

**Minutes of the
184th Stated Session
of the
PRESBYTERY OF SHENANDOAH**

November 19, 2019

**Opequon Presbyterian Church
Winchester, Virginia**

NEXT STATED SESSION

**Saturday, February 22, 2020
Waynesboro First Presbyterian Church**

**Tuesday, May 19, 2020
TBA**

**Saturday, August 22, 2020
Winchester First Presbyterian Church**

SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:

- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

**SHENANDOAH PRESBYTERY
DIRECTORY**

| | |
|--|--------------------------------|
| Teaching Elder Rachel Crumley..... | Moderator 2019 |
| tuscapastor@comcast.net | |
| Ruling Elder Richard Comstock..... | Vice-Moderator 2019 |
| rlgc10001@gmail.com | |
| Teaching Elder Bronwen Boswell | General Presbyter/Stated Clerk |
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| Teaching Elder Nancy Meehan Yao | Associate General Presbyter |
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SHENANDOAH PRESBYTERY CORPORATION
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Current Officers

Kenneth Miller, President
Ronald Hylton, Vice President
Alan Garrison, Secretary
Linnea J. Spradlin, Treasurer

Advisory Members

Brown Edwards & Company, LLP,

CAMP PADDY RUN
Address: 221 Camp Lane, Star Tannery, VA 22654; Telephone: 540-436-3665

CANDIDATES FOR MINISTRY OF THE WORD AND SACRAMENT

| | |
|-----------------|--------------------------------|
| Kelley Connelly | Home Church – Winchester First |
| Molly Morris | Home Church – Staunton First |

INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT

| | |
|------------------|--------------------------------|
| Hannah Altman | Home Church - Warrenton |
| Mark Dewey | Home Church – Winchester First |
| Benjamin Kent | Home Church – Warrenton |
| Cassandra Semler | Home Church - Tuscarora |

GOVERNING BODIES

Synod of the Mid-Atlantic

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**PRESBYTERY OF SHENANDOAH
MINUTES OF THE 184th STATED MEETING**

The 184th Stated Meeting of the Presbytery of Shenandoah was held at Opequon Presbyterian Church in Winchester, Virginia, at 9:30 a.m. on Tuesday, November 19, 2019. Moderator Rachel Crumley called the meeting to order with prayer.

WORSHIP

The Presbytery entered Worship welcoming Kes Amena to the pulpit, President, Illubabor Bethel Synod, of our Ethiopian partnership. Worship included celebrating the sacrament of the Lord's Supper.

QUORUM AND ENROLLMENT

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

| | | | | | |
|-------|-------------------|-----|-------------------------|------|------------------------|
| Adm | Administrator | DYP | Director, Youth Program | P | Pastor |
| Asst | Assistant | ED | Educator | Prof | Professor |
| Assoc | Associate | HR | Honorably Retired | SS | Stated Supply |
| Chap | Chaplain | IA | Interim Associate | Stu | Student |
| CM | Campus Minister | IN | Inactive | T | Teacher |
| COP | Co-Pastors | IP | Interim Pastor | TM | Tent Making |
| Coun | Counselor | ML | Minister-at-Large | TP | Transitional Presbyter |
| DP | Designated Pastor | OM | Overseas Missionary | WC | Without Charge |

(Description code for attendance: P = present E = excused A = absent)

| | | | | |
|---|---------------------------|--------|------------------|-------------|
| E | Allamon, Karen H. | P | Staunton First | Absent |
| E | Allen, Donald R., Jr. | HR | | |
| A | Atwood, James E. | HR | | |
| E | Atwood, Roxana M. | HR | | |
| E | Banbury, Rosalind E. | ML | | |
| A | Barner, Ann Elizabeth | HR | | |
| A | Barner, Fred Thomas | HR | | |
| E | Baxter, John A. | HR | | |
| P | Bethard, John T. | P | Charles Town | Absent |
| P | Boswell, Bronwen W. | GP/SC | | |
| P | Boswell, Howard W., Jr. | P | Buena Vista | Absent |
| E | Boyer, Grace Jones | HR | | |
| E | Brandon, Joseph C. | HR | | |
| E | Bridgman, Stewart G. | HR | | |
| P | Brownlee, J. Malcolm | HR | | |
| P | Bunker, Jonathan W. | P | Berryville | Jim Greer |
| E | Caperton, William G. | HR | | |
| A | Carlsson, Charles M., Jr. | HR | | |
| P | Carr, Gwendolyn B. | ML | | |
| P | Carrico, Thomas J., Jr. | P | Finley Memorial | Absent |
| E | Cathcart, C. Stevens | HR | | |
| P | Channell, Kevin J. | P | Collierstown | Roger Lees |
| P | Chapman, George W. | P | Waynesboro First | Absent |
| P | Clark, Casey R. | COP | New Monmouth | Absent |
| A | Clark, Rachel F. | COP | New Monmouth | |
| E | Condro, Joseph F. | HR/SS | | |
| A | Conrad, Scott A. | Supply | Hot Springs | |
| A | Corder, William "Lee" | ML | | |
| E | Cornish, Homer T. | HR | | |
| E | Cox, C. William | HR | | |
| E | Craft, John K. | P | Bethany | Absent |
| P | Cranford, April H. | P | Westminster | Kathy Baker |
| A | Crannell, J. Scott | ML | | |

| | | | |
|----------------------------|--------|--------------------------------|----------------|
| P Crumley, Rachel | P | Tuscarora | Karen Thatcher |
| P Cushwa, John W. | HR | | |
| A Dawkins, Edward C. | Supply | Nineveh | |
| P Dax, Betty G. | HR | | |
| E Dent, William H., Jr. | HR | | |
| E Dietrich, Richard S. | HR | | |
| E Donohoe, Patricia A. | HR | | |
| A Douty, Horace D. | HR/IP | Oxford | |
| P Evans, Caroline B. | P | Front Royal | Absent |
| A Evans, George W. | HR | | |
| E Everhart, William G. | Supply | Sunnyside | |
| P Farthing, Stanley H. | Supply | Zetta | |
| P Fetterman, Amy | Supply | New Providence | |
| E Field, Robert F. | HR | | |
| A Fisher, Merle L., Jr. | HR/SS | | |
| P Forbes, Thomas H. | DP | Keyser | Absent |
| | | Piedmont | Kermit Becker |
| | | Bridgewater | Anne Elkins |
| P Foster, M. Kerry | P | | |
| E Franklin, John S. | HR | | |
| E Garrison, John D. | HR | | |
| E Goodman, William R., Jr. | HR | | |
| E Goshorn, Robert D. | HR | | |
| P Greenawalt, Karen J. | P | Gerrardstown | Glen Sherrard |
| A Harmon, Melissa L. | ML | | |
| P Hay, Kevin W. | P | Middletown | Henry Shiley |
| E Hay, Thomas D. | HR | | |
| P Held, Ann Reed | HR | | |
| E Hellmuth, Barton L. | HR | | |
| E Hendy, Susanna | ML | | |
| P Hill, Richard H. | Supply | Beulah/Monterey | |
| E Hill, Robert S., Jr. | HR | | |
| P Hill, Sarah L. | HR | | |
| E Holden, Thomas J., III | HR | | |
| P Hopkins, E. Reed | P | Loch Willow | Ann Conway |
| P Howard, Carl D. | HR | | |
| P Howard, David D. | P | Strasburg | Thomas Cralley |
| A Hunt, Patricia | HR | | |
| P Hutcheson, Fletcher, Jr. | P | Circleville | Absent |
| | | Seneca Rocks | Absent |
| A Inglis, J. Leslie | HR | | |
| A Kave, Jacob R. | SS | Broadway | |
| A Klein, Deborah H. | PA | Lexington | |
| P Klein, William M. | P | Lexington | Absent |
| | | | Absent |
| P Lanaghan, Patrick R. | P | Timber Ridge | Mike Henry |
| P Langdon, J. Bradford | HR/SS | Mt. Hope | |
| A LaPrade, Lester N., Jr. | HR | | |
| A Lawton, James S. | HR | | |
| E Lewis, Elizabeth | Chap | Westminster-Canterbury | |
| P Loshier, D. Jay | IP | Massanutten | |
| E Lowe, Emory G. | HR | | |
| P Lown, John W. | HR | | |
| E Lowrance, William J. | Chap | Sunnyside Retirement Community | |
| P Lunde, James E., II | P | Warrenton | Rich Crow |
| | | | Absent |
| E Macbeth, Bruce A. | HR | | |
| P Martin, Tracie E. | PA | Opequon | |
| E McClintock, Lynn | ML | | |
| A McCoig, Dan M., Jr. | P | Winchester First | Pat Grosso |
| | | | Fran Jeffries |
| | | | Absent |

