

HANDBOOK OF REPORTS  
for the  
189<sup>th</sup> STATED MEETING  
of the  
SHENANDOAH PRESBYTERY

Via Zoom  
Tuesday, May 25, 2021  
9:30 a.m.

Shenandoah Presbytery is a covenant body where:

- ~congregations are empowered to be centers for mission,
- ~people of God are equipped to be Disciples of Christ in a  
challenging world,
- ~church professionals are nurtured and strengthened for service,
- ~open communication and information are used constructively and  
creatively to keep us connected.

INFORMATION PERTAINING TO MEETINGS OF PRESBYTERY  
Per Presbytery Manual Chapter V

Number of Meetings – Our Book of Order (G-3.0304) requires presbytery to hold stated meetings at least twice each year. At this time, there will be four STATED meetings for 2021: February 27, May 25, August 28, and November 16.

Kind of Meetings – Besides stated meetings there are adjourned meetings and special meetings.

Adjourned Meetings – Held to conclude unfinished business of preceding stated meeting. New Business may be placed on docket.

Special Meetings – The moderator shall call a special meeting at the request of, or with the concurrence of, two ministers and two elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both moderator and stated clerk are unable to act, any three ministers and three elders, the elders being of different churches, may call a special meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Notice of a special meeting shall be sent not less than ten (10) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting and no other business than that listed in the notice shall be transacted.

Who Determines Type of Meetings? – The presbytery itself. If the business at a stated meeting is not completed in the time allowed on the docket, then the presbytery votes to extend the time on that day or votes to schedule an adjourned meeting later. Special meetings may be called in conformity with presbytery's policy, expressed in its manual.

Docket Preparation – The Presbytery Meeting Planning Committee composes the docket. Time periods for committee reports are arranged in consultation with chairs and others responsible for reports.

Docket Problems – The times listed for the presentation of reports are only general orders, and not orders of the day, unless specifically noted (see Procedural Rule A). Frequently, debate bogs down over procedural matters, and controversial issues create considerable discussion. Presbytery can always limit debate. Candidates and transferring ministers of necessity may require special considerations for their examinations because of such things as travel schedules and seminary schedules. The docket may be amended at any time during the meeting. Commissioners should be aware of possible extension of time needed for such amendments and the possible delay in adjournment.

## PROCEDURAL RULES

### 5.5. OPERATING PROCEDURES

- 5.5.1. The Presbytery shall in its proceedings abide by the requirements of the Constitution of the Presbyterian Church (U.S.A.), its Standing Rules or Manual of Operations, and Robert's Rules of Order (newly revised) in this order. A list of procedural rules adopted by Presbytery shall be printed on the inside cover of each handbook.
- 5.5.2. A report of any agency of Presbytery requiring more than 10 minutes of Presbytery time may be made an Order of the Day.
- 5.5.3. Reports having been mailed out in advance, the committee chairperson shall not read the report except to make reference to a few highlights of the report and to recommendations by numbers, moving their adoption.
  - A. Any reports not included in the Handbook shall be submitted as part of a Supplemental Report available either electronically or on paper distributed prior to the beginning of the Presbytery meeting at which the report is presented.
  - B. Any report not so circulated shall not be received by the Presbytery except by approval of the governing body by a two-thirds vote of those present and voting. If a group wishes to submit such a report, a person shall summarize its content and purpose before the vote is taken.
- 5.5.4. On matters where there may be deep concern, possible controversy or lack of information, the committee making the report shall provide critical background information, so that the governing body may expeditiously make wise and considered decisions.
- 5.5.5. Debate shall be free and open, with equal time being given to proponents and opponents insofar as possible.
- 5.5.6. Any member of the governing body desiring to speak must stand, identify themselves by name and congregation, be recognized by the Moderator, and go to a microphone if available.
- 5.5.7. A member of the presbytery may speak twice on any particular motion, and not for more than a total of five minutes, but the second time may only be granted after all who have not yet spoken have had an opportunity to do so. The maker of the motion is entitled to speak first, if desired.
- 5.5.8. Lengthy motions must be written out and presented to the Stated Clerk.
- 5.5.9. References to the following procedures from Robert's Rules of Order may prove useful:
  - A. A committee recommendation does not require a second to be on the floor.
  - B. Other motions require a second prior to discussion or action.
  - C. When there is no apparent disagreement or objection to a motion, the Moderator may declare it is adopted by common or general consent.
- 5.5.10. No flash photography will be allowed during the worship service at meetings of Presbytery.
- 5.5.11. When Presbytery meets in a location where seating is limited, priority shall be given to voting members for seating within the meeting area. If it is necessary to use other rooms for overflow seating, visitors and other non-voting members shall use these areas.
- 5.5.12. QUORUM:  
A quorum of the Presbytery shall be any ten teaching elders and ten ruling elders from at least ten different congregations. (G-3.0304).

## Seeking to be Faithful Together:

### Guidelines for Presbyterians During Times of Disagreement

In a spirit of trust and love, we promise we will . . .

