$271,086 (2.14% of investments in marketable securities at the beginning of the fiscal year) compared to \$258,404 (2.34%) in the previous fiscal year. Net realized and unrealized gain on marketable securities totaled \$404,769 (3.19% of investments in marketable securities at the beginning of the fiscal year) compared to \$939,407 (8.52%) in the previous fiscal year. Investment expenses were \$74,224 compared to \$68,952 last year. The overall investment portfolio (including cash and marketable securities) experienced a total growth of \$446,807 or 3.43% net of gains, deposits, and withdrawals.

Investments held by Corporation for this fiscal year ending June 30, 2020 comply with the Corporation's Investment Policy, which is stated as follows: Shenandoah Presbytery directs the Corporation to hold investments that satisfy the divestment criteria prescribed by Mission Responsibility Through Investment ("MRTI"), created and maintained by the Presbyterian Church (U.S.A.). The Corporation supports and follows this policy based on these operational guidelines: The Corporation shall not hold stock directly in debt or equity securities of any MRTI listed entity; The Corporation may hold shares of mutual funds or exchange traded funds which invest in MRTI listed securities subject to the following limitations: The size of the Corporation's indirect listed holdings shall be so small as to be clearly immaterial and without economic influence when considered in relation to the Corporation's investment securities portfolio. This shall be determined by the following de minimis rule: The total value of indirect listed investments shall be immaterial so long as it is less than 2% of the total value of the Corporation's mutual fund portfolio.

Seven of the eight main presbytery committees have funds available for use and held within the corporation.

1. Committee on Church Vitality and Transformation provides grants through the Barnabas Fund – emergency church building needs; Church Re-Development Reserve – helps existing churches; Edward A. Dudley Trust – support of small churches and Jonathan Edwards Trust – supports church work in specific counties. Existing churches can reach out to this committee for possible help with varying concerns. You can reach the chair of this committee by e-mail: pastor@opequonchurch.org
2. Committee on Educational Resources provides grants and loans for camp and college. Look on the web site; www.shenpres.org for camp and college scholarship applications. You can reach the chair of this committee by e-mail: shill@lexpres.org or Pastoraprilcranford@gmail.com
3. Committee on Mission & Outreach helps with foreign and domestic mission work through the Bernice Hiatt Estate; Bolling Hobson fund; Sam Ramsey fund and the Lyle M. Moffett grant. Applications for these mission funds are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: CMO@shenpres.org
4. Committee on New Congregational Development is working to formulate and implement a comprehensive plan for new congregations and new worshipping communities within the bounds of the presbytery. This work can be done through the David Nuzum Estate and the WV Panhandle Fund. You can reach the chair of this committee by e-mail: CNCD@shenpres.org
5. Committee on Presbytery Administration oversees the management of presbytery funds, as well as the Harry S. McClung Estate, GP Discretionary Fund and the Operating Endowment fund. You can reach the chair of this committee by e-mail: shrmwr@aol.com
6. Committee on Preparation for Ministry works to oversee the care and examination of inquirers and candidates for ministry. They have grants available through the Bolling Hobson Trust, Glenn E. Yount Scholarship, Willis Gibson Trust and a reserve for Education of Candidates. You can reach the chair of this committee by e-mail: katerascoe@yahoo.com

7. Committee on Relational Ministry has funds available for the Strong Ministers Grant. Applications for this grant are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: James.lunde@wpcva.org

Once approved in writing by the committee chair, the funds request will be submitted to the Corporation by the Funds Administrator

CURRENT OFFICERS

Kenneth H. Miller, President
Milton P. Reid, II, Vice-President
Linnea J. Spradlin, Treasurer
Alan F. Garrison, Secretary

DIRECTORS

CLASS OF 2020

Alan F. Garrison
Kenneth H. Miller
James Yao
Joel Thornton
David B. Hawkins

CLASS OF 2021

Ann T. Burkholder
Burnie Powers
Mark Dale Williams
James Lunde
Samuel McLaughlin

CLASS OF 2022

Carole Fox
Mary Ann Alger
John Bosserman
Kerry Foster
Milton P. Reid, II

Accountant: Brown, Edwards & Company, LLP

Middleburg Financial Wealth Management, Investment Portfolio Manager

NOVEMBER 2020 index

ADJOURNMENT	73
ADMINISTRATIVE COMMISSION TO MARTINSBURG FIRST CHURCH	71-72, 83-84
ASSOCIATE GENERAL PRESBYTER	69
COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION	70, 81-82
COMMITTEE ON MISSION AND OUTREACH	70, 79
Moffett Grants distributed	79
COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT.....	70, 80
COMMITTEE ON NOMINATIONS.....	70-71
COMMITTEE ON PASTORAL TRANSITION	69, 75-77
Introduction of new teaching elders Thomas Groome and Loren Mitchell.....	69
Parish of the Pastures dissolved	69, 77
COMMITTEE ON PREPARATION FOR MINISTRY	69
Candidate Molly Morris receives a call.....	69
COMMITTEE ON PRESBYTERY ADMINISTRATION.....	72, 85-93
2020 Church Acceptances	90-93
2021 Budget approved.....	72, 86-88
2021 Personnel Costs	89
Shenandoah Presbytery Corporation Funds	85
COMMITTEE ON RELATIONAL MINISTRY	69, 78
COORDINATING AND PLANNING COMMISSION	71
DOCKET	68, 74
ENROLLMENT	64-68
MINUTES APPROVED	69
QUORUM	64
SHENANDOAH PRESBYTERY CORPORATION.....	72-73, 94-95
New slate of directors.....	73
STATED CLERK REPORT.....	69
WELCOME.....	68
Teaching Elder Steve Willis seated as a corresponding member	68
WORSHIP	64