| | | | |
|------------------------------|-------|-------------------|------------------------------------|
| A McCrary, Elizabeth L. | SS | Waynesboro Second | |
| P McDonald, John L. | IP | Falling Waters | |
| A McKune, Debra Y. | ML | | |
| A Miles, Larry C. | HR | | |
| E Moore, William L. | OM | | |
| E Muncy, Robert L. | HR | | |
| E Newman, Howard A. | HR | | |
| P Newquist, Gusti L. | P | Shepherdstown | Jeff Hornbeck |
| P Noll, Frederick E. | IP | Bethesda | |
| P Normington, Seth A. | P | Cooks Creek | Mark Williams |
| A Norville, Charles K. | HR | | |
| P Osborne, Robert S. | HR | | |
| E Owen, Jan G. | HR | | |
| E Painter, William L., Jr. | HR | | |
| P Peterson, John C. | P | Covenant | Thom Jennings John Sayers, Jr. |
| P Pettit, Ann R. | Assoc | Massanutten | |
| P Pettit, Patrick S. | IP | Augusta Stone | |
| A Poland, Ernest L. Jr. | ML | | |
| E Pollock, Richard | HR | | |
| P Potter, Ronald R. | SS | Bunker Hill | |
| E Price, Norman G. | HR | | |
| P Pyles, Elizabeth A. | P | McDowell | Angelika Levien |
| P Rascoe, Clayton T. | ML | | |
| P Rascoe, Kathryn R. | IP | Woodstock | |
| P Rayle, Kelly-Ann | PA | Lexington | |
| E Reller, Charles K. | HR | | |
| E Rhyne, C. Thomas | HR | | |
| P Robertson, Helen | SS | Fairfield | |
| A Ross, Anne M. | HR | | |
| P Ryan, Patrick S. | P | Tinkling Spring | Debra O'Connell Melissa Patrick |
| P Sale, M. Anderson | HR | | |
| A Shearer, J. David | ML | | |
| P Sherman, H. Wray | P | Hermitage | Absent |
| E Sieck, Philip L. | HR | | |
| P Singleton, Jacob R. | P | Staunton Third | Absent |
| A Slider, C. Richard II | HR | | |
| E Smith, Evan R. | P | Staunton Second | Absent |
| P Smith, James M. | P | Mossy Creek | Absent |
| A Smith, Nancy A. | ML | | |
| E Smith, Vanessa M. | P | Hedgesville | Virginia Cobb |
| P Sommer, Philip W. | HR | | |
| P Sorge, Stephanie | P | Trinity | Rebecca Lowrance |
| E Stanley, Arthur L. | HR | | |
| E Stephens, Millard M. | HR | | |
| E Stokes, Martin L. | HR | | |
| E Summers-Minette, Teresa L. | ML | | |
| E Swezey, Charles M. | HR | | |
| E Symons, Charles D., Jr. | HR | | |
| A Thomas, Aaron Lee | P | Olivet | Absent |
| P Thomas, Amanda M. | AP | Winchester First | |
| P Thornton, Joel P. | DP | Ivanhoe | Absent |
| | | Wardensville | Absent |
| P Tongen, Harold M. | IP | Petersburg | |
| E Tremba, Randall W. | HR | | |
| P Unger, Philip E. | ML | | |
| E Vernon, Joseph H. J. | HR | | |
| A von Oeyen, Jr., Robert | HR | | |

| | | | | |
|---|------------------------|--------|-------------|---------------------|
| A | Watkins, John M. | HR | | |
| E | Whiteley, Nancy S. | HR | | |
| E | Wilkens, Jack B. | HR | | |
| E | Wilson, Joan M. | ML | | |
| E | Wilson, Stanton R. | HR | | |
| P | Wing, Andrew P. | Supply | Elkton | |
| P | Witt, David R. | P | Opequon | Bill Deck Absent |
| A | Wolf, Sarah | AP | Covenant | |
| E | Woodworth, Robert B. | HR | | |
| P | Wyche, Frank | P | Hebron | Michael Fallin |
| P | Yao, James C. | P | Moorefield | Tom Widder |
| P | Yao, Nancy Meehan | AGP | | |
| A | Young, Betty Jean | HR | | |
| A | Young, Philip H. | HR | | |
| E | Young, Richard O., Sr. | HR | | |
| P | Ytterock, Jonathan A. | P | Mount Horeb | John Bossesrman |

CHURCHES WITHOUT INSTALLED PASTORS

| | |
|-------------------|-----------------------------|
| Augusta Stone | Absent |
| Ben Salem | Absent |
| Berkeley Springs | Adrienne North |
| Bethel | David Schooley |
| Bethesda | Dennis Evans |
| Beulah | Donna Hooke |
| Bloomery | Evelyn Todd |
| Broadway | Houston Lynch |
| Buckton | Debby Seekford |
| Buffalo Gap | Absent |
| Bunker Hill | Absent |
| Burlington | Excused |
| Burnt | Absent |
| Clear Brook | Absent |
| Craigsville | Absent |
| Elk Branch | Excused |
| Elkton | Absent |
| Fairfield | Bonny Wilson |
| Falling Waters | Absent |
| Franklin | Paul Gutshall |
| Glen Kirk | Excused |
| Goshen | Absent |
| Halltown | Absent |
| Highland Memorial | Carolyn Athey |
| Hot Springs | Absent |
| Immanuel | Absent |
| Little Falls | Absent |
| Martinsburg First | Absent |
| Massanutten | Larry French Linda Knupp |
| McCutchen | Absent |
| Millboro | Absent |
| Monterey | Absent |
| Mount Carmel | Absent |
| Mount Hope | Maxine Caperton |
| Mount Joy | Absent |
| Mount Olive | Absent |
| Mount Storm | Absent |
| New Providence | Milton Reid |
| Nineveh | Sandra Ey |
| Oxford | Absent |

| | |
|-------------------|-----------------------|
| Petersburg | Lila Frye |
| Pines Chapel | Tommy Roadcap |
| Rocky Spring | Absent |
| Romney | Absent |
| Ruddle | Absent |
| Second Opequon | Debbie Allanson-Bruce |
| Slanesville | Absent |
| Smyrna | Absent |
| Springfield | Excused |
| Sunnyside | Absent |
| Tabler | Absent |
| Tomahawk | Garry Bock |
| Union | Excused |
| Waynesboro Second | Absent |
| Williamsville | Absent |
| Woodstock | Jane Runyon |
| Zetta | Larry Lawhorn |

VOTING RULING ELDERS:

Commissioned Ruling Elders

| | | |
|-------------------|------------------|------------------|
| P Michele Elliott | E Judy Hensley | P Mark Johnson |
| E Isca Mitchell | E William Moore | P David Omps |
| E Linda Reece | A Alvin Russell | A Bobby Spurgeon |
| P Susanne Taylor | A Paul Wolverton | |

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

| | |
|-------------------------|---------------------|
| P Richard Comstock, CPC | P Mary Lou Cox, CPC |
| P Donna Lanaghan, Staff | |

NON-VOTING VISITORS:

Visiting Ministers

| | |
|---------------------------------|---|
| Ron Obenchain, Peaks Presbytery | Carl Pattison, Northern New York Presbytery |
|---------------------------------|---|

Director of Christian Education

Harriet Thompson, Tinkling Spring Church

Presbytery Staff

Kim Stroupe

Visitors

| | | |
|------------------|-----------------|------------------|
| Kate Lewis Brown | Hannah Bush | Gloria Comstock |
| Kendyl Crawford | Shirley Fallin | Marlene Gallo |
| Cliff Gilchrest | Faith Harris | Elaine Hurd |
| Perry Jameson | Kathleen Knight | Loretta McDonald |
| Sandy McLaughlin | Joyce Miller | Cindy Muma |
| Vickie Orndorff | Paula Osborne | Don Roll |
| Beth Rule | Bill Rule | Sandra Sherrard |
| Wayne Walton | Gwen Whitmore | Karen Williams |

Teaching Elders = 66 Voting Ruling Elders = 55 Additional Guests = 28 TOTAL = 149

WELCOME

The Moderator welcomed all visitors and ruling elder commissioners were recognized for this being their first Presbytery meeting. Teaching Elder David Witt welcomed everyone to the Northern part of the Presbytery and Opequon Church.