<p>Give them a hearing . . . listen before we answer</p> <p>John 7:51 and Proverbs 18:13</p>	<ol style="list-style-type: none"> <li>1. Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ; <ul style="list-style-type: none"> <li>· we will keep our conversations and communications open for candid and forthright exchange,</li> <li>· we will not ask questions or make statements in a way which will intimidate or judge others.</li> </ul> </li> <li>2. Learn about various positions on the topic of disagreement.</li> <li>3. State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.</li> </ol>
<p>Speak the truth in love</p> <p>Ephesians 4:15</p>	<ol style="list-style-type: none"> <li>4. Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teaching.</li> <li>5. Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity; <ul style="list-style-type: none"> <li>· we will not engage in name-calling or labeling of others prior to, during, or following the discussion.</li> </ul> </li> <li>6. Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.</li> </ol>
<p>Maintain the unity of the spirit in the bond of peace</p> <p>Ephesians 4:3</p>	<ol style="list-style-type: none"> <li>7. Indicate where we agree with those of other viewpoints as well as where we disagree.</li> <li>8. Seek to stay in community with each other though the discussion may be vigorous and full of tension; <ul style="list-style-type: none"> <li>· we will be ready to forgive and be forgiven.</li> </ul> </li> <li>9. Follow these additional Guidelines when we meet in decision-making bodies: <ul style="list-style-type: none"> <li>· urge persons of various points of view to speak and promise to listen to these positions seriously;</li> <li>· seek conclusions informed by our points of agreement;</li> <li>· be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;</li> <li>· abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with the Guidelines.</li> </ul> </li> <li>10. Include our disagreements in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.</li> </ol>

ANNOUNCEMENTS  
VOTING MEMBERS OF SHENANDOAH PRESBYTERY

All ministers enrolled in Shenandoah Presbytery

Ruling elders commissioned to churches

Ruling elders from each church session

0-400 members = 1 ruling elder

401-800 members = 2 ruling elders

801-1200 members = 3 ruling elders

1201+ = 4 ruling elders

Ruling Elders who serve in the following capacities shall be enrolled as members of  
Presbytery for the term of their service:

- moderator or vice moderator of Presbytery
- chair or vice chair of Coordinating and Planning Commission
  - chair of a committee
- exempt employees of the Presbytery (on at least a half-time basis)
- Commissioned Ruling Elders providing particular pastoral services, as authorized by presbytery
- Certified Christian Educators who are serving in an educational ministry under the jurisdiction of the presbytery

Such service does not count towards the number of ruling elders a congregation is entitled to send.

\*\*\*\*\*

ACRONYMS YOU MAY HEAR AT THE MEETING

AC – Administrative Commission

ARE – Authorized Ruling Elder

CCVT– Committee on Church Vitality &  
Transformation

CER - Committee on Educational Resources

CMO – Committee on Mission & Outreach

CNCD–Committee on New Congregational  
Development

CPA – Committee on Presbytery Administration

CPC – Coordinating and Planning Commission

CPM – Committee on Preparation for Ministry

CPT – Committee on Pastoral Transition

CRE – Commissioned Ruling Elder

CRM – Committee on Relational Ministry

DPRT – Disaster Preparedness Response Team

ECO – A Covenant Order of Evangelical  
Presbyterians

EECMY - Ethiopian Evangelical Church Mekane  
Yesus

EPC – Evangelical Presbyterian Church

GA – General Assembly

IC – Investigating Committee

KCC – Key Church Communicator

LRT – Listening Response Team

MIF – Ministry Information Form

PAM – Presbyterian Association of Musicians

PCA – Presbyterian Church in America

PCUS – Presbyterian Church in the United States

PCUSA – Presbyterian Church (U.S.A.)

PDA – Presbyterian Disaster Assistance

PIF – Pastor Information Form

PJC – Permanent Judicial Commission

PNC – Pastor Nominating Committee

RE - Ruling Elder

SPYCE – Shenandoah Presbytery Youth Council  
Extraordinaire

TE – Teaching Elder

TPR – Temporary Pastor Relationship

DOCKET

*(Members of Presbytery are urged to sign in to Zoom at 9:15 to avoid back log)*

- |            |  |
|------------|--|
| 9:30 a.m.  | Call to Order, Prayer & Meeting Instructions   |
| 9:40 a.m.  | Determining a Quorum<br>Procedural Rules<br>Welcome and Introduction of Guests<br>Adoption of the Docket<br>Report of the Stated Clerk – TE Bronwen Boswell<br>Report of the Associate General Presbyter – TE Nancy Meehan Yao |
| 10:00 a.m. | Living Waters for the World - Presentation and Q & A   |
| 10:20 a.m. | Worship with Communion   |
| 11:00 a.m. | Committee on Mission and Outreach – CRE Bobby Spurgeon   |
| 11:15 a.m. | Committee on Presbytery Administration – TE Fletcher Hutcheson   |
| 11:20 a.m. | Committee on Nominations – TE Patrick Lanaghan   |
| 11:25 a.m. | Committee on Educational Resources – TE April Cranford & TE Sarah Hill   |
| 11:30 a.m. | Committee on Church Vitality and Transformation – TE David Witt  |
| 11:40 a.m. | Committee on New Congregational Development – TE Karen Greenawalt  |
| 11:45 a.m. | Committee on Pastoral Transition – TE Patrick Pettit   |
| 11:50 a.m. | Committee on Relational Ministry – TE Howard Boswell   |
| 11:55 a.m. | Anticipated Adjournment  |

## STATED CLERK REPORT

### I. FOR INFORMATION:

- A. Please see page 21 for an informational report from the Coordinating and Planning Commission.
- B. The Administrative Commission has reported that all legal matters concerning the dissolution of Martinsburg Presbyterian Church have been concluded. A worship service of thanksgiving for the ministry and mission that happened there is being planned for when we can meet in person.

We thank those who served on this AC giving of their time and skills, Jonathan Bunker, Andy Sales, Kate Brown, Don Baker and Carrie Evans.

### II. RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. The annual reports of ministers, candidates, inquirers, DCE's and churches for the year December 31, 2020, as found on pages 3-4.
- C. The statistical reports summary for the year ending December 31, 2020, as found on pages 5-8.
- D. The financial review for the year ending December 31, 2020, as found on page 9.

