

ALCOHOL USE GUIDELINES
APPROVED SEPTEMBER 2016
APPENDIX C



All requests to have alcohol at an event, whether sponsored by an LCR or outside group, must be approved by the Congregation Council. If approved, all of the following guidelines must be adhered to. The Host of the event is ultimately responsible for obtaining permission and adhering to these guidelines. The Host of the event assumes all responsibility and liability of obeying these guidelines.

I. Alcohol Provided: Alcohol cannot be sold for a fee, ticket or donation, either directly or indirectly. If council grants an exception to this rule, and alcohol is to be sold or a donation accepted for alcohol, it must be provided by a caterer who shall be solely responsible for obtaining the proper license and shall assume all liability for the obtaining, selling, distributing and the consumption of the alcohol. A copy of the license and caterer contract must be provided to LCR. Alcoholic beverages are to be provided only by the caterer.

II. Alcohol Allowed: Attendees are permitted to bring their own bottle (BYOB) to the event.

III. General Rules for Alcohol at Events

- A. During any event at which alcohol is present, the Host is responsible for providing non-alcoholic drink and food.
- B. Alcoholic beverages shall be limited to beer, wine, and champagne and clearly labeled.
- C. The area in which alcohol is being served must be staffed at all times by an adult.
- D. Alcohol may only be served by an adult. There can be no self-serve if alcohol is provided.
- E. The event Host must ensure that no alcohol is served, or otherwise consumed, by anyone under the age of 21 even when accompanied by a parent.
- F. The event Host must designate a person to monitor alcohol consumption and behavior at the event. If someone appears to have become intoxicated, the Host (or a designate) must ask the person to leave and arrange for a safe ride home.
- G. The alcohol serving time should end well before guests are scheduled to leave but food and non-alcoholic beverages should remain until the end of the event. As a general rule, for every hour that alcohol is served, at least 15 minutes should be set aside prior to end of function.
- H. No alcohol is to be left behind after the event.

By signing below, I hereby certify that: I have read, understand and agree to abide by the Lutheran Church of the Resurrection Alcohol Use Guidelines

Event Host

Date

Event

Event Date(s)