APPOINTMENTS

The Moderator appointed the following Assistant Clerks: Ruling Elder Don Roll from New Providence Church, Commissioned Ruling Elder Mark Johnson from Buckton Church, and Teaching Elder Ron Potter from Bunker Hill Church.

DOCKET

The docket was amended by adding time for the Committee on Relational Ministry. The docket was approved as amended. See page 104

STATED CLERK REPORT

Teaching Elder Bronwen Boswell gave the following report, *which was approved*:

I. FOR INFORMATION:

- A. Dates for the meetings of Shenandoah Presbytery:
 - Saturday, February 22, 2020: Waynesboro First
 - Tuesday, May 19, 2020 _____
 - Saturday, August 22, 2020: Winchester First
- B. Shenandoah Presbytery's Administrative Commission working with 1st Presbyterian Church of Martinsburg, West Virginia, continues to engage in conversation with the leadership of the congregation concerning their intention to leave the PC(USA) and Shenandoah Presbytery and unite with the Evangelical Presbyterian Church. In their work to communicate with the members of the congregation it has become clear that a vast majority is supportive of the Session's desire to depart from the PC(USA) and that no viable congregation would be left behind after the departing. The AC has entered into negotiations with the Session and its appointed representatives concerning an agreement for the distribution of the assets held in Trust by the Congregation for the PC(USA) Denomination. They have offered a proposed agreement and are awaiting the Session's response. They will continue to advise the Presbytery of their progress and will bring recommendations when they have them.
- C. Please see pages 119-121 for informational reports from the Coordinating and Planning Commission, and the Committee on Representation.

II. RECOMMENDATIONS: (all approved)

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery receive the minutes of the commission to install Teaching Elder Seth Normington at the Cooks Creek Church found on page 105.
- C. That Presbytery re-elect Larry Holsinger to be the Treasurer for the Presbytery through December 31, 2022
- D. That Presbytery re-elect Kim Stroupe to be the recording clerk for the Presbytery meetings through December 31, 2022.
- E. That Presbytery approve the minutes from the August 24, 2019, meeting of Presbytery as distributed.

HONORING THE REVEREND ROBERT S. OSBORNE

Teaching Elder Robert "Bob" Osborne was recognized for his retirement on July 7, 2019. Stated Clerk Bronwen Boswell voiced her appreciation of Bob and his years of service to the Berkeley Springs Church and numerous committees of the Presbytery.

HONORING THE REVEREND SARAH L. HILL

Teaching Elder Sarah Hill was recognized for her retirement on October 15, 2019. Stated Clerk Bronwen Boswell voiced her appreciation of Sarah and her years of service to the Broadway and Lexington churches as well as various committees of the Presbytery.

HONORING COMMISSIONED RULING ELDER WILLIAM D. MOORE

CRE William “Bill” Moore was recognized for his retirement on December 31, 2019. Stated Clerk Bronwen Boswell voiced her appreciation of Bill and his years of service to the Tabler Church.

OVERTURE TO GENERAL ASSEMBLY

An Overture to General Assembly was received from the Trinity Church and has been placed with the Bills and Overture Committee. A copy of the Overture was distributed at today’s meeting and will be on the docket of the February Meeting of Presbytery.

ASSOCIATE GENERAL PRESBYTER

Teaching Elder Nancy Meehan Yao reported on the meaning of per capita apportionment and how it pertains to stewardship and Community of the PCUSA.

COMMITTEE ON NOMINATIONS (CN)

Ruling Elder Mary Lou Cox (Chair) gave the following report, *which was approved*:

Recommend that Presbytery elect the following to serve:

Committee on Church Vitality and Transformation:

Chair: David Witt, TE, Opequon

Vice-Chair: Phil Sommer, TE, Honorably Retired

Committee on Educational Resources:

Class of 2022: Amanda Thomas, TE, Winchester 1st

Sarah Wolf, TE, Covenant

Co-chair: Sarah Hill, TE, Honorably Retired

Co-chair: April Cranford, TE, Westminster

Committee on Mission and Outreach:

Class of 2022: Russell Low, RE, Charles Town

David Howard, TE, Strasburg

Chair: Bobby Spurgeon, CRE, Parish of the Pastures

Committee on New Congregational Development:

Class of 2022: Judith Becker, RE, Gerrardstown

Chair: Karen Greenawalt, TE, Gerrardstown

Committee on Pastoral Transition::

Class of 2022: John Lown, TE, Honorably Retired

Amy Fetterman, TE, New Providence Interim

Carrie Evans, TE, Front Royal

Jay Losher, TE, Massanutten Interim

Chair: Patrick Pettit, TE, Augusta Stone Interim

Committee on Preparation for Ministry:

Class of 2022: Jim Ramsey, RE, Mt. Carmel

Chair: Kate Rascoe, TE, Woodstock Interim

Committee on Presbytery Administration:

Class of 2022: Edwina Johansen, RE, Opequon

Chair: Wray Sherman, TE, Hermitage

Vice-Chair: Hannah Bush, RE, Hebron

Committee on Relational Ministry:

Class of 2020: Mary Jo Johnson, RE, Sunnyside (to fill a vacancy)

Class of 2022: Kim Kline, RE, Franklin

John Cushwa, TE, Honorably Retired

Chair: Betty Dax, TE, Honorably Retired

2020 Vice-Moderator and 2021 Moderator of Presbytery:

Commissioned Ruling Elder Judy Hensley (Union)

Synod of the Mid-Atlantic Commissioner:

Class of 2021: Teaching Elder Andy Wing (Elkton)

2020 General Assembly Commissioners:

Teaching Elders: Howard Boswell (Buena Vista) and Amanda Thomas (Winchester First)

Alternate John Bethard (Charles Town)

Ruling Elders: Kathryn Baker (Westminster) and Jeff Hornbeck (Shepherdstown)

Alternate Mary Jo Johnson (Sunnyside)

Youth Advisory Delegate: Miles Fitzgerald (Hermitage)

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

Teaching Elder Kate Rascoe (Chair) presented the following recommendation, *which was approved*:

That Shenandoah Presbytery elect as readers for the May 2020 Ordination Exams: TE John Bethard; TE Jim Yao; RE Stephany Morgan; RE Susanne Taylor; with TE Karen Allamon as an alternate.

For a full report, see page 106.

COMMITTEE ON MISSION AND OUTREACH (CMO)

Teaching Elder Gwen Carr (Chair) read communications from the following:

- John Reed from the Tinkling Spring Church, who is in his 26th year of mission in Haiti.
- Laura Haney from the Goshen Church, who is serving as a Young Adult Advisory Volunteer in Tuscon, Arizona.

John received assistance from the Hiatt Fund and Laura from the Domestic Missions Fund.

COMMITTEE ON PASTORAL TRANSITION (CPT)

Teaching Elder Patrick Pettit (Chair) briefed the Body on the work of the Committee and liaisons. For a full report, see pages 107-109.

PRESENTATION OF TEACHING ELDERS

Teaching Elder Jonathan Bunker (Chair of the Examination Committee) presented Teaching Elders Gusti Newquist and Patrick Ryan. Each were asked to give a brief statement of their sense of call to ministry and to the specific

ministry to which they are being called to serve. No questions were asked from the floor. Teaching Elder Kevin Hay, member of Shenandoah Presbytery, was recognized for his new call at the Middletown Church. Members of Middletown, Shepherdstown and Tinkling Spring churches were recognized. After prayer by the Moderator, the new teaching elders signed the roll.

COMMITTEE ON RELATIONAL MINISTRY (CRM)

Teaching Elder Betty Dax (Co-Chair), presented the following recommendation, *which was approved*:

That Presbytery require background checks through Shenandoah Presbytery of all persons engaged in pastoral ministry within the bounds of Shenandoah Presbytery. These checks will be paid for by the Presbytery and must be completed by February 28, 2020.

Rationale:

Recent events have led us to review our current background check policy. With this review we realize our current policy does not apply to everyone engaged in pastoral ministry in Shenandoah Presbytery. We are presenting this recommendation in order to remedy that situation.

For a full report, see page 110.

EDUCATIONAL HOUR

Kendyl Crawley Crawford, (Director) and Rev. Dr. Faith Harris (Steering Committee Chair) of Virginia Interfaith Power and Light, briefed the Body on VA IPL, including a slide show on “what environmental justice would look like.” The Vision and Mission of VA IPL is:

Vision:

We empower all faith communities across the Commonwealth of Virginia to achieve sustainable living.

Mission

We are people of faith collaborating to grow healthy communities and advance climate justice through education, advocacy, and worship.

For more information, please visit <https://vaip.org/>

RECESS

Following prayer, a delicious lunch was served in the fellowship hall.