ANNUAL REPORT  
PRESBYTERY OF SHENANDOAH

The Presbytery of Shenandoah respectfully reports to the Synod of the Mid-Atlantic for the year ending December 31, 2020, that it consists of 157 ministers, 100 churches, 19 chapels, 10,268 communicants and has under its care 1 Candidate for the Ministry of the Word and 5 Inquirers for the Ministry of the Word.

MINISTERS

Received

Elizabeth J. Stow  
Thomas P. Groome, III  
Loren T. Mitchell

Date

January 27  
September 15  
December 1

Dismissed

Rosalind E. Banbury  
Martin L. Stokes  
Donald Jay Losher  
Molly Morris

Date

January 9  
April 2  
October 8  
December 13

Dismissed to Other Denominations

None

Pastoral Relationships Formed

Minister

Robert C. Vaughan  
Thomas H. Forbes  
Loren T. Mitchell

Church

Romney  
Keyser & Piedmont  
New Providence

Date

February 23  
February 27  
December 1

Pastoral Relationships Dissolved

Minister

George W. Chapman

Church

Waynesboro First

Date

February 3

Honorably Retired

Harold M. Tongen  
Teresa Summers-Minette  
Deborah H. Klein  
William M. Klein  
William J. Lowrance

Date

January 1  
March 1  
May 31  
May 31  
June 1

Deceased

Robert B. Woodworth  
Philip H. Young  
Philip E. Unger  
John A. Baxter  
James E. Atwood

Date

January 28  
February 5  
March 4  
May 28  
June 26



## CANDIDATES

### For Ordination

Robert Vaughan  
Molly Morris

### Date

February 22  
November 17

### Ordination Date

March 14  
December 13

### Received

None

### Enrolled

None

### Transferred

None

### Removed from Roll

None

## INQUIRERS

### Enrolled

Bobby Lee Snell

### Date

October 14

### Received

None

### Removed from Roll

None

## DIRECTORS OF CHRISTIAN EDUCATION

### Enrolled

None

## CHURCHES

### Established or Received

None

### Dissolved

None

SHENANDOAH PRESBYTERY  
CHURCH RECORD – 2020

Membership

Prior Active Membership – 10,764

Adjusted Membership: 10,760

Gains

Youth Professions -37

Profession & Reaffirmations – 59

Certificate – 54

Other – 0

Total Gains – 150

Losses

Certificate – 36

Death – 277

Other – 329

Total Losses – 642

Ending Active Membership – 10,268 (-492) See pages 6-8

Female Members – 5,891

Ruling Elders on Session – 743

Friends of the Congregation – 1,536

Average Church Attendance – 4,314

Baptisms

Presented by Others - 18

At confirmation – 4

All other - 13

Age Distribution

25 & Under – 1,104

26 – 40 – 1,357

41 – 55 – 1,567

56 – 70 – 2,417

Over 70 – 3,150

Total reported – 9,595

People with Disabilities

Hearing - 601

Mobility - 479

Sight - 265

Other – 422

Christian Education

Birth 3 -157

Grade 3 -80

Grade 8 -87

Young Adults – 260

Age 4 -69

Grade 4 -97

Grade 9 -92

Over 25 – 1,620

Kindergarten -80

Grade 5 -87

Grade 10 -67

Teacher/Officer – 508

Grade 1 -76

Grade 6 -103

Grade 11 – 73

Grade 2 –89

Grade 7 -79

Grade 12 –75

TOTAL – 3,699

Racial Ethnic Breakdown

Asian/Pacific Islander/South Asian

Membership

19

Black/African American/African

25

Middle Eastern/North African

3

Native American/Alaska Native/Indigenous

7

Hispanic/Latino-a

14

White

9,620

Multiracial

156

Budgeted Income -14,537,429

Budgeted Expense – 13,813,329

Mission Expenses – 1,600,303

Personnel Expenses – 7,580,626

Facilities Expenses – 3,098,269

<b>CHURCH</b>	<b>2019 MEM BERS</b>	<b>2020 MEM BERS</b>
Augusta Stone	100	94
Ben Salem	35	34
Berkeley Springs	57	56
Berryville	144	144
Bethany	85	81
Bethel	211	203
Bethesda	161	158
Beulah	39	38
Bloomery	43	45
Bridgewater	98	97
Broadway	46	37
Buckton	32	32
Buena Vista	97	93
Buffalo Gap	11	10
Bunker Hill	97	96
Burlington	21	21
Burnt	25	26
Charles Town	290	286
Circleville	27	32
Clear Brook	16	16
Collierstown	116	104
Cooks Creek	222	216
Covenant	460	465
Craigsville	17	16
Elk Branch	23	23
Elkton	56	50
Fairfield	39	38
Falling Waters	151	111
Finley Memorial	98	89
Franklin	62	61
Front Royal	102	96
Gerrardstown	42	46
Glen Kirk	23	23
Goshen	24	23
Halltown	11	10
Hebron	136	136
Hedgesville	37	36
Hermitage	59	48
Highland Memorial	65	60