INTERCESSORY PRAYERS

Teaching Elder John Bethard led the Body in prayer remembering the many persons and causes that members of Shenandoah Presbytery had called to our attention in written concerns during the morning.

SHENANDOAH PRESBYTERY CORPORATION

The Body reconvened at 1:49 p.m. as the Shenandoah Presbytery Corporation with prayer by Trustee John Peterson.

Kenneth Miller, President, and Linnea Spradlin, Treasurer, gave the following report: (see pages 111-112 for a full report)

The Corporation’s fiscal year is from July 1st to June 30th. All income from interest and dividends will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. This is necessitated because the funds invested with the Corporation are long- term investment funds and not available on a demand basis. All funds are invested in the same manner as a mutual fund and a valuation of all investments will be made at the end of each quarter to determine the value of principal and income for each fund held by the Corporation. During this fiscal year, the General Assembly Divestment List was changed. As a result of this change, one mutual fund owned by the Corporation held one position that was in violation of the Divestment List. The Corporation sold this mutual fund on September 11, 2019, as soon as practicable after learning of the conflict. A copy of the current divestment list is available from Presbytery office upon request.

Total assets of the Corporation on June 30, 2019 totaled \$13,773,806, up from \$12,426,809 on June 30, 2018. \$683,965 is in non- income producing real estate, decreased by \$122,000.00 from last year. For fiscal 2018-2019 income on investments (interest and dividends) totaled \$258,404 (1.88%) compared to \$232,020 (1.87%) in the last fiscal year. The overall investment portfolio experienced a total growth of 10.84%.

Kenneth Miller presented the following for nomination: Class of 2022: John Bosserman, Kerry Foster, Milton Reid, Mary Ann Alger, and Carole Fox

There being no nominations from the floor, the slate was approved.

The Corporation adjourned at 2:35 p.m. with prayer by Trustee Jim Lunde, and the Body reconvened as the Presbytery of Shenandoah.

MOTION FROM THE FLOOR

Teaching Elder David Witt made the following motion:

That Shenandoah Presbytery provide annually a full financial report in summary form of all its holdings, both held by the Presbytery and the Shenandoah Presbytery Corporation, including non-income producing real estate, noting any restrictions.

The motion was seconded and brief discussion ensued. The motion was approved.

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

Teaching Elder Wray Sherman (Chair) presented the following recommendation, *which was approved*:

That Presbytery approve the 2020 Budget as presented on pages 113-116.

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Teaching Elder Karen Greenawalt (Chair) briefed the Body on the discussions taking place upon the reading of New Worshiping Communities A Theological Exploration by Vera White and Charles Wiley.

The CNCD has been working alongside and assisting our newest New Worshiping Communities (NWC) that have recently begun meeting in Shenandoah Presbytery. The Stephen City Sharing Community (SC2) with two aspects Faith on Tap and Faith in Action Food bank lead by TE Kevin Hay and RE Bill Burslem and Church of the Wild Two Rivers in Shepherdstown, WV lead by RE Leah Rampy. Both have recently received initial Seed Grants from CNCD. A discovery group has begun to meet in the Martinsburg, WV area to discern the beginning of a NWC there. The CNCD is ever prayerful that others in our Presbytery will be listening to the Holy Spirit and respond to help begin other NWC's in cities and towns where people may need a new way to discover the love and grace God seeks to offer them in Jesus.

MOFFETT GRANT

Ruling Elder Carolyn Thalman of Winchester First Church and board member of the Highland Food Pantry, discussed their use of the Moffett Grant.

The following grants are available from the Moffett Grant for 2020:

| | |
|---|---------|
| Baja Mission Group (20th anniversary trip!) | |
| Materials to assist in building 4 homes | \$1,500 |
| Craigsville Presbyterian Church | |
| OUR Hearts mission outreach | \$1,500 |
| Gerrardstown Presbyterian Church | |
| Monthly Free Community Dinners | \$1,300 |

| | |
|------------------------------------|-----------------|
| Highland Food Pantry | |
| Emergency Financial Aid | \$1,500 |
| New Providence Presbyterian Church | |
| Mission Next Door home repairs | \$1,300 |
| St. Luke Community Clinic | |
| Emergency Medication Fund | \$1,200 |
| Front Royal Presbyterian Church | |
| SuperHero Students | \$1,500 |
| Trinity Presbyterian Church | |
| Earth Day Every Day | \$ 500 |
| Tuscarora Presbyterian Church | |
| Christmas food boxes for poor | \$ 350 |
| Warrenton Presbyterian Church | |
| Haven Dinner Program | \$ 350 |
| Woodstock Presbyterian Church | |
| Brown Bag Blessing | <u>\$ 1,100</u> |
| TOTAL | \$12,100 |

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Teaching Elder David Witt (Chair) reported on behalf of the Committee including a handout “Toolbox for Congregations.” Gwen Whitmore of Bethesda Church reported on their transformational work. See pages 117-118 for a written report.

ADJOURNMENT

The meeting adjourned at 3:12 p.m. with prayer by the Moderator. The Presbytery will meet in stated session on Saturday, February 22, 2020, at 9:30 a.m., at Waynesboro First Presbyterian Church in Waynesboro, Virginia.

Rachel W. Crumley, Moderator

Bronwen W. Boswell, Stated Clerk

Kim Stroupe, Recording Clerk

DOCKET

| | |
|------------|--|
| 8:30 a.m. | Registration Begins |
| 9:30 a.m. | Call to Order, Morning Worship Sermon by Kes Amena, President, Illubabor Bethel Synod |
| 10:30 a.m. | Determining a Quorum Procedural Rules Welcome and Introduction of Guests First time commissioners Seating corresponding members Welcome from Opequon – TE David Witt Appointments by the Moderator Adoption of the Docket Report of the Stated Clerk – TE Bronwen Boswell Correction and Approval of Minutes New Business Report of the Associate General Presbyter – TE Nancy Meehan Yao |
| 10:50 a.m. | Committee on Nominations, RE Mary Lou Cox |
| 11:00 a.m. | Committee on Preparation for Ministry, TE Kate Rascoe |
| 11:05 a.m. | Committee on Mission and Outreach, TE Gwen Carr |
| 11:10 a.m. | Committee on Pastoral Transition, TE Patrick Pettit & TE Jonathan Bunker Committee on Relational Ministry, TE Betty Dax |
| 11:25 a.m. | Education Time |
| 12:25 p.m. | Directions for Lunch and Prayer – TE David Witt |
| 12:30 p.m. | Lunch - ORDER of the DAY |
| 1:30 p.m. | Intercessory Prayer |
| 1:35 p.m. | Shenandoah Presbytery Corporation |
| 1:55 p.m. | Committee on Presbytery Administration, TE Wray Sherman |
| 2:05 p.m. | Committee on New Church Development, TE Karen Greenawalt |
| 2:15 p.m. | Moffett Grant, RE Carolyn Thalman |
| 2:20 p.m. | Committee on Church Vitality and Transformation, TE David Witt |
| 2:40 p.m. | Bills and Overtures Committee |
| 2:55 p.m. | Anticipated Adjournment |

MINUTES OF COMMISSION TO INSTALL THE REV. SETH A. NORMINGTON, as pastor of the Cooks Creek Presbyterian Church of Harrisonburg, Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Cooks Creek Presbyterian Church, on Sunday, October 13, 2019.

Commission members present: Teaching Elders: Rachel Crumley, Kerry Foster, Karen Allamon, James Smith, and Nancy Meehan Yao Ruling Elders: Steve Smith (Cooks Creek), Pam Cline (Mossy Creek), and Judy Rees (Bridgewater)

A quorum was present.

Rachel Crumley, Convener, called the commission to order and led in prayer. The commission elected Rachel Crumley as moderator and James Smith as recording clerk.

The congregation was called to worship. Nancy Meehan Yao preached the sermon on the subject “10 Percent” from Luke 17:11-19. Rachel Crumley asked the questions of the teaching elder. Steve Smith asked the questions of the congregation. These being answered in the affirmative and with prayer led by Rachel Crumley, the commission installed Seth Normington as pastor of the Cooks Creek Presbyterian Church.

Kerry Foster delivered the charge to the pastor.

At the conclusion of the service the newly installed pastor made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by Seth Normington.

Rachel Crumley, Moderator
James Smith, Recording Clerk

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to provide the best possible leadership for the church by assuring that persons called to the ordered ministry of teaching elder are firm in their faith in Christ, assured of their call to serve God and the church as a teaching elder, and receive the fullest personal and professional preparation for this office.”

On behalf of the presbytery, the CPM has six souls currently under our care:

Hannah Altman, MACE student, Union; Kelley Connelly, MDiv, Union; Mark Dewey, MDiv, Chicago Theological Seminary; Benjamin Kent, MDiv, Duke; Molly Morris, MDiv graduate of SFTS; Cassandra Semler, MDiv, Pittsburgh.

The CPM has been given the authority to act as a commission of the presbytery.

In addition to supporting the educational, emotional and spiritual development of our Inquirers and Candidates, the CPM has been:

- reviewing a use of funds policy to make our designated gifts more accessible and distribution of such funds more equitable – **we give thanks for the generosity of those who have left resources for this and future generations of those discerning a call to ministry.**
- researching other financial resources available for seminarians

UPCOMING MEETINGS: January 8, February 12, March 11, May 13, June 10, August 12, September 9, October 14, November 11, December 9.

To keep in your prayers:

The next Ordination Exams will be taken January 23-25 (Exegesis due January 30); read February 3-7.

Submitted with prayer,

Kate Rascoe, CPM Chair katerascoe@yahoo.com
Jonathan Ytterock, Co-Chair
Dan Summers-Minette
Mary Lou McMillin
Jim Ramsey
Elizabeth Lewis
Tom Forbes
Jim Yao

COMMITTEE ON PASTORAL TRANSITION (CPT)

ACTIONS TAKEN:

- A. Appointed the following liaisons and moderators:
- Punker Robertson (moderator) to Immanuel and Mt. Joy
 - Carl Howard (liaison) to Tomahawk
 - Rick Hill (moderator) and Ann Pettit (liaison) to Franklin & Ruddle
 - John McDonald (moderator and liaison) to Tabler
- B. Dissolved the pastoral relationship between Teaching Elder Kevin Hand and the Franklin and Ruddle churches effective October 6, 2019.
- C. Transferred Teaching Elder Kevin Hand to the Presbytery of San Joaquin effective November 1, 2019.
- D. Sustained the examination of Teaching Elder Edward Dawkins (Presbytery of Shenandoah) who has received a supply contract to the Nineveh Church.
- E. Approved the supply contract between the Nineveh Session and Teaching Elder Edward Dawkins through January 31, 2020.
- F. Renewed the interim contract between the Augusta Stone Session and Teaching Elder Patrick Pettit from October 1, 2019-March 31, 2020.
- G. Approved the commission to install TE Seth Normington on October 13 at the Cooks Creek Church, 4:00 p.m.
- H. Sustained the examination of Teaching Elder Gusti L. Newquist (Presbytery of Albany) and received her as a minister member of Shenandoah Presbytery effective October 21, 2019.
- I. Granted permission for the Shepherdstown Church to call a congregational meeting to nominate Teaching Elder Gusti L. Newquist.
- J. Approved the following terms of call between Shepherdstown Church and Teaching Elder Gusti L. Newquist beginning October 21, 2019:

| | |
|------------------------------|----------|
| Annual Cash Salary | \$45,800 |
| Personally-owned housing | 20,000 |
| Dental, Vision & Supp Life | 1,304 |
| Contribution to PCUSA 403(b) | 4,200 |
| Automobile expenses | 1,500 |
| Books and subscriptions | 1,000 |
| Continuing Education | 2,500 |
| Major Medical | 17,826 |
| Pension and Disability | 8,556 |
| SECA | 5,034 |

Moving expenses to the field as negotiated, four weeks annual paid vacation (with four Sundays), two weeks annual paid study leave (with two Sundays), sabbatical leave at the end of six years, and parental leave

- K. Sustained the examination of Teaching Elder Patrick S. Ryan (Presbytery of West Virginia) and received him as a minister member of Shenandoah Presbytery effective October 1, 2019.
- L. Granted permission for the Tinkling Spring Church to call a congregational meeting to nominate Teaching Elder Patrick S. Ryan.

- M. Approved the following terms of call between Tinkling Spring Church and Teaching Elder Patrick S. Ryan beginning October 1, 2019:

| | |
|--------------------------|----------|
| Annual Cash Salary | \$50,000 |
| Personally-owned housing | 15,000 |
| Automobile expenses | 5,000 |
| Books and subscriptions | 2,000 |
| Continuing Education | 3,000 |
| Major Medical | 17,493 |
| Pension and Disability | 8,397 |
| SECA (100%) | 9,945 |

Moving expenses to the field as negotiated, four weeks annual paid vacation (with four Sundays), two weeks annual paid study leave (with two Sundays), sabbatical leave at the end of six years, and parental leave

- N. Sustained the examination of Teaching Elder Kevin W. Hay (Presbytery of Shenandoah).
- O. Granted permission for the Middletown Church to call a congregational meeting to nominate Teaching Elder Kevin W. Hay.
- P. Approved the following terms of call between Middletown Church and Teaching Elder Kevin W. Hay beginning September 9, 2019:

| | |
|--------------------------|----------|
| Annual Cash Salary | \$12,000 |
| Personally-owned housing | 30,000 |
| Automobile expenses | 2,500 |
| Books and subscriptions | 300 |
| Continuing Education | 1,000 |
| Other (cell) | 800 |
| Major Medical | 11,000 |
| Pension and Disability | 5,040 |
| SECA | 3,213 |
| Dental | 443 |

Purchase of one computer, Moving expenses to the field as negotiated, four weeks annual paid vacation (with four Sundays), two weeks annual paid study leave (with two Sundays), sabbatical leave at the end of six years, and parental leave

- Q. Approved the following commission to install TE Kevin Hay on November 24 at the Middletown Church, 2:00 p.m.:

Teaching Elders

John Cushwa, Former Moderator
Carrie Evans
Amanda Thomas
Nancy Meehan Yao

Ruling Elders

Christine Meyer, Middletown
Kathy Kuykendall, Romney
Bill Burslem, Opequon

In addition, the following are invited to sit with the commission and share in the service:

Robert S. Hay, Sr., Teaching Elder in Sheppards and Lapsley Presbytery
Robert S. Hay, Jr., Ruling Elder in Greater Atlanta Presbytery
Morgan M. Hay, Teaching Elder in Greater Atlanta Presbytery

- R. Approved the following commission to install TE Patrick Ryan on November 24 at the Tinkling Spring Church, 2:00 p.m.:

Teaching Elders

Bill Klein, Former Moderator
Bronwen Boswell

Ruling Elders

Judy Hevener, Tinkling Spring
Bill vonSeledneck, Covenant

George Chapman
Patrick Pettit
Evan Smith

Betty Dixon, Waynesboro First
Kathy Baker, Westminster

In addition, Karen Ryan, Ruling Elder from West Virginia Presbytery, is invited to sit with the commission and share in the service.

- S. Renewed the interim contract between the Woodstock Session and Teaching Elder Kate Rascoe from November 1, 2019-October 31, 2020.
- T. Sustained the examination of Teaching Elder Kelly-Ann Rayle (Presbytery of Shenandoah) who has received a parish associate contract to the Lexington Church.
- U. Approved the parish associate contract between the Lexington Session and Teaching Elder Kelly-Ann Rayle from November 6, 2019-May 6, 2020.
- V. Approved the Bethel Ministry Information Form for an interim and authorized Kim Stroupe to input the data onto the Church Leadership Connection web site.

COMMITTEE ON RELATIONAL MINISTRY (CRM)

ACTIONS TAKEN:

- A. Renewed the temporary supply pastor contract between the Beulah and Monterey sessions and TE Richard Hill from September 1, 2019-August 31, 2020.
- B. Renewed the temporary supply pastor contract between the Clear Brook and Highland Memorial sessions and Rev. Charly Franks (Baptist) from August 1, 2019-July 31, 2020, pending specification of the compensation package according to the original form.
- C. Renewed the temporary supply pastor contract between the Second Opequon Session and TE Ronald Obenchain from September 1, 2019-August 31, 2020.
- D. Renewed the temporary supply pastor contract between the Sunnyside Session and TE Bill Everhart from October 1, 2019-September 30, 2020.
- E. Renewed the commissioned ruling elder contract between the Halltown Session and CRE Alvin Russell from January 1-December 31, 2020.
- F. Renewed the commissioned ruling elder contract between the Glen Kirk Session and CRE Isca Mitchell from January 1-December 31, 2020.
- G. Renewed the temporary supply pastor contract between the Mt. Hope Session and TE Brad Langdon from November 1, 2019-October 31, 2020.
- H. Renewed the temporary supply pastor contract between the Oxford Session and TE Horace Douty from January 1-December 31, 2020.
- I. Transferred William Sitterley, Jr. to Peace River Presbytery effective November 14, 2019.
- J. Excused the following churches from the rotation of elders for 2020: Broadway, Hot Springs, Mt. Hope, Nineveh, Springfield, and Union

SHENANDOAH PRESBYTERY CORPORATION FINANCIAL REPORT
TO THE MEMBERS OF THE CORPORATION
July 1, 2018 THROUGH JUNE 30, 2019

The Corporation's fiscal year is from July 1st to June 30th. All income from interest and dividends will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. This is necessitated because the funds invested with the Corporation are long- term investment funds and not available on a demand basis. All funds are invested in the same manner as a mutual fund and a valuation of all investments will be made at the end of each quarter to determine the value of principal and income for each fund held by the Corporation. During this fiscal year, the General Assembly Divestment List was changed. As a result of this change, one mutual fund owned by the Corporation held one position that was in violation of the Divestment List. The Corporation sold this mutual fund on September 11, 2019, as soon as practicable after learning of the conflict. A copy of the current divestment list is available from Presbytery office upon request.