	<b>2019</b>	<b>2020</b>
	<b>MEM</b>	<b>MEM</b>
<b>CHURCH</b>	<b>BERS</b>	<b>BERS</b>
Hot Springs	44	39
Immanuel	16	16
Ivanhoe	36	36
Keyser	83	77
Lexington	510	373
Little Falls	30	15
Loch Willow	87	86
Martinsburg First	120	120
Massanutten	409	402
McCutchen	19	15
McDowell	61	64
Middletown	24	24
Millboro	34	33
Monterey	51	50
Moorefield	173	176
Mossy Creek	112	112
Mt. Carmel	81	76
Mt. Hope	18	19
Mt. Horeb	131	130
Mt. Joy	14	14
Mt. Olive	106	105
Mt. Storm	22	21
New Monmouth	97	94
New Providence	123	115
Nineveh	40	40
Olivet	100	104
Opequon	501	509
Oxford	142	138
Petersburg	76	74
Piedmont	38	36
Pines Chapel	70	53

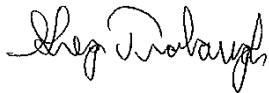
	<b>2019</b>	<b>2020</b>
	<b>MEM</b>	<b>MEM</b>
<b>CHURCH</b>	<b>BERS</b>	<b>BERS</b>
Rocky Spring	13	14
Romney	85	84
Ruddle	14	13
Second Opequon	42	40
Seneca Rocks	36	34
Shepherdstown	311	313
Slanesville	14	13
Smyrna	74	70
Springfield	13	13
Staunton First	140	136
Staunton Second	112	116
Staunton Third	91	87
Strasburg	72	71
Sunnyside	44	37
Tabler	30	30
Timber Ridge	139	104
Tinkling Spring	466	406
Tomahawk	36	22
Trinity	173	173
Tuscarora	138	139
Union	25	23
Wardensville	17	16
Warrenton	455	450
Waynesboro First	116	106
Waynesboro Second	63	62
Westminster	270	265
Williamsville	11	15
Winchester First	844	829
Woodstock	158	156
Zetta	16	15
<b>TOTALS</b>	10,764	10,268

February 25, 2021

We reviewed the 2020 financial records of the Shenandoah Presbytery and have found them to be accurate and complete.

We found all receipts and expenditures organized and correct.

We commend Heather Carter for her diligence and organization of the finances for the Presbytery.



Greg Trobaugh



Denise Rouse



## **SHENANDOAH LIVING WATERS TEAM**

Shenandoah Presbytery's Living Waters Team (LWT) is a partner with Living Waters for the World [www.livingwatersfortheworld.org](http://www.livingwatersfortheworld.org), a mission initiative of the Synod of Living Waters (Mississippi, Alabama, Tennessee and Kentucky).

The Shenandoah Presbytery Living Waters Team functions under the Committee on Mission & Outreach (CMO), through whom it is accountable to the Presbytery CPC and to the Presbytery. The LWT is a Presbytery-based team that works with any Shenandoah Presbytery organization to help bring clean water to a developing country partner.

The LWT includes members who have all been trained at Clean Water U, the mission training facility of Living Waters for the World. They are led by Mac Sterrett, the Living Waters Team leader.

In their role, the LWT trains and equips groups in the Presbytery to survey, install, train and sustain partners on the Living Waters for the World water purification system. They serve as a resource for Presbytery groups doing water systems. Once the system is up and going, the LWT steps back and serves in a sustaining advisory capacity as needed.

### **Today's Presentation**

Chris Hamilton and Doug Sensabaugh, members of the Living Waters Team from Massanutten Presbyterian Church, are making a brief video presentation which digs a little deeper into the Living Waters program. You will hear an overview of the whole process and see what the system looks like and how it is built.

Following the video, there will an opportunity to ask questions and to learn how your congregation(s) can get involved in the amazing mission program.

### **How Can You Get Involved?**

- Call for information - Mac Sterrett at [macsterrett@comcast.net](mailto:macsterrett@comcast.net).
- Set appointment to see the Living Waters System in-person at Massanutten
- Signup to go see a system in action in Guatemala in early 2022
- Request a video presentation for your church by contacting Chris Hamilton at [hamiltoncp52@gmail.com](mailto:hamiltoncp52@gmail.com) or Doug Sensabaugh at [cdsensabaugh@gmail.com](mailto:cdsensabaugh@gmail.com).

**SAVE THE DATE**

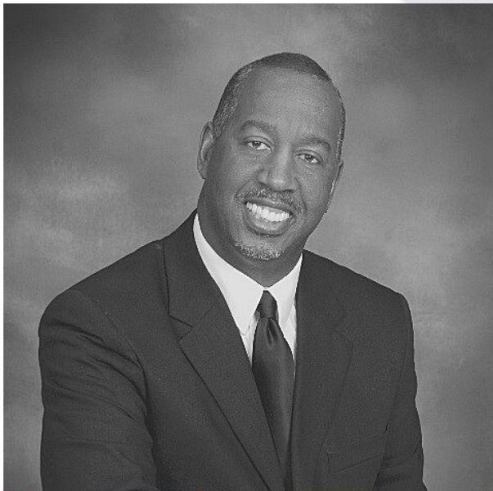
# **BIG EVENT**

HYBRID Education Event  
Massanetta Springs Conference Center  
Harrisonburg, VA

---

**Saturday, September 18**

**Time: 9:00 a.m. - 3:00 p.m.**



**SPEAKER: REV. JIMMIE HAWKINS**

Director, Presbyterian Office of Public Witness

Big Event sponsored by Committee on Educational  
Resources of the Shenandoah Presbytery  
Contact for more information: [cer@shenpres.org](mailto:cer@shenpres.org)



## COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Stated Purpose of CCVT: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

CCVT Members: David Witt, chair; Phil Sommer, vice-chair; Malcolm Brownlee, Rick Comstock, Ed Dawkins, JoAnn Harmon, Tracie Martin, Juliana Ritchie, Nancy Meehan Yao, Associate General Presbyter, Staff Support