Total assets of the Corporation on June 30, 2019 totaled \$13,773,806, up from \$12,426,809 on June 30, 2018. \$683,965 is in non- income producing real estate, decreased by \$122,000.00 from last year. For fiscal 2018-2019 income on investments (interest and dividends) totaled \$258,404 (1.88%) compared to \$232,020 (1.87%) in the last fiscal year. The overall investment portfolio experienced a total growth of 10.84%.

Seven of the eight main presbytery committees have funds available for use and held within the corporation.

1. Committee on Church Vitality and Transformation provides grants through the Barnabas Fund – emergency church building needs; Church Re-Development Reserve – helps existing churches; Edward A. Dudley Trust – support of small churches and Jonathan Edwards Trust – supports church work in specific counties. Existing churches can reach out to this committee for possible help with varying concerns. You can reach the chair of this committee by e-mail: pastor@opequonchurch.org
2. Committee on Educational Resources provides grants and loans for camp and college. Look on the web site; www.shenpres.org for camp and college scholarship applications. You can reach the chair of this committee by e-mail: shill@lexpres.org or Pastoraprilcranford@gmail.com
3. Committee on Mission & Outreach helps with foreign and domestic mission work through the Bernice Hiett Estate; Bolling Hobson fund; Sam Ramsey fund and the Lyle M. Moffett grant. Applications for these mission funds are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: CMO@shenpres.org
4. Committee on New Congregational Development is working to formulate and implement a comprehensive plan for new congregations and new worshipping communities within the bounds of the presbytery. This work can be done through the David Nuzum Estate and the WV Panhandle Fund. You can reach the chair of this committee by e-mail: kgreenawalt1@gmail.com
5. Committee on Presbytery Administration oversees the management of presbytery funds, as well as the Harry S. McClung Estate, GP Discretionary Fund and the Operating Endowment fund. You can reach the chair of this committee by e-mail: shrmwr@aol.com
6. Committee on Preparation for Ministry works to oversee the care and examination of inquirers and candidates for ministry. They have grants available through the Bolling Hobson Trust, Glenn E. Yount Scholarship, Willis Gibson Trust and a reserve for Education of Candidates. You can reach the chair of this committee by e-mail: katerascoe@yahoo.com
7. Committee on Relational Ministry has funds available for the Strong Ministers Grant. Applications for this grant are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: James.lunde@wpcva.org

Once approved in writing by the committee chair, the funds request will be submitted to the Corporation by the Funds Administrator.

CURRENT OFFICERS

| | |
|-----------------------|----------------|
| Kenneth H. Miller | President |
| John C. Peterson, III | Vice President |
| Linnea J. Spradlin | Treasurer |
| Alan F. Garrison | Secretary |

DIRECTORS

CLASS OF 2019
Alan F. Garrison
Kenneth H. Miller
James Yao
Joel Thornton
David B. Hawkins

CLASS OF 2020
Ann T. Burkholder
Burnie Powers
Mark Dale Williams
James Lunde
Samuel McLaughlin

CLASS OF 2021
John C. Peterson, III
Stephanie Sorge Wing
John Bosserman
Kerry Foster
Milton P. Reid, II

Accountant: Brown, Edwards &
Company, LLP Union Bank &
Trust, Investment Portfolio
Manager

| Proposed Budget Worksheet - 2020 - 2021 | | | | | |
|---|------------|--------------|------------|------------|------------|
| | 2018 | 2019 | 2019 | 2020 | 2021 |
| | Actual | Actual as of | Budget | Proposed | Projected |
| | | 9/30/2019 | | Budget | Budget |
| Resources Provided by: | | | | | |
| Acceptances from Congregations | 505,899.13 | 319,063.75 | 484,923.75 | 555,449.50 | 590,249.50 |
| H'burg First Settlement | 24,800.00 | 18,600.00 | 24,800.00 | 24,800.00 | 0.00 |
| One Time Corp Interest Distribution | | 20,671.71 | 20,671.71 | 10,000.00 | 0.00 |
| One Time Exec Mileage Supplement | | 7,000.00 | 7,000.00 | 0.00 | 0.00 |
| Total | 530,699.13 | 365,335.46 | 537,395.46 | 590,249.50 | 590,249.50 |
| Resources Used For: | | | | | |
| Church Vitality & Transformation CCVT | | | | | |
| CCVT Operating Expenses | 603.80 | 511.07 | 1,000.00 | 1,000.00 | 1,000.00 |
| Total CCVT | 603.80 | 511.07 | 1,000.00 | 1,000.00 | 1,000.00 |
| Educational Resources CER | | | | | |
| Big Event | 485.82 | (131.54) | 1,500.00 | 2,000.00 | 2,000.00 |
| Intergeneration Faith Program | | | 500.00 | 500.00 | 500.00 |
| Massanetta Springs | 1,000.00 | | 1,000.00 | 1,000.00 | 1,000.00 |
| Presbyterian Campus Ministry | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| SPYCE - Youth Council | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| Total CER | 4,485.82 | 2,868.46 | 6,000.00 | 6,500.00 | 6,500.00 |
| Mission & Outreach CMO | | | | | |
| CMO Operating Expenses | 206.74 | | 500.00 | 300.00 | 300.00 |
| Partnership | | | | | |
| IBS Evan & Dev Support | 6,000.00 | 3,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| BSCO Support | 1,000.00 | 500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Visits to & from Ethiopia | 2,000.00 | | 2,000.00 | 2,000.00 | 2,000.00 |
| ESL Program | | 500.00 | 500.00 | 500.00 | 500.00 |
| Disaster Prep Team | 141.96 | 48.72 | 575.00 | 500.00 | 500.00 |
| Mission Communities | 204.65 | 800.00 | 1,500.00 | 1,000.00 | 1,000.00 |
| Total CMO | 9,553.35 | 4,848.72 | 12,075.00 | 11,300.00 | 11,300.00 |

| | 2018 | 2019 | 2019 | 2020 | 2021 |
|--|------------|--------------|------------|------------|------------|
| | Actual | Actual as of | Budget | Proposed | Projected |
| | | 9/30/2019 | | Budget | Budget |
| Presbytery Administration CPA | | | | | |
| Payments to Governing Bodies: 11,225 2018 Membership | | | | | |
| GA Per Capita (2018 - \$7.73)(2019/20 - \$8.95) | 93,633.49 | 77,294.43 | 103,059.25 | 100,463.75 | 100,463.75 |
| Synod - Per Capita (2018/19 \$.85)(2020 - \$1.15) | 10,296.05 | 7,340.85 | 9,787.75 | 12,908.75 | 12,908.75 |
| GA - Shared Mission Support | 4,000.00 | 2,999.97 | 4,000.00 | 4,000.00 | 4,000.00 |
| Synod - Shared Mission Support | 200.00 | 150.03 | 200.00 | 200.00 | 200.00 |
| Total Payments to Governing Bodies | 108,129.54 | 87,785.28 | 117,047.00 | 117,572.50 | 117,572.50 |
| Occupancy | | | | | |
| Contracted Office Cleaning | 6,580.00 | 5,180.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| Utilities | 8,747.78 | 8,061.14 | 10,000.00 | 10,000.00 | 10,000.00 |
| Building & Grounds Maintance | 5,820.37 | 2,836.60 | 5,000.00 | 5,000.00 | 5,000.00 |
| Insurance | 13,406.00 | 122.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| Total Occupancy | 34,554.15 | 16,199.74 | 34,000.00 | 34,000.00 | 34,000.00 |
| Office Expenses | | | | | |
| Internet / Telephone Services | 3,333.41 | 2,643.08 | 3,100.00 | 3,800.00 | 3,800.00 |
| Postage | 1,428.89 | 1,807.39 | 2,000.00 | 2,000.00 | 2,000.00 |
| Supplies for Office | 3,994.87 | 2,599.70 | 4,000.00 | 4,000.00 | 4,000.00 |
| Equipment Rental & Maintenance | 12,354.39 | 7,242.73 | 14,000.00 | 13,000.00 | 13,000.00 |
| Computer & Equipment Purchases | 3,994.49 | 3,401.38 | 4,000.00 | 4,000.00 | 4,000.00 |
| Web Site / Domain Expenses | 1,308.51 | 890.89 | 1,500.00 | 1,500.00 | 1,500.00 |
| Total Office Expenses | 26,414.56 | 18,585.17 | 28,600.00 | 28,300.00 | 28,300.00 |
| Presbytery | | | | | |
| Listening Team | 9.53 | 281.35 | 500.00 | 500.00 | 500.00 |
| Presbytery Meeting Expenses | 809.43 | 104.07 | 2,000.00 | 2,000.00 | 2,000.00 |
| CPA Operating Expenses | 154.56 | 139.00 | 250.00 | 250.00 | 250.00 |
| Mileage Reimbursement | 856.88 | 314.56 | 750.00 | 750.00 | 750.00 |
| Total Presbytery | 1,830.40 | 838.98 | 3,500.00 | 3,500.00 | 3,500.00 |
| Personnel Costs | 341,747.19 | 268,448.21 | 380,302.00 | 380,302.00 | 380,302.00 |
| Total CPA | 512,675.84 | 391,857.38 | 563,449.00 | 563,674.50 | 563,674.50 |

| | 2018 | 2019 | 2019 | 2020 | 2021 |
|--|------------|--------------|-------------|------------|------------|
| | Actual | Actual as of | Budget | Proposed | Projected |
| | | 9/30/2019 | | Budget | Budget |
| Preparation for Ministry CPM | | | | | |
| CPM Operating Expenses | - | | - | 1,000.00 | 1,000.00 |
| Total CPM | - | - | - | 1,000.00 | 1,000.00 |
| Pastoral Transition CPT | | | | | |
| CPT Operating Expenses | 393.22 | 835.98 | 1,000.00 | 675.00 | 675.00 |
| Quarterly Interim Summits | | | 2,000.00 | 400.00 | 400.00 |
| Holy Cow underwriting | 482.38 | 150.00 | 3,000.00 | 300.00 | 300.00 |
| Liaison Training | | | | 1,500.00 | 1,500.00 |
| Mediation Skills Training | | | | 300.00 | 300.00 |
| Conflict Resolution Underwriting | | | | 1,200.00 | 1,200.00 |
| Background Check Underwriting | | | | 125.00 | 125.00 |
| Holy Cow Consultant Honoraria | | | | 1,500.00 | 1,500.00 |
| Total CPT | 875.60 | 985.98 | 6,000.00 | 6,000.00 | 6,000.00 |
| Relational Ministry CRM | | | | | |
| CRM Operating Expenses | 317.67 | 48.16 | 775.00 | 775.00 | 775.00 |
| Total CRM | 317.67 | 48.16 | 775.00 | 775.00 | 775.00 |
| Total Resources Used | 528,512.08 | 401,119.77 | 589,299.00 | 590,249.50 | 590,249.50 |
| Difference - To or (from) Provided Resources | 2,187.05 | (35,784.31) | (51,903.54) | - | - |

For more detail please contact the office

| 2020 Personnel Costs | | | | | | | | | | |
|----------------------|--|--------------|------------------|------------------------------|-----------------|---------------|----------|----------|---------|--------------|
| Position | | Salary | Matching FICA | Board of Pensions Medical | Pension 0.11 | Death 0.01 | Travel | Mileage | Con Ed | Total |
| | | | | | | | | | | |
| Ordained Staff | | \$125,902.88 | \$9,525.38 | \$40,132.00 | \$13,696.64 | \$1,245.15 | \$7,000 | \$14,000 | \$3,500 | \$215,002.05 |
| | | | | | | | | | | |
| Support Staff | | \$110,741.34 | \$8,471.71 | \$25,947.00 | \$12,044.90 | \$1,095.00 | \$6,000 | | \$1,000 | \$165,299.95 |
| | | | | | | | | | | |
| Totals | | \$236,644.22 | \$17,997.09 | \$66,079.00 | \$25,741.54 | \$2,340.15 | \$13,000 | \$14,000 | \$4,500 | \$380,302.00 |

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Stated Purpose of CCVT: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

CCVT Members: David Witt, chair; Phil Sommer, vice-chair; Malcolm Brownlee, Rick Comstock, Ed Dawkins, JoAnn Harmon, Tracie Martin, Julie Ritchie, Karen Thatcher; Nancy Meehan Yao, Associate General Presbyter, Staff Support

✓ **Phase #2: *Forward Leadership through Holy Cow/Crows Feet Consulting***

CCVT is following up with the five Home & Hearth participating churches (Bethesda, Broadway, Loch Willow, Mt. Carmel, Sunnyside) to discuss next steps. Bethesda Church is offering a testimony today.

The Visioning Team at Opequon Church, with elders, deacons, trustees and staff, met for the final leadership development retreat with consultant Michelle Snyder on Saturday, August 17. The session has adopted the five pillars/priorities of the strategic plan – member engagement, radical hospitality, community engagement, worship enhancement, sharing good news. The Visioning Team is beginning to focus on diversity as part of the radical hospitality goal. The APNC is actively working, the manse is undergoing a feasibility study to determine whether an intentional young adult community might be an option, the community garden is looking at transitioning to the church property, and a discernment team is discussing youth ministry focused on social entrepreneurship. Once a month “Worship on Wednesdays!” (WOW!) is a wrap-around casual, interactive service for the whole church led by our LOGOS ministry.

✓ **CAT Application**

Our work to identify the “best and brightest” CAT consultants continues. CCVT approved contracting with Crows Feet consultant Michelle Snyder to lead a training session for this “deeper dive” into a focus on integrated interpretation/application of the CAT. We will offer at minimum an IRS mileage reimbursement and possibly a stipend to these consultants. The consultants will work with churches in transition and churches doing strategic planning.

Within the first 6 months of 2020 we will invite Michelle to come and do training for CAT 102 (application/implementation), fully funded by CCVT.

✓ **Grants to Churches for Innovative Worship**

CCVT approved being the agent to receive and facilitate grant applications from churches looking to fund innovative worship. Monies would come from the 2018 Fund, total up to \$3,000 per year, with a single congregation receiving up to \$1,000 per year. Nancy Meehan Yao has developed an application that we will consider at our next meeting.

✓ **Review of Congregations**

We continue to relate to churches east and west, north and south in the presbytery, from special requests to small church forums to home & hearth.

✓ **Small Church Forums**

The small church forums led by Paul Grier and Olanda Carr of the Presbyterian Foundation have continued to be well supported and encouraging. The final gatherings will be on December 18 (north) and December 19 (south). The churches have looked at the landscape of churches in North America; financial assessment tools; and narratives. In December, they will discuss the book *Canoeing the Mountains* and adaptive change. We believe what Paul and Olanda have offered is applicable, with some adjustments, to churches of all sizes. CCVT is following up with participating churches.

✓ **Workshop: “Getting Ready for Company”**

Tracie Martin and David Witt led this workshop at the Big Event on September 14th at Massanetta Springs. “Getting Ready for Company” helped participants think about their hospitality before, during, and after welcoming guests. It was an interactive and practical time, with 35 people present. The resources distributed that day were also emailed out to each participant with a note of thanks for attending. We are willing to take this workshop “on the road.”

✓ **Developing Our CCVT Toolbox**

The CCVT Toolbox was distributed at the August meeting of presbytery and at the “Getting Ready for Company” workshop at the Big Event. It had been emailed out and is being distributed again today.

✓ **Today’s Presentation**

CCVT is pleased to present a special report from special people from a special church at the presbytery meeting today...we celebrate the Bethesda Presbyterian Church of Rockbridge County, Virginia!

FOR INFORMATION ONLY

Coordinating and Planning Commission

CPC met October 15 and heard reports from all the committees. The following action was taken:

Approved that the offerings taken during ordination and installation commissions go to the General
Presbyter Discretionary Fund.