### Report to Shenandoah Presbytery - Tuesday, May 25, 2021

#### ✓ **Grants to Churches for Innovative Worship**

CCVT has awarded 23 grants since March 2020, totaling almost \$18,000, all the grants for the advancement of technology for worship, both hardware and connections (ZOOM). These grants have come from the 2018 Fund, which was originally for \$3,000 per year, 3 grants per year, with a single congregation receiving up to \$1,000 per year. The application is on the presbytery website, has been highlighted at presbytery meetings, and has been included in recent e-letters. In light of the COVID pandemic, CCVT has set aside the limit of three grants per year but reaffirmed the \$1,000 per year to one congregation benchmark. CPA has graciously and generously allocated additional funds for CCVT to award, including \$10,000 in February. These grants are making virtual worship available now within many communities and will be useful for ministry through worship and other areas in the future. Since our last meeting, we have awarded a grant to Westminster Church. We have surveyed congregations who have received grants and also followed up with specific questions. **We are always willing to share with any and all churches how these grants have made a difference in the life and ministry of congregations and are also interested in congregations sharing “their expertise” with others.**

#### ✓ **“Barnabas Fund” Grant**

We recently awarded a grant to the Bridgewater Church from the Barnabas Fund for critical work needed on their heating/AC infrastructure. This fund was established by pastors, actively serving and retired, to reflect that we are members of the presbytery (and not a congregation) and want to support the presbytery in its ministry of encouragement (based on the biblical character of Barnabas, known as “son of encouragement,” Acts 4:36) to churches who face critical building needs. The fund remains open for contributions from any and all!

#### ✓ **Rethinking Evangelism Continuing Education Event for Presbytery**

We continue to explore a workshop for the presbytery that would concentrate on “What is Evangelism?” and “The Nuts & Bolts of Evangelism.”

#### ✓ **Encouragement for Congregations**

We believe there may be churches who have deferred major building maintenance; who have postponed dealing with tough issues; who have avoided conflict; who are wrestling with worship concerns and overall change. Some churches seem to be “in suspension during 2020-21” and who keep asking “Are We There Yet?” Please stay tuned to available resources shared by Shenandoah Presbytery and the larger church and contact our committee with specific questions and concerns. A resource called “Church Re-Entry Roadmap: Creating A Plan for Your Ministry” was recently emailed out, in addition to a grid called “The Post-COVID Behavior Change” alignment chart that invites individual reflection and response.

We also invite congregations to ask these six reflective questions...

1. “Have we represented Jesus well during the past year?”
2. “Are we representing Jesus well as we move through and beyond these challenges?”
3. “What have we learned – and what are we still learning?”
4. “How can we better serve the people at home?”

5. “How well are we serving our online church members and visitors?”
6. “How are people hurting, and what can we do to help them?”

“Will the Congregation Come Back?” Should Not Be our Biggest Concern.  
(6 Better Questions) by Karl Vaters

✓ **Partnership with Other Committees**

We are honored to work with our colleagues from partner committees – Committee on New Congregational Development, Committee on Relational Ministries, and Committee on Pastoral Transitions. We continue to share conversation and collaborate on projects and endeavors that will benefit both congregations and the whole presbytery.

✓ **New Committee Members**

We rejoice as we welcome to new members to CCVT, the Rev. Alexa Smith, interim/transitional pastor at the Berkeley Springs Church and Elder Mary Jo Johnson of the Sunnyside Church. We are grateful to the Nominations Committee of Shenandoah Presbytery for bringing these two gifted individuals on-board CCVT!

✓ **Today’s Presentation**

**CCVT is pleased to present a special report from special people from a special church at the presbytery meeting today...we celebrate Piedmont Presbyterian Church of Piedmont, WV, where the Rev. Tom Forbes serves as pastor.**

Respectfully Submitted,  
David Witt, CCVT Chair

## COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

The Committee on New Congregational Development has been actively supporting the burgeoning New Worshiping Communities in Shenandoah Presbytery through grants and support for their leadership through liaisons with each NWC. Church of Wild Two Rivers continues to flourish and the Sherando Food Pantry, part of the SC2 NWC, continues to feed hungry people. The Community Cup is still in the development stage and recently met to establish next steps. We ask that you please keep these NWC's in your prayers and to also pray to hear or feel the nudge of the Holy Spirit to begin a NWC near you. Please contact your CNCD for more information or how we can help you move forward as you answer Jesus' call to make disciples and glorify God in this way.

## COMMITTEE ON PASTORAL TRANSITION (CPT)

### I. FOR INFORMATION:

The Committee continues to meet monthly via Zoom.

### II. ACTIONS TAKEN:

- A. Approved the job description from Waynesboro Second for their part-time stated supply position.
- B. Approved adding Honorably Retired Teaching Elder James Johns to the supply list.
- C. Sustained the examination of Teaching Elder Louie Andrews, who is a member of the James Presbytery.
- D. Approved the temporary supply contract between the Waynesboro Second Session and Teaching Elder Louie Andrews from February 1-June 30, 2021.
- E. After hearing a verbal report from members of the Falling Waters Church on the CAT process, CPT gave permission to elect a pastor nominating committee and to proceed with creating a ministry information form.
- F. Approved the temporary supply contract between the Second Opequon Session and Teaching Elder Ernie Poland from March 1, 2021-February 22, 2022.
- G. Approved the following commission to install the Rev. Loren Mitchell at New Providence Church on Sunday, May 16, at 4:00 p.m.:

#### Teaching Elders

Amy Fetterman  
Bronwen Boswell  
James Lunde  
Patrick Lanaghan

#### Ruling Elders

Judy Hensley – Presbytery Moderator  
Sandy McLaughlin – New Providence  
David Wade – Fairfield  
Ray Snyder – Mt. Carmel

Also invited to participate are Teaching Elder Steve Willis from Peaks Presbytery and Methodist pastor Bass Mitchell to preach the sermon.

- H. Renewed the temporary supply pastor contract between the Lexington Session and Teaching Elder Kelly-Anne Rayle from June 1-December 31, 2021.
- I. Approved the temporary supply pastor contract between the Tuscarora Session and Honorably Retired Teaching Elder James Johns from June 1-September 15, 2021, while their pastor is on sabbatical.

## COMMITTEE ON RELATIONAL MINISTRY (CRM)

### I. FOR INFORMATION:

The Committee continues to meet monthly via Zoom.

### II. ACTIONS TAKEN:

- A. Renewed the commissioned ruling elder contract between the Buckton Session and CRE Mark Johnson from February 25, 2021-February 24, 2022.
- B. Renewed the commissioned ruling elder contract between the Burnt Session and CRE Susanne Taylor from March 1, 2021-February 28, 2022.
- C. Renewed the supply pastor contract between the Elk Branch Session and Rev. David Beeson (UCC) from April 1, 2021-April 1, 2022.
- D. Renewed the supply pastor contract between the Nineveh Session and TE Ed Dawkins from February 1, 2021-January 31, 2022.
- E. Renewed the supply pastor contract between the Smyrna Session and TE Henry Scoggins from March 12, 2021-March 11, 2022.
- F. Renewed the commissioned ruling elder contract between the Union Session and CRE Judy Hensley from March 1, 2021-February 28, 2022.
- G. Renewed the supply pastor contract between the Buffalo Gap Session and Teaching Elder Gwen Carr from March 1, 2021-February 28, 2022.
- H. Renewed the supply pastor contract between the Craigsville Session and Teaching Elder Gwen Carr from March 1, 2021-February 28, 2022.
- I. Renewed the parish associate contract between the Opequon Session, Teaching Elder Tracie Martin, and Teaching Elder David Witt from April 1, 2021-March 31, 2022.
- J. Renewed the commissioned ruling elder contract between the Little Falls Session and CRE Paul Wolverton from April 1, 2021-March 31, 2022.
- K. Transferred Teaching Elder Elizabeth McCrary to the Presbytery of Transylvania effective January 1, 2021, to become the pastor at Graham Memorial Presbyterian Church in Whitesburg, Kentucky.
- L. Transferred Teaching Elder Lynn McClintock to the Presbytery of the James effective April 8, 2021, to continue her work as Director of Pastoral Care at Westminster-Canterbury of Richmond.
- M. Renewed the commissioned ruling elder contract between the Burlington Session and CRE Linde Reece from May 1, 2021-April 30, 2022.
- N. Renewed the commissioned ruling elder contract between the Springfield Session and CRE Linde Reece from May 1, 2021-April 30, 2022.
- O. Renewed the contract between the Mt. Olive Session, Stacy Meyerhoffer, and Teaching Elder James Smith from April 1, 2021-April 1, 2022.
- P. Endorsed the policy from the Committee on Pastoral Transition concerning the Celebration of the Sacrament of the Lord's Supper by Ruling Elders.

### III. RECOMMENDATION:

That Presbytery approve the changes in terms of call for all installed pastors as found on pages 17-20.

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/ Pension	Auto	Cont Ed	Books	Other
Berryville	J. Bunker	2020	Yes	29022	29022								4440	Yes	2000	500	300	
Berryville	J. Bunker	2021	Yes	29022	29022								4440	Yes	2000	500	300	
Bethany	J. Craft	2020	No	2000	20093								2740	Yes	900	500	500	
Bethany	J. Craft	2021	No	2000	20093								2740	Yes	900	500	500	
Bridgewater	K. Foster	2020	Yes	25321	25375					868	Yes		3898	Yes	3600	400		
Bridgewater	K. Foster	2021	Yes	26083	25375					868	Yes		3951	Yes	3600	400		
Buena Vista	H. Boswell	2020	Yes	32382	12000								3395	Yes	3000	1000	1000	1000
Buena Vista	H. Boswell	2021	Yes	32382	12000								3395	Yes	3000	1000	1000	1000
Charles Town	J. Bethard	2020	Yes	46242		8161	2400		1683			17546	4162	Yes	1840	1200	500	500
Charles Town	J. Bethard	2021	Yes	47167		8324	2400		1729			17886	4246	Yes	1840	1200	500	500
C'ville/S Rocks	F. Hutcheson	2020	Yes	33000		3000	9600					11160	3488	Yes	3000	500		
C'ville/S Rocks	F. Hutcheson	2021	Yes	33000		3000	9600					11160	3488	Yes	3000	500		
Collierstown	K. Channell	2020	Yes	49800			1200				Yes	15572	3791	Yes	5000	1250	1250	
Collierstown	K. Channell	2021	Yes	49800			1200				Yes	15572	3791	Yes	5000	1250	1250	
Cooks Creek	S.Normington	2020	Yes	31000	38000					5250			5279	Yes	500	750	500	
Cooks Creek	S.Normington	2021	Yes	31930	39140					5408	Yes		5437	Yes	500	2000	750	
Covenant	J. Peterson	2020	Yes	57042	25000						Yes		6276	Yes	2575	1500		500
Covenant	J. Peterson	2021	Yes	57042	25000						Yes		6276	Yes	2575	1500		
Covenant	S. Wolf	2020	Yes	28830	17170						Yes		3519	Yes	2575	1500		500
Covenant	S. Wolf	2021	Yes	28830	17170						Yes		3519	Yes	2575	1500		
Finley Memorial	T Carrico	2020	Yes	21000	20000								3137	Yes	2000	4000		
Finley Memorial	T Carrico	2021	Yes	17230	25000								3230	Yes	2000	3000		
Front Royal	C Evans	2020	Yes	25000	35000								4590	Yes	500	1000		
Front Royal	C Evans	2021	Yes	25000	35000								4590	Yes	500	1000		