Committee on Representation

PRESBYTERY REPORT TO SYNOD ON REPRESENTATION
2019 Form for Year 2018

Presbytery _____ Shenandoah _____

I. a. If you have a COR:

how often does it meet? _____ as needed _____

does it meet with the Presbytery Nominating Committee? _____ as needed _____

how does it report to Presbytery? through the coordinating and planning commission, if necessary. Docket time at a presbytery event could be given if needed.

b. If you do not have a COR, please state how you handle oversight of appropriate representation?
NA

II. What is the size of your presbytery? Churches _____ 100 _____ Members _____ 11,225 _____
What percentage of members are minorities? _____ less than 1% _____

III. Of the leadership positions with in your presbytery:

How many are filled by women? _____ 3 _____ How many are filled by men? _____ 2 _____

IV. In the past 5 years, have you had a non-majority Moderator?

Yes _____ No _____ X _____

V. What actions or initiatives has your COR taken to try and improve your record of representation on committees?

Coordinating with the Nominating committee on overall balance and vacancies. They also do a good job of self-monitoring in regard to gender, age, TE/RE, geographic representation. We have so few members who are not white, increasing racial representation has been a huge challenge.

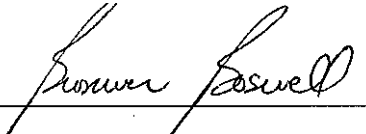
VI. What might the Synod COR do to assist your efforts to be more effective in your work?

Can't think of anything!

Report submitted by _____ Rev. Stephanie Sorge, COR Chair _____ Signature _____

Phone # _____ 540-434-9556 _____ e-mail _____ stephanie@trinitypresbyterianharrisonburg.org _____

This document was/will be part of COR's report to Presbytery on _____ Nov. 19, 2019

Stated Clerk _____  _____

| | Committee | Total | Male Clergy | Male Laity | Female Clergy | Female Laity | Asian Amer. | African Amer. | Hispanic Latino | Native American | Multi-Cultural | Middle Eastern | White | Other Self Ident | Person With Disability | Youth 25/ Under | Young Adult 26-35 | Adult 36-64 | Senior Adult 65+ |
|---|---|-------|-------------|------------|---------------|--------------|-------------|---------------|-----------------|-----------------|----------------|----------------|-------|------------------|------------------------|-----------------|-------------------|-------------|------------------|
| 1 | Presbytery Administration | 11 | 3 | 3 | 2 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 0 | 0 | 0 | 0 | 4 | 7 |
| 2 | Church Vitality Transformation | 11 | 5 | 2 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 0 | 0 | 0 | 0 | 4 | 7 |
| 3 | Relational Ministry | 15 | 8 | 0 | 2 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | 0 | 0 | 0 | 1 | 5 | 9 |
| 4 | Presbytery Officers | 4 | 1 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 3 | 1 |
| 5 | Presbytery Council | 16 | 4 | 1 | 9 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | 0 | 0 | 0 | 1 | 11 | 4 |
| 6 | Nominating Committee | 6 | 1 | 2 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 2 | 4 |
| 7 | Commissioner to 222 GA/ 239-240 SOMA Assembly | 7 | 2 | 2 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 0 | 0 | 0 | 0 | 3 | 4 |
| 8 | Committee on Preparation | 9 | 2 | 2 | 3 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 0 | 0 | 0 | 1 | 3 | 5 |
| 9 | Educational Resources | 9 | 2 | 1 | 3 | 3 | 0 | PAGE | 120 | 0 | 0 | 0 | 9 | 0 | 0 | 0 | 0 | 3 | 6 |

| | | | | | | | | | | | | | | | | | | | |
|-----------|-------------------------------------|-----|----|----|----|----|---|---|---|---|---|---|-----|---|---|---|---|----|----|
| 10 | Mission and Outreach | 11 | 2 | 4 | 3 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 0 | 0 | 0 | 1 | 3 | 7 |
| 11 | New Cong. Development | 9 | 5 | 1 | 1 | 2 | 0 | 0 | | | 0 | 0 | 9 | 0 | 0 | 0 | 0 | 8 | 1 |
| 12 | Comm. on Pastoral Transition | 15 | 9 | 0 | 1 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | 0 | 0 | 0 | 0 | 7 | 8 |
| 13 | Representation | 3 | 1 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 2 | 1 |
| | TOTAL | 126 | 45 | 18 | 33 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 126 | 0 | 0 | 0 | 4 | 58 | 64 |

NOVEMBER 2019 index

| | |
|---|--------------|
| ADJOURNMENT | 103 |
| APPOINTMENTS..... | 98 |
| ASSOCIATE GENERAL PRESBYTER | 99 |
| COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION | 103, 117-118 |
| COMMITTEE ON MISSION AND OUTREACH | 100 |
| COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT..... | 102 |
| COMMITTEE ON NOMINATIONS..... | 99-100 |
| COMMITTEE ON PASTORAL TRANSITION | 100, 107-109 |
| Commission to Install: | |
| Kevin Hay (Middletown) | 108 |
| Seth Normington (Cooks Creek)..... | 107 |
| Patrick Ryan (Tinkling Spring) | 108-109 |
| Contracts Approved: | |
| Lexington and Kelly-Ann Rayle | 109 |
| Nineveh and Edward Dawkins..... | 107 |
| Contracts Renewed: | |
| Augusta Stone and Patrick Pettit | 107 |
| Woodstock and Kate Rascoe..... | 109 |
| Examinations Sustained: | |
| Edward Dawkins (Nineveh) | 107 |
| Kevin Hay (Middletown) | 108 |
| Gusti Newquist (Shepherdstown)..... | 107 |
| Kelly-Ann Rayle (Lexington) | 109 |
| Patrick Ryan (Tinkling Spring) | 107 |
| Liaisons Appointed | 107 |
| Ministerial Changes: | |
| Dissolution: | |
| Franklin/Ruddle and Kevin Hand | 107 |
| Received: | |
| Gusti Newquist..... | 107 |
| Patrick Ryan..... | 107 |
| Transfer: | |
| Kevin Hand to San Joaquin..... | 107 |
| Ministry Information Forms: | |
| Bethel | 109 |
| Moderators Appointed..... | 107 |
| Terms of Call: | |
| Middletown and Kevin Hay | 108 |
| Shepherdstown and Gusti Newquist..... | 107 |
| Tinkling Spring and Patrick Ryan | 108 |
| COMMITTEE ON PREPARATION FOR MINISTRY | 100, 106 |
| Ordination Exam Readers Elected..... | 100 |
| COMMITTEE ON PRESBYTERY ADMINISTRATION..... | 102, 113-116 |
| 2020 Budget Approved | 113-116 |
| COMMITTEE ON RELATIONAL MINISTRY | 101, 110 |
| Background Checks Approved for all existing pastoral relationships..... | 101 |
| Contracts Renewed: | |
| Beulah/Monterey and Rick Hill | 110 |

| | |
|---|------------------|
| Clear Brook/Highland Memorial and Charly Franks | 110 |
| Glen Kirk and Isca Mitchell | 110 |
| Halltown and Alvin Russell | 110 |
| Mt. Hope and Brad Langdon..... | 110 |
| Oxford and Horace Douty | 110 |
| Second Opequon and Ron Obenchain | 110 |
| Sunnyside and Bill Everhart..... | 110 |
| Ministerial Changes: | |
| Transferred: | |
| William Sitterley | 110 |
| Waived Rotation of Elders | 110 |
| COORDINATING AND PLANNING COMMISSION | 119 |
| Presbytery Offerings During Commissions..... | 119 |
| DOCKET | 98, 104 |
| EDUCATIONAL TIME (Virginia Interfaith Power and Light)..... | 101 |
| ENROLLMENT | 93-97 |
| HILL, SARAH L., RECOGNITION | 99 |
| INTERCESSORY PRAYER..... | 101 |
| MINUTES APPROVED | 98 |
| MOFFETT GRANT | 102-103 |
| MOORE, WILLIAM D., RECOGNITION | 99 |
| MOTION FROM THE FLOOR regarding financial disclosure..... | 102 |
| OSBORNE, ROBERT S., RECOGNITION | 98 |
| OVERTURE TO GENERAL ASSEMBLY | 99 |
| QUORUM | 93 |
| RECESS | 101 |
| SHENANDOAH PRESBYTERY CORPORATION..... | 101-102, 111-112 |
| STATED CLERK REPORT..... | 98 |
| Commission minutes | 105 |
| Excused attendance | 98 |
| Recording Clerk Re-elected | 98 |
| Treasurer Re-elected..... | 98 |
| WELCOME..... | 97 |
| WORSHIP with Communion | 93 |