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/ Pension	Auto	Cont Ed	Books	Other
Gerrardstown	K.Greenawalt	2020	Yes	34000	5000		2400					14400	Yes	Yes	3000	600		
Gerrardstown	K.Greenawalt	2021	Y	34000	5000		2400	2803				14400	Yes	Yes	3500	1000		
Hedgesville	V. Smith	2020	No	1	7599				581				581	Yes	500	500	250	
Hedgesville	V. Smith	2021	No	1	7599				581				581	Yes	500	500	250	
Hermitage	W. Sherman	2020	Yes	22377	21312								3342	Yes	2800	2000		
Hermitage	W. Sherman	2021	Yes	22312	21312								3342	Yes	2800	2000		
Ivanhoe/W'ville	J. Thornton	2020	Yes	34800		Yes							1522	Yes	2000	500		
Ivanhoe/W'ville	J. Thornton	2021	Yes	NEGOTIATING NEW TERMS														
Keyser/Piedmont	T. Forbes	2020	No	17314		Yes						6138	2660	Yes	1000	700	500	
Keyser/Piedmont	T. Forbes	2021	No	17314		Yes						6138	2660	Yes	1000	700	500	
Loch Willow	R. Hopkins	2020	Yes	37661		Yes	1200					12588	3988	Yes	2350	750	250	
Loch Willow	R. Hopkins	2021	Yes	37661		Yes	1200					12588	3988	Yes	2350	750	250	
Massanutten	A. Pettit	2020	Yes	38233	10000						Yes		3996	Yes	3000	1900	500	
Massanutten	A. Pettit	2021	Yes	38233	10000						Yes		3996	Yes	3000	1500	500	
McDowell	E. Pyles	2020	No	18800		Yes						6253	2044	Yes	3000	250	250	
McDowell	E. Pyles	2021	No	18800		Yes						6253	2044	Yes	1500			
Middletown	K. Hay	2020	Yes	12000	30000						Yes		3213	Yes	2500	1000	300	800
Middletown	K. Hay	2021	Yes	12000	30000						Yes		3123	Yes	2500	1000	300	800
Moorefield	J. Yao	2020	Yes	35700		Yes	1200					12270	3634	Yes	2204	1000	500	
Moorefield	J. Yao	2021	Yes	35700		Yes	1200					12270	3634	Yes	2204	1000	500	
Mossy Creek	J. Smith	2020	Yes	34850		Yes	1800		4227	158	Yes	13703	4227	Yes	2400	600	500	
Mossy Creek	J. Smith	2021	Yes	35895		Yes	1800		4290	158	Yes	14036	4307	Yes	2400	600	500	

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/ Pension	Auto	Cont Ed	Books	Other
Mt. Horeb	J. Ytterrock	2020	Yes	41388		Yes	1200		580	500	Yes	16724	3920	Yes	2500	500		
Mt. Horeb	J. Ytterrock	2021	Yes	41388		Yes	1200		580	500	Yes	16724	3920	Yes	2600	500		
New Monmouth	C Clark	2020	Yes	31956	15614								3639	Yes	1313	1875		
New Monmouth	C Clark	2021	Yes	31956	15614						Yes		3639	Yes	1313	1875		
New Monmouth	R Clark	2020	No	10652	5205								1213	Yes	437	625		
New Monmouth	R Clark	2021	No	10652	5205						Yes		1213	Yes	437	625		
Olivet	L. Thomas	2020	Yes	31442	25562								4361	Yes	3000	1200	200	2000
Olivet	L. Thomas	2021	Yes	32299	26202								4475	Yes	3000	1200	200	2000
Opequon	D. Witt	2020	Yes	56475	16410					14142			5575	Yes	5060	1650	550	
Opequon	D. Witt	2021	Yes	56475	16410					14142			5575	Yes	5060	1650	550	
Romney	R. Vaughan	2020	Yes	36000			1200			92	Yes	11459	3825	Yes	4000	1000	500	2000
Romney	R. Vaughan	2021	Yes	37000			1200			92	Yes	11725	3902	Yes	4000	2068	500	2000
Shepherdstown	G. Newquist	2020	Yes	50000	20000						Yes		5034	Yes	1500	2500	1000	
Shepherdstown	G. Newquist	2021	Yes	54400	17000						Yes		5347	Yes	1000	2000	2000	
Staunton 1st	K. Allamon	2020	Yes	44260	0					22000	Yes		4916	Yes	1500	1500	1500	
Staunton 1st	K. Allamon	2021	Yes	44260	0					22000	Yes		4916	Yes	1500	1500	1500	
										Includes \$20000 retirement in lieu of housing allowance								
Staunton 2nd	E. Smith	2020	Yes	12130	30000					3000	Yes		3529	Yes	2000	4500	5000	780
Staunton 2nd	E. Smith	2021	Yes	15130	30000						Yes		3529	Yes	2000	4500	5000	780
Staunton 3rd	J Singleton	2020	Yes	18400	21600								3060	Yes	2000	500	500	
Staunton 3rd	J Singleton	2021	Yes	18400	21600								3060	Yes	2000	500	500	
Strasburg	D. Howard	2020	Yes	45000		Yes	1440				Yes	14348	3659	Yes	1200	300		480
Strasburg	D. Howard	2021	Yes	45500		Yes	1440				Yes	14494	3696	Yes	1200	300		480



Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/ Pension	Auto	Cont Ed	Books	Other
Timber Ridge	P. Lanaghan	2020	Yes	40692		5000	2071				Yes	13144	4341	Yes	3500	500	225	
Timber Ridge	P. Lanaghan	2021	Yes	40642		5000	2071				Yes	13144	4341	Yes	3500	500	225	
Tinkling Spring	P. Ryan	2020	Yes	50000	15000				4973				4973	Yes	5000	3000	2000	
Tinkling Spring	P. Ryan	2021	Yes	50000	15000				4973				4972	Yes	5000	3000	2000	
Trinity	S. Sorge	2020	Yes	42073	19691					6100	Yes		4725	Yes	3000	1500		
Trinity	S. Sorge	2021	Yes	32091	30600					6100	Yes		4796	Yes	3000	1500		
Tuscarora	R Crumley	2020	Yes	33682	30000					157	Yes		4872	Yes	2500	1400		
Tuscarora	R Crumley	2021	Yes	35592	30000					157	Yes		5018	Yes	2500	1400		
Warrenton	J. Lunde	2020	Yes	44328	28500						Yes		5571	Yes	2400	1000	100	
Warrenton	J. Lunde	2021	Yes	44328	28500						Yes		5571	Yes	2400	1000	100	
Westminster	A. Cranford	2020	Yes	21400	30600						Yes		3978	Yes	2000	500	3400	
Westminster	A. Cranford	2021	Yes	22960	30600						Yes		4097	Yes	2000	500	3400	
Winchester 1st	D. McCoig	2020	Yes	44154	50400								7233	Yes	1500	3000		
Winchester 1st	D. McCoig	2021	Yes	42445	54000								7378	Yes	1500	3000		
Winchester 1st	A. Thomas	2020	Yes	22000	29000								3902	Yes	500	1500		
Winchester 1st	A. Thomas	2021	Yes	21020	31000								3980	Yes	500	1500		
<b>OTHER:</b>																		
Gen Pres/SC	B. Boswell	2020	Yes	39656	31300					500	Yes		5428	Yes	11000	2000		
Gen Pres/SC	B. Boswell	2021	Yes	62956	8000					500	Yes		5428	Yes	11000	2000		
Assoc GP	N Meehan Yao	2020	Yes	49959	3600						Yes		4098	Yes	10000	1500		
Assoc GP	N Meehan Yao	2021	Yes	49959	3600						Yes		4098	Yes	10000	1500		

## FOR INFORMATION ONLY REPORTS

### Coordinating and Planning Commission

#### I. FOR INFORMATION:

The CPC met via Zoom on April 27 and heard reports from all committees.

#### II. ACTIONS TAKEN:

- A. Endorsed the Ruling Elder and the Lord's Supper Policy presented by the Committee on Pastoral Transition.
- B. Designated the offering taken at the May 25 Presbytery Meeting to Living Waters for the World.

## Volunteer Service to Shenandoah Presbytery

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail \_\_\_\_\_

Congregation \_\_\_\_\_

\_\_\_ ☐ Ruling Elder    \_\_\_ ☐ Teaching Elder    \_\_\_ ☐ Retired

I am interested in serving God through Shenandoah Presbytery in the following ways:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

I am currently serving in Shenandoah Presbytery in the following ways:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Thank you for your willingness to serve!

## Opportunities to Serve in Shenandoah Presbytery

### Committee on Church Vitality and Transformation (CCVT)

Purpose: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

### Committee on Educational Resources (CER)

Purpose: To provide education and resources in the areas of stewardship, children's ministry, youth and young adult ministry, evangelism, social justice issues, and other areas related to congregational ministry through the use of specialized teams and regional and presbytery-wide training events.

### Committee on Mission and Outreach (CMO)

Purpose: Coordinate and oversee local, national, and international mission work through congregations and mission communities. CMO will provide information, resources, encouragement and support.

### Committee on New Congregational Development (CNCD)

Purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshipping communities within the bounds of the presbytery.

### Committee on Nominations (CN)

Purpose: To nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of committee membership and representation including vacancies, chairs and vice-chairs; and to nominate persons to serve on presbytery's PJC and as commissioners to Synod and General Assembly meetings.

### Committee on Pastoral Transition (CPT)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and guidance to churches and pastors in the process of moving from one pastor/congregation relationship to another. These responsibilities include work related to dissolving pastoral relationships, working with churches in all processes leading to the next pastor call, and examining teaching elders for readiness and suitability to receive calls.

### Committee on Preparation for Ministry (CPM)

Purpose: To oversee the care and examination of inquirers and candidates for ministry, inform sessions of the process for inquiry and candidacy, and conduct examinations of candidates seeking calls within the bounds of this presbytery.

### Committee on Presbytery Administration (CPA)

Purpose: To oversee the management of presbytery funds, property, and staff.

### Committee on Relational Ministry (CRM)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and assistance to churches and teaching elders in their ministry. These responsibilities include all matters related to matriculation of new pastors, periodic visits with sessions and pastors, support for clergy wellness and continuing education.

### Committee on Representation (COR)

Purpose: To advise the Presbytery with respect to membership of its committees and to the employment of its personnel per Book of Order G-3.